



Republic of the Philippines
Department of Education
 REGION I

REQUEST FOR QUOTATION / PROPOSAL

DATE : **September 22, 2026**

RFQ NO. : **2026-09-0197P**

PR NO. : **2026-09-0184P**

PHILGEPS REF NO. :

Name of Company

Complete Company Address

To whom it may concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than **September 29, 2026 at 02:00PM** Bids and Awards Committee, DepED Regional Office City of San Fernando, La Union

Very truly yours,

RHODA T. RAZON
 Director III
 Chairperson, BAC

CANVASSERS'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for the Department of Education Region I.

(Signature Above Printed Name)

AUTHORIZED CANVASSERS

PLEASE QUOTE: PER LOT

SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX

Lot NO.	ITEM DESCRIPTION (Item Name & Technical Specification)	QTY.	UNIT	APPROVED BUDGET OF THE CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL	
					UNIT PRICE	TOTAL PRICE	YES	NO
	Procurement and Door-to-Door Delivery of Learning Tools and Equipment for the Public SHS-TVL Track (Electronic Products Assembly and Servicing NC II Packages) Lot 4	1	Lot	256,855.00				
	Cutter, Diagonal, 8", insulated 1) Type: Diagonal cutting pliers; 2) Material: Drop-forged steel with rubber insulated handle; 3) Length: 8" (minimum) 4) The item must be branded	5	pcs					
	Hot air soldering station Tech Specs: 1) Type: Rework Station with Hot Air Gun, Soldering Iron, and stand; 2) With LED display for temperature; 3) Input Voltage: 220 V AC; 4) Power Rating: 700 W minimum; 5) With control knobs for temperature and air; 6) Hot air temperature range: 100°C to 450°C; 7) 3 pieces spare round nozzle tips (different sizes); 8) The item must be branded. 9) With User's Manual in English which includes: a. a diagram of the parts with their names, b. operating procedures on how to use the equipment, c. safety precautions when using the equipment, d. basic troubleshooting and maintenance procedures.	5	pcs					

I.	Magnifying glass, high-grade, with lamp Tech Specs: 1) Type: Magnifying glass with lamp and desk-mounted adjustable arm; 2) Lens Material: a) Material: Glass; b) Diameter: at least 130mm; c) Magnification: at least 5x; 3) Lamp: LED with 20 lumens minimum; 4) Power: 220 V AC; 5) The item must be branded.	5	pcs					
	Pliers, Long Nose, 7" The Specs: 1) Type: Long nosed pliers with side cutter; 2) Material: Chrome Vanadium Steel 3) Length: 7" (minimum); 4) Handle type: curved handle with PVC insulated handle; 5) Jaws type: knurled and tempered; 6) The item must be branded	5	pcs					
	Pump, Desoldering Tech Specs: 1) Material: Plastic or aluminum housing; 2) Replaceable heat-resistant plastic tip; 3) Length: Minimum of 6 inches; 4) Effective in removing solder; 5) The item must be branded	5	pcs					
	Screwdriver, Flat, 8" insulated Tech Specs: 1. Shank Material: chrome vanadium steel; 2. Handle Material: Molded Plastic 3. Overall length: 8 inches (minimum) 4. With insulation protection (including shank); 5. Non slip handle design	5	pcs					
	Screwdriver, Phillips, 8" insulated Tech Specs: 1. Shank Material: Chrome vanadium steel; 2. Handle Material: Molded Plastic 3. Overall length: 8 inches (minimim) 4. With insulation protection (including shank); 5. Non slip handle design.	5	pcs					
	Signal Generator Tech Specs: 1. Type: Signal Generator 2. Frequency range: 100 kHz to 150 MHz or better; 3. Power Source: 220 V AC, 50/60 Hz; 4. 6 bands or better 5. Frequency accuracy on scale: $\pm 5\%$ or better; 6. With amplitude modulation; 7. Other Accessories: Power cords, test leads, BNC cable; 8. The item must be branded;	5	pcs					

