DEPARTMENT OF EDUCATION
RECORDS SECTION, REGIONAL OFFICE NO. 1
RECEIVED
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BY: DATE:
OCT 01 2026

REGIONAL MEMORANDUM
No. 1290, s. 2026

DELIVERY, INSPECTION AND ACCEPTANCE OF ARAL READING MATERIALS

To: Schools Division Superintendents
Supply Officers

1. To facilitate the timely delivery, inspection, acceptance, and payment processing of the **ARAL Reading Materials**, all concerned Schools Division Offices (SDOs) are hereby informed that the delivery of the said materials to the SDOs shall **commence on October 7, 2026**.

2. In view of the scheduled deliveries, all concerned are directed to ensure the prompt and proper completion of the inspection, acceptance, and delivery report upon receipt of the materials.

3. Inspection and Acceptance of Deliveries

a. The designated Inspectorate Team of each SDO shall conduct the inspection of the delivered ARAL Reading Materials and verify their compliance with the approved specifications, quantities, and other applicable requirements under the contract.

b. The Inspection and Acceptance Report (IAR) shall be accomplished and signed by the duly authorized Inspectorate Team and the appropriate accepting/receiving official, as applicable.

c. The signing of the IAR is an essential part of the government's inspection and acceptance process. The COA Government Accounting Manual identifies the IAR as the document used to report the result of the inspection made by the authorized inspector and the status of the accepted items.

d. The requirement for inspection and acceptance is likewise consistent with the government's procurement and contract implementation procedures, under which delivered goods are subject to inspection and acceptance prior to payment. DepEd procurement documents similarly require duly signed IARs as supporting documents for payment.

e. Accordingly, the designated Inspectorate Team is directed to perform its inspection function and accomplish/sign the IAR immediately upon completion of the required inspection, provided that the delivered materials conform to the approved specifications and contract requirements. Any deficiency or non-conformity shall be properly documented, and reported immediately to the Regional Office for appropriate action in accordance with the applicable contract provisions.

4. Ensure that the date the items received are indicated. The signed hard copies of IARs intended for the Regional Office must be submitted to the Administrative Division- Asset Management Section 3 days after signing. Please ensure that all signatories have affixed their signature and the date of inspection and acceptance is clearly indicated in the IAR.

5. Attached as Annex A is the Distribution List and Annex B: Technical Specifications for reference.

6. For any queries or clarification, please contact the Curriculum and Learning Management Division-Learning Resource Management Section at telephone number (072) 682-2324 local 121 or email at lrmds.region1@deped.gov.ph.

7. For guidance and compliance.

ESTELA P. LEON-CARIÑO, EdD, CESO III
Director IV/Regional Director

Encl: Annex A: Distribution List and Annex B: Technical Specifications
Reference: None
To be indicated in the Perpetual Index
Under the following subjects:

LEARNING RESOURCES

CLMD-LRMS/DCB.gaa/RM_Delivery.Inspection&AcceptanceofARALReadingMaterials
September 30, 2026

DepEd RO1
Documan
LRMDS260384

Annex A: Distribution List of ARAL Reading Materials

TITLE	AC	BC	CC	DC	IN	IS	LC	LU	P1	P2	SCC	SFC	UC	VC
ARAL-Reading Basic 2026-2027														
KS2 ARAL READING Basic Learner's Workbook	971	432	145	512	9,555	0	600	4,376	10,174	18,893	767	1,056	792	60
KS2 ARAL READING Basic Tutor's Guide	65	13	0	93	159	0	138	574	680	1,260	50	14	91	0
KS3 ARAL READING Basic Learner's Workbook	414	432	50	512	11,715	0	200	4,376	21,073	18,893	1,020	1,056	792	60
KS3 ARAL READING Basic Tutor's Guide	28	13	0	93	31	0	138	574	1,408	1,260	66	14	91	0
ARAL-Reading Plus 2026-2027														
KS2 ARAL READING Plus Learner's Workbook	971	432	150	326	9,555	3,500	600	4,376	12,102	26,027	768	1,056	1,150	60
KS2 ARAL READING Plus Tutor's Guide	65	13	0	62	159	300	75	574	808	1,735	51	14	80	0
KS3 ARAL READING Plus Learner's Workbook	414	432	300	326	11,715	3,500	498	4,376	15,434	26,027	1,024	1,056	1,150	60
KS3 ARAL READING Plus Tutor's Guide	28	13	0	62	31	300	75	574	1,030	1,735	68	14	80	0
ARAL-Reading KS1 2026-2027														
KS1 Learner's Workbook (English)	221	503	250	979	10,679	0	500	4,324	2,674	5,896	1,074	788	472	338
KS1 Learner's Workbook (Filipino)	1,143	503	250	925	10,679	0	900	4,324	2,674	5,896	1,025	788	1,425	388
KS1 Tutor's Guide (English)	36	13	0	124	159	0	75	466	180	394	71	14	48	0
KS1 Tutor's Guide (Filipino)	146	13	0	124	159	0	75	466	180	394	70	14	111	0

Annex B: Technical Specifications

Technical Specifications:

Book size: *At least 8.25" x 10.75"*

Orientation: *Learner's Workbook ARAL - Reading (Basic and Plus)* **- *Portrait;***

Tutor's Guide ARAL-Reading (Basic and Plus) - ***Landscape***

Paper Requirement:
Cover and Inside Pages:

Learner's Workbook ARAL - Reading (Basic and Plus) *- Standard*

Newsprint (Class A), 48.8 gsm or better
Brightness: 55%
Opacity: 90% with -3% tolerance

Cover and Inside Pages:
Tutor's Guide ARAL-Reading (Basic and Plus)

Basis wt. 70 gsm with -3% Brightness: 80% with -3%

Opacity 90% with -3% tolerance

Colors:
Cover: 4 colors with 1 side UV coating (foldcote cal. 12 solid white) / 1 color or self-cover
Inside Pages: 1 color (Black Only) - back to back

Binding:
A. Saddle stitched- below 100 pages;
B. Perfect binding - above 100 pages