Republic of the Philippines
Department of Education
REGION I

DEPARTMENT OF EDUCATION
RECORDS SECTION, REGIONAL OFFICE NO. 1
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BY:
DATE:

OCT 12 2026

REGIONAL MEMORANDUM
No. 1344 s. 2026

PARTICIPATION IN THE 2026 PARENT-TEACHER ASSOCIATION (PTA) FORUM AND ORIENTATION OF REGIONAL AND DIVISION PARTNERSHIP FOCAL PERSONS ON PARTNERSHIP UPDATES AND ALIGNMENTS – BATCH 2

To: Schools Division Superintendents

1. The Department of Education through the Public Affairs and External Partnerships, shall conduct the **2026 Parent-Teacher Association (PTA) Forum (Day 1)** and the **Orientation of Regional and Division Partnership Focal Persons on Partnership Updates and Alignments – Batch 2 (Day 2)** on **November 4–5, 2026** in **Region VI**. The venue shall be announced through a subsequent Administrative Note.

2. The activity aims to provide a venue for meaningful dialogue, consultation, and sharing of good practices among PTA leaders and DepEd representatives, particularly on matters concerning parent participation, learner welfare and protection, school safety, and school-community collaboration.

3. Day 1 Participants **(November 4, 2026)**:
   a. Three (3) Regional Participants
      1. ESSD Chief
      2. Regional Partnership Focal Person
      3. Technical Assistant I
   b. PTA Federated Officers from **Ilocos Norte, Ilocos Sur, La Union, Pangasinan and Dagupan City.**
      1. Federated PTA President
      2. Federated PTA Vice President
      3. Federated PTA Secretary/Treasurer
   c. Four (4) School Head Representatives
   d. Two (2) Division Participants
      1. SGOD Chief, and
      2. Division Partnership Focal Person

4. Day 2 Participants **(November 5, 2026)**:
   a. Three (3) Regional Participants
      1. ESSD Chief
      2. Regional Partnership Focal Person
      3. Technical Assistant I
   b. Two (2) Division Participants
      1. SGOD Chief, and
      2. Division Partnership Focal Person

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Note: Same participants from Day 1 except for the PTA Officers and School Heads

5. In this regard, Schools Division Superintendents are requested to submit the names and details of their designated participants through the following link: https://tinyurl.com/2026PTAOrientation-RegBatch2.

6. Service Credits or Compensatory Time-Off (CTO) shall be granted to the participants if the activity falls on holiday, weekend, or cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in DepEd Order No. 53, s. 2003 on the Updated Guidelines on Grant of Vacation Service Credits to Teachers and CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered, whichever is appropriate and applicable.

7. Travel and other incidental expenses relative to this activity shall be charged against the program support funds and or local funds subject to existing accounting and auditing rules and regulations set by the Department.

8. For inquiries, contact **Mr. Darius C. Nieto** and **Engr. Jerick Galleno**, **Regional Partnership focals** via email: **essd.region1@deped.gov.ph**.

9. Attached is the Memorandum for your reference.

10. Immediate dissemination of and compliance with this Memorandum is desired.

For the Regional Director:

RHODA T. RAZON
Director III

Encl.: As stated.
Reference: None
To be indicated in the Perpetual Index
Under the following subjects:

ORIENTATION
PARTNERSHIPS
PROGRAMS

ESSD/SQC/dcn/dsp/RM_ PTAForum_OrientationOfPartnershipFocals
October 6, 2026

RECEIVED
RECORDS SECTION REGIONAL OFFICE NO.1
SEP 29 2026
BY: TIME: 12:17

Republic of the Philippines

Department of Education

OFFICE OF THE ASSISTANT SECRETARY FOR PUBLIC AFFAIRS AND EXTERNAL PARTNERSHIPS

CO-OASPAEP No. 09-109 s. 2026

MEMORANDUM

TO : **CONCERNED REGIONAL DIRECTORS**
(Regions I, IVA, VI, VII, VIII and Negros Island Region)
CONCERNED SCHOOLS DIVISION/CITY SUPERINTENDENTS

ATTENTION : **REGIONAL PARTNERSHIP FOCAL PERSONS**
DIVISION PARTNERSHIP FOCAL PERSONS

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FROM : **CILETTE LIBORO CO**
Assistant Secretary

SUBJECT : **PARTICIPATION IN THE 2026 PARENT-TEACHER ASSOCIATION (PTA) FORUM AND ORIENTATION OF REGIONAL AND DIVISION PARTNERSHIP FOCAL PERSONS ON PARTNERSHIP UPDATES AND ALIGNMENTS - BATCH 2**

DATE : September 23, 2026

I. BACKGROUND

The Department of Education (DepEd) recognizes the vital role of parents and education stakeholders in supporting the delivery of quality, inclusive, and learner-centered basic education. Through the Parent Teacher Association (PTA), parents and educators are provided an avenue for meaningful participation, collaboration, and engagement in matters concerning learners, schools, and communities. In line with the Department's continuing efforts to strengthen stakeholder engagement and promote safe and supportive learning environments, the **"2026 Parent-Teacher Association (PTA) Forum"** shall provide a venue for dialogue, consultation, policy updates, and sharing of good practices among PTA leaders and DepEd representatives, with focus on PTA roles and responsibilities, learner welfare and protection, safe school initiatives, parent participation, and school-community collaboration.