Variable Power Supply Tech Specs: 1. Power Supply: DC regulated 2. Input Voltage: 220 V AC, 50/60 Hz; 3. Output Voltage: 0 to 30 V DC variable; 4. Current Output: 0 to 5 A DC; 5. With voltage and current LED indicator display; 6. With connector cables; 7. The item must be branded; 8. With User's Manual in English which includes: a. a diagram of the parts with their names, b. operating procedures on how to use the equipment, c. safety precautions when using the equipment, d. basic troubleshooting and maintenance procedures; 9. 1 year warranty (parts & service)	5	pcs					
Wrench, Allen, 30 pcs/set 1. Material: Carbon Steel; 2. Set of 10 pieces: 1.5mm, 2mm, 2.5mm, 3mm, 4mm, 5mm, 5.5mm, 6mm, 8mm, 10mm; 3. With holder/ring to keep the set intact; 4. Label of sizes engraved in each allen wrench; 5. The item must be branded	5	pcs					
Please see attached Technical and Financial Document based on the checklist provided under Annex A							

DATE : September 22, 2026
RFQ NO. : 2026-09-0197P
PR NO. : 2026-09-0184P
PHILGEPS REF NO. : _____

GENERAL CONDITIONS

1. All entries must be typewritten and/or written legibly;
2. **Bidders must submit certificate of PHILGEPS Registration ;**
3. Bidders must submit the following documentary requirements
(please refer to Annex A)
4. Place this RFQ in a **sealed envelope** and type the following details on the face of the envelope:

Your Company Name
RFQ No.
PR No.
PHILGEPS Reference No.
- 5 Delivery period must be made on **(Please refer to Annex C).**
- 6 Item/s delivered must have warranties for unit replacements, parts, labor or other services;
- 7 Price validity shall be for a period of _____ days upon opening of the quotation;
- 8 Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
- 9 Transaction with Department of Education Region I shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
- 10 Failure to comply with these conditions shall mean disqualification of your bid proposal.
11. For queries or clarifications, you can contact us via email:
procurementunit.region1@deped.gov.ph

SUPPLIER/CONTRACTOR/CONSULTANTS

CERTIFICATION

Date: _____

After having carefully read and accepted Your General Conditions, I/We quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in _____ days from receipt of the **Notice to Proceed/Purchase Order**

Print Name & Signature of Authorized Representative

Company Tel./Fax/Mobile No.

Company Tax Identification No. (TIN)



Flores St., Catbangen, City of San Fernando, La Union
Telephone Nos.: (072) 607-8137/682-2324
DepEd Region I region1@deped.gov.ph
www.depedregion1.com

Doc. Ref. Code	RD-ASD-FC27	Rev	00
Effectivity	03 01 23	Page	2 of 2



Annex A

Checklist of Technical Documents

I. TECHNICAL DOCUMENTS

- ☐ (a) PhilGEPS Certificate of Registration (**Platinum Membership**) in accordance with Section 20 of the IRR; please attached **Mayor's permit and latest income tax return (ITR)**
- ☐ (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; (**Attachment: Notice of Award and/or Contract, and Notice to Proceed**);
- ☐ (c) Statement of the bidder's **Single Largest Completed Contract (SLCC)** similar to the procurement project to be bid, and whose value must be equivalent to at least 50% of the ABC, adjusted to current prices using the PSA consumer price indices (**Attachment: Certificate of End-user's Acceptance or Official Receipt/s or Sales Invoice**)
- ☐ (d) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC) or committed Line of Credit
- ☐ (e) JVA or the duly notarized statement in accordance with Section 52.1(b) of this IRR, if applicable
- ☐ (f) Conformity with the **Technical Specifications (see Annex "B")** which may include production or **delivery schedule (see Annex "C")**, manpower requirements or after-sales service or parts, if applicable (**Attachments: Product Brochures/Catalogues**)
- ☐ (g) Original duly signed **Omnibus Sworn Statement (OSS)** in accordance with Section 54.3 of the IRR and if applicable Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the bidder

