DEPARTMENT OF EDUCATION
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OFFICE MEMORANDUM
QAD – 2026 - 406

NOTICE OF MANAGEMENT MEETING/MANAGEMENT REVIEW

To: Assistant Regional Director
Chiefs, Functional Divisions
All Others Concerned

1. This Office, through the Quality Management System (QMS) Secretariat, in collaboration with the Top Management and Quality Management Representative (QMR), shall conduct the Fourth Quarter Management Review (MR) Meeting at Executive Conference Hall, DepEd RO1, City of San Fernando, La Union on December 14, 2026, at 9 in the morning.

2. The activity shall focus on the following agenda:

a. Status of actions from previous management committee meeting (9.3.2a)
b. Status of Planning Documents – SWOT, Risk Registry, Opportunity Registry (9.3.2 b)
c. Customer Satisfaction and feedback (9.3.2 c1)
d. Status of OPCR (9.3.2 c2)
e. Status of Programs, Activities, and Projects (9.3.2.c3)
f. Status of Non-conformities and Request for Actions (9.3.2 c4)
g. Monitoring and measurement results – Updates on the improvement on Operations Manuals; MEA-PIR (9.3.2.c3 and c5)
h. Internal Quality Audit results and COA findings (if applicable) (9.3.2 c6)
i. Performance of external providers (9.3.2 c7)
j. Adequacy of resources (9.3.2 d)
k. Risk Monitoring and Review results (9.3.2 e)
l. Opportunities for Improvement (9.3.2 f)

3. The participants are as follows:

No.	Name	Functional Divisions	Position
1	Estela P. Leon-Cariño	ORD	Top Management/RD
2	Rhoda T. Razon	OARD	QMR/ARD

3	Atty. Rhea Joy L. Carbonell	AD	Deputy, QMR
4	Oscar P. Flores	QAD	Lead, QMS Secretariat
5	Maria Teresa M. Bautista	HRDD	Lead, KMT
6	Sarah Q. Casuga	ESSD	Lead, QWT
7	Dinah C. Bonao	CLMD	Lead, TAT
8	Cecilia P. Rosido	PPRD	Lead, RMT
9	Arnold I. Vino	FD	Deputy, RMT
10	Arlene A. Niro	FTAD	Deputy, TAT
11	Oliver F. Gutierrez	QAD	Lead, IQAT
12	Maureen M. Macailing	FD	Deputy, IQAT
13	Atty. Ralph Jefferson D. Alvarez	ORD-Legal	Member, IQAT
14	Atty. Rosemarie M. Wailan	ORD-Legal	Member, RMT
15	Arlyn A. Siador	QAD	Member, IQAT
16	Cesar S. Bucsit	ORD-PAU	Deputy, RMT
17	Raymund A. Molano	HRDD	Deputy, TAT
18	Edwina M. Manalang	QAD	Deputy, KMT
19	Nhyke Bryan R. Bactat	AD – Records Section	Deputy, KMT
20	Ritchie G. Macalanda	FTAD	Deputy, KMT
21	Liezl P. Mique	QAD	Deputy, QMS Secretariat
22	Abigail A. Cabilin	HRDD	Deputy, QMS Secretariat
23	Francis A. Domingo	QAD	Member, QMS Secretariat
24	Ryan E. Bantiding	QAD	Member, QMS Secretariat
25	Maricar D. Nieva	QAD	Member, QMS Secretariat
26	Dr. Marjorie G. Pudin	ESSD	Deputy, QWT
27	Dr. Mae Lavern S. Oriña	ESSD	Deputy, QWT
28	Gina A. Amoyen	CLMD	Member, KMT
29	Rowie Red N. Balanon	AD - AMS	Member, IQAT
30	Ramon O. Caniezo	AD	Member, RMT
31	Ferdinand A. Chan	AD – GSU	Member, QWT
32	Ederlyn M. Pimentel	FD	Member, RMT
33	Sammy C. Legaspi	ORD -ICTU	Member, RMT
34	Leah L. Olua	PPRD	Member, RMT
35	Joanna D. Sabado	ORD-PAU	Member, RMT
36	Darius C. Nieto	ESSD	Member, TAT
37	Engr. Celso C. Manangan	ESSD	Engr. III, Physical Facilities Section
38	Jose Ritchie B. Perez	ESSD	PDO II, Special Projects and Program Section
39	Laarni Grace M. Abaya	AD	AO V, Personnel Section
40	Elvira Q. Bueno	AD	AO IV, Procurement Unit

4. For clarifications, please contact the Quality Assurance Division (QAD)/Quality Management System (QMS) Secretariat through telephone number (072) 682 – 2324 loc.117 or email at qad.region1@deped.gov.ph.

5. Immediate dissemination of this Memorandum is desired.

ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/ Regional Director

QAD/emm/ OM_4thQuarterManagementReview
November 18, 2026

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