Republic of the Philippines
Department of Education
REGION I

DEPARTMENT OF EDUCATION
RECORDS SECTION, REGIONAL OFFICE NO. 1
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OFFICE MEMORANDUM
AD-2026-394

LIST OF PARTICIPANTS IN THE COORDINATION MEETING WITH FUNCTIONAL DIVISIONS ON ADMINISTRATIVE DIVISION CONCERNS

To: Assistant Regional Director
Chiefs of the Functional Divisions
Section/Unit Heads

1. The Department of Education- Regional Office I, through the Administrative Division, identifies the participants on the "Coordination Meeting with Functional Divisions on Administrative Division Concerns" on November 13, 2026, at the Executive Conference Hall of DepEd- Regional Office I. The meeting will start at 9:00 AM.

NO.	FUNCTIONAL DIVISION/ SECTION/ UNIT	NAMES OF PARTICIPANTS
1	Admin. Div. Proper	Atty. Rhea Joy L. Carbonell, Ramon O. Caniezo, and Phoebhe Anne Marie Hafalla
2	Admin. Div.- Asset Management Section	Rowie Red N. Balanon, Russell J. Milanes, Gillie Rose C. Dacumos, and Pauline A. Munar
3	Admin. Div.- Cash Section	Leah M. Paet, and John Fredmar Balanon
4	Admin. Div.- General Services Unit	Ferdinand A. Chan, and Claire L. Sibulo
5	Admin. Div.- Records Section	Nhyke Bryan R. Bactat
6	Admin. Div.- Payroll Section	Hedeliza Fragante, and Ronnie Ric B. Ramirez
7	Admin. Div.- Procurement Unit	Elvira Q. Bueno, Mariane P. Lagera, and Mervyn Labsan
8	Admin. Div.- Personnel Section	Laarni Grace M. Abaya, Randy Lorenzana, and Trishia Mae Domondon
9	Curriculum and Learning Management Division & NEAP- RI	Jimmie C. Eslabra, Jackelyn R. Aguinaldo, Shynne R. Puzon, and Marc Melony B. Cavinta
10	Learning Resources Management Section	Nida N. Carbajal, and Alvin I. Orine
11	Education Support Services Division	Kenzo Jonathan B. Cruz, Paul Bryan B. Salbio, and Jean Zen P. Mique
12	Field Technical Assistance Division & Regional Delivery Unit	Georgia Mae Malinias, and Reynaldo Capales
13	Finance Division	Marilyn G. Pimentel and Jasmin M. Micua
14	Human Resource Development Division	Abigail A. Cabilin, and Ritchelle E. Legaspi
15	Policy, Planning and Research Division	Gina R. Viduya, and Joey M. Pimentel

16	Quality Assurance Division	Oscar P. Flores, and Maricar D. Nieva
17	ORD Proper	Florie M. Llobrera, and Angelica Loucillo
18	ORD- Legal Unit	Maureen Q. Rivera, and Hannah Claire Luna
19	ORD- ICT Unit	German P. Junio
20	ORD- Public Affairs Unit	Zyra Sadangsal

3. For inquiries, kindly contact the Administrative Division- Asset Management Section at email address ams.region1@deped.gov.ph or call (072) 682-2324 loc. 112.

4. Immediate dissemination and compliance with this memorandum is desired.

ESTELA P. LEON- CARIÑO, EdD, CESO III
Director IV/ Regional Director

ASD-AMS_rrnb/OM_Meeting
November 11, 2026