II. FINANCIAL DOCUMENTS

- ☐ (a) Original of duly signed and accomplished Request for Quotation


RHODA T. RAZON
BAC Chairman

Technical Specifications

Item	Specification	Statement of Compliance	
		<i>[Add 2 columns if the award criterion to be used is MEARB, or MARB (one for parameters and one for rating)]</i> Bidders must state “Comply” or “Not Comply” for each specification and provide the corresponding performance parameters for offered equipment. Each response must be supported by a clear documentary support in the bid and properly cross-referenced. Acceptable evidence includes unaltered manufacturer sales brochures, official specification sheets, product samples, independent test results, and similar documents. Claims should be backed by documentary support. If the evidence contradicts the claim, the bid may be rejected. Any false statement—whether in the compliance form or supporting documents—found during evaluation, post-qualification, or contract implementation may be considered fraudulent in accordance with ITB Clause 3.1(a)(ii) and without prejudice to the imposition of appropriate administrative, civil, and criminal penalty in accordance with law.	
		Quantity	Statement of Compliance
1	Cutter, Diagonal, 8”, Insulated Tech Specs: 1) Type: Diagonal cutting pliers; 2) Material: Drop-forged steel with rubber insulated handle 3) Length: 8” (minimum); 4) The item must be branded	5	
2	Hot air soldering station Tech Specs: 1) Type: Rework station with Hot Air Gun, Soldering Iron, and stand; 2) With LED display for temperature; 3) Input Voltage: 220 V AC; 4) Power Rating: 700 W minimum; 5) With control knobs for temperature and air;	5	

	6) Hot air temperature range: 100°C to 450°C; 7) 3 pieces spare round nozzle tips (different sizes); 8) The item must be branded; 9) With User's Manual in English which includes: a) a diagram of the parts with their names; b) operating procedures on how to use the equipment; c) safety precautions when using the equipment; and d) basic troubleshooting and maintenance procedures		
3	Magnifying glass, high-grade, with lamp Tech Specs: 1) Type: Magnifying glass with lamp and desk-mounted adjustable arm; 2) Lens Material: d) Material: Glass e) Diameter: at least 130 mm; f) Magnification: at least 5x; 3) Lamp: LED with 20 lumens minimum; 4) Power: 220 V AC; 5) The item must be branded	5	
4	PLIERS Long Nose, 7" Tech Specs: 1) Type: Long nosed pliers with side cutter; 2) Material: Chrome Vanadium Steel; 3) Length: 7" (minimum) 4) Handle Type: curved handle with PVC insulated handle; 5) Jaws type: knurled and tempered; 6) The item must be branded	5	
5	Pump, Desoldering Tech Specs: 1) Material: plastic or aluminum housing; 2) Replaceable heat-resistant plastic tip; 3) Length: Minimum 6 inches; 4) Effective in removing solder; 5) The item must be branded	5	
6	Screwdriver, Flat, 8", Insulated Tech Specs: 1) Shank Material: chrome vanadium steel;	5	

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	2) Handle Material: Molded plastic; 3) Overall length: 8 inches (minimum); 4) With insulation protection (including shank); 5) Nonslip handle design		
7	Screwdriver, Philips, 8", Insulated 1) Shank material: chrome vanadium steel; 2) Handle Material: Molded plastic; 3) Overall length: 8 inches (minimum); 4) With insulation protection (including shank); 5) Nonslip handle design	5	
8	Signal Generator Tech Specs: 1) Type: Signal Generator; 2) Frequency range: 100 kHz to 150 MHz or better; 3) Power Source: 220 V AC, 50/60 Hz; 4) 6 bands or better; 5) Frequency accuracy on scale: $\pm 5\%$ or better; 6) With amplitude modulation; 7) Other Accessories: Power cords, test leads, BNC cable; 8) The item must be branded	5	
9	Variable Power Supply Tech Specs: 1) Power Supply: DC regulated 2) Input Voltage: 220 V AC, 50/60 Hz 3) Output Voltage: 0 to 30 V DC variable 4) Current Output: 0 to 5 A DC 5) With voltage and current LED indicator display 6) With connector cables 7) The item must be branded 8) With user's manual in English which includes: • a diagram of the parts with their names • operating procedures on how to use the equipment • safety precautions when using the equipment • basic troubleshooting and maintenance procedures	5	

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	1 year warranty (parts and service)		
10	Wrench, Allen, 30 pcs/set Tech Specs: 1) Material: carbon steel 2) Set of 10 pieces: 1.5mm, 2mm, 2.5mm, 3mm, 4mm, 5mm, 5.5mm, 6mm, 8mm, 10mm 3) With holder/ring to keep the set intact 4) Label of sizes engraved in each allen wrench 5) The item must be branded	5	

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Schedule of Requirements

General Instructions:

A. Delivery Sites

The Goods shall be delivered on a door-to-door basis to the designated recipient school(s) or delivery site(s) of the Department of Education, as identified in **Annex D (Distribution List)** and in accordance with the allocation list or such delivery instructions as may be issued by the Procuring Entity.