Complementing the PTA Forum, the Department shall conduct on the succeeding day the **"Orientation of Regional and Division Partnership Focal Persons on Partnership Updates and Alignments"** to strengthen the implementation and management of external partnerships by ensuring a common understanding of current policies, processes, priorities, and directions. The orientation shall also provide a venue for sharing updates, good practices, and implementation experiences, clarifying roles and responsibilities, and addressing emerging concerns in facilitating, documenting, monitoring, and sustaining partnerships at the Regional and Schools Division Offices. Overall, the two-day activity aims to strengthen collaboration and ensure greater coordination and alignment of stakeholder engagement and partnership initiatives across governance levels.

II. OBJECTIVES

A. Day 1 - 2026 Parent-Teacher Association (PTA) Forum

The PTA Forum aims to:

- provide a venue for dialogue and consultation among PTA leaders, DepEd officials, and relevant stakeholders on matters concerning parent participation and engagement in basic education;
- strengthen the understanding of PTA roles, responsibilities, and contributions in supporting learner welfare, school safety, and a positive and inclusive school environment;
- discuss relevant DepEd policies, programs, and initiatives affecting PTAs and school communities;
- promote meaningful and constructive parent participation in school governance and education programs; and
- identify key action points and commitments to strengthen PTA-DepEd collaboration at the school, division, and regional levels.

B. Day 2 – Orientation of Regional and Division Partnership Focal Persons

The Partnership Orientation aims to:

- provide updates on current DepEd policies, programs, processes, and priorities concerning external partnerships;
- ensure a common understanding and alignment among Regional and Division Partnership Focal Persons on the Department's directions for partnership development and management;
- clarify the roles and responsibilities of Partnership Focal Persons in facilitating, documenting, monitoring, and sustaining partnerships;
- strengthen coordination and communication among the Central Office, Regional Offices, and Schools Division Offices in implementing partnership initiatives;
- provide a venue for sharing good practices, implementation experiences, and emerging concerns in partnership management; and
- establish action points and mechanisms for improved coordination, monitoring, and sustainability of partnership-supported programs and initiatives.

III. DATE, VENUE, AND PARTICIPANTS

The activity shall be conducted according to the schedule indicated below, with the corresponding participants as follows:

- **Day 1 – PTA Forum**

  Date : November 4, 2026
  Venue : Region VI *(to be announced through Administrative Note)*
  Participants :
  1. PTA Federated Officers (Provinces and Independent Cities)
     - Federated PTA President
     - Federated PTA Vice President
     - Federated PTA Secretary/Treasurer
  2. Three (3) Regional Participants
     - ESSD Chief,
     - Regional Partnership Focal Person, and
     - Technical Assistant (TA) I
  3. Four (4) Teacher Representative per Region
  4. Two (2) Division Participants
     - SGOD Chief, and/or
     - Senior Education Program Specialist (SEPS), and/or
     - Education Program Specialist (EPS) II.

- **Day 2 – Partnership Orientation**

  Date : November 5, 2026
  Venue : Region VI *(to be announced through Administrative Note)*
  Participants : 1. Three (3) Regional Participants
  - CSSD Chief,
  - Regional Partnership Focal Person, and
  - Technical Assistant (TA) I

  2. Two (2) Division Participants
  - SGOD Chief, and/or
  - Senior Education Program Specialist (SEPS), and/or
  - Education Program Specialist (EPS) II.

  Note: Same participants from Day 1 except for the PTA Officers and Teachers

The breakdown of participants is provided in Enclosure No. 1.

IV. CONFIRMATION OF PARTICIPATION

The Regional Offices and Schools Division Offices are requested to submit the names and details of their designated participants through the following link: https://tinyurl.com/2026IP-Participation-Registration2

V. TRAVEL AND OTHER EXPENSES

The travel and other incidental expenses of participants will be chargeable against the Program Support Funds – Building Partnership and Linkages (PSF-BPLP) and/or local funds subject to existing accounting and auditing rules and regulations.

The specific details and arrangements for the conduct of the activities, including the program flow, session guide, session schedules, activity mechanics, and other administrative and logistical instructions, shall be provided through the Administrative Notes for the Participants, which shall be issued prior to the conduct of the activity.

For immediate dissemination and strict compliance.

Thank you very much.