DEPARTMENT OF EDUCATION
RECORDS SECTION, REGIONAL OFFICE NO. 1
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OFFICE MEMORANDUM
HRDD-2026-383

CONDUCT OF OFFICE LEARNING SESSION ON UNDERSTANDING THE ROLE OF PROFESSIONAL ADVANCEMENT

To: Assistant Regional Director
Chiefs of Functional Divisions
Unit and Section Heads
All Concerned Personnel

1. This Office, through the Human Resource Development Division shall conduct an Office Learning Session on Understanding the Role of Professional Advancement on November 9, 2026 at 2:00 p.m. at the HRDD Conference Room.

2. The activity aims to enhance participants' understanding of the importance of professional advancement, particularly in developing competencies, improving work performance, and identifying opportunities for continuous professional growth and career development. Dr. Raymund R. Molano, Education Program Supervisor of the Human Resource Development Division, shall serve as the resource speaker.

3. The target participants shall be distributed as follows, with priority given to personnel who have not yet attended previous Office Learning Sessions (OLS):

Functional Division	Number of participants
Administrative Division	8
CLMD	4
FTAD	2
ESSD	3
Finance Division	2
HRDD	3
PPRD	2
QAD	3
ORD – Legal Unit	1
ORD – PAU	1
ORD – ICT Unit	1
Total	**30**

4. The Chiefs of Functional Divisions/Unit Heads are requested to identify the personnel who will participate in the activity based on the allocation indicated above. In case an identified participant is unable to attend due to an equally important

official engagement or other valid reason, the concerned Chief of Functional Division/Unit Head shall designate a replacement to ensure full participation from their respective office.

5. For concerns or queries, please contact the **Human Resource Development Division** at hrdd.region1@deped.gov.ph or call 072-682-2324 local 122.

6. Immediate and wide dissemination of this Memorandum is desired.

ESTELA P. LEON-CARIÑO, EdD, CESO III
Director IV/Regional Director

HRDD/rrm/OM_OLS-PD
November 3, 2026

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