The Supplier shall be responsible for the transportation, loading, unloading, handling, and placement of the Goods at the designated delivery site(s).

B. Contract Duration

The Supplier shall complete the delivery of all Goods **within one hundred twenty (120) calendar days from receipt of the Notice to Proceed (NTP)**.

C. Delivery Schedule

Delivery shall be completed within **one hundred twenty (120) calendar days from receipt of the Notice to Proceed (NTP)**, in accordance with the approved delivery schedule and the Schedule of Requirements.

All Goods shall be subject to inspection, testing (where applicable), and final acceptance by the Inspection and Acceptance Committee (IAC) or the duly authorized representatives of the Procuring Entity.

D. Delivery Terms

Delivery shall be made **door-to-door** to the designated delivery site(s) of the Department of Education.

Risk and title to the Goods shall remain with the Supplier and shall pass to the Procuring Entity only upon receipt, inspection, testing (where applicable), and final acceptance of the Goods at their final destination.

The Supplier shall be fully responsible for the safe transportation, handling, unloading, protection, and delivery of the Goods until final acceptance by the Procuring Entity.

E. Delivery Schedule and Hours

Delivery shall be made **only during official government working days, from 8:00 A.M. to 5:00 P.M.**, unless otherwise authorized in writing by the Procuring Entity.

The Supplier shall coordinate with the End-User and/or the Property and Supply Unit **at least three (3) working days** before the scheduled delivery.

Deliveries made outside the prescribed schedule without prior written approval may be refused by the authorized receiving personnel.



F. Inspection and Acceptance

The Goods shall be inspected upon delivery to determine compliance with the required technical specifications, quantities, completeness, and workmanship.

Goods found to be defective, damaged, incomplete, or not conforming to the Contract Specifications shall be repaired or replaced by the Supplier at no additional cost to the Procuring Entity within the period prescribed in the Contract.

Final acceptance shall be evidenced by the duly accomplished and signed **Inspection and Acceptance Report (IAR)**.

G. Documents to Accompany Delivery

Each delivery shall be accompanied by the following documents, as applicable:

1. Supplier's Sales Invoice or BIR-authorized invoicing document;
2. Delivery Receipt;
3. Packing List, where applicable;
4. Manufacturer's and/or Supplier's Warranty Certificate;
5. User's Manual and Operation and Maintenance Manual, where required under the Technical Specifications;
6. Certificate of Origin, for imported Goods, where applicable; and
7. Other documents required under the Contract.

The delivery schedule, expressed in weeks or months, indicates the required delivery date which shall be understood as the date the Goods are to be delivered to the project site.

Item Number	Description	Quantity	Total	Delivery Schedule
1	Cutter, Diagonal, 8" Insulated Tech Specs: 1) Type: Diagonal cutting pliers; 2) Material: Drop-forged steel with rubber insulated handle 3) Length: 8" (minimum) 4) The item must be brand□d	5	5	Within 120 calendar days from receipt of the NTP
2	Hot air soldering station Tech Specs: 1) Type: Rework station with Hot Air Gun, Soldering Iron, and stand; 2) With LED display for temperature; 3) Input Voltage: 220 V AC; 4) Power Rating: 700 W minimum; 5) With control knobs for temperature and air;	5	5	

	6) Hot air temperature range: 100°C to 450°C; 7) 3 pieces spare round nozzle tips (different sizes); 8) The item must be branded; 9) With User's Manual in English which includes: a) a diagram of the parts with their names; b) operating procedures on how to use the equipment; c) safety precautions when using the equipment; and d) basic troubleshooting and maintenance procedures			
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4	PLIERS Long Nose, 7" Tech Specs: 1) Type: Long nosed pliers with side cutter; 2) Material: Chrome Vanadium Steel; 3) Length: 7" (minimum) 4) Handle Type: curved handle with PVC insulated handle; 5) Jaws type: knurled and tempered; 6) The item must be branded	5	5	
5	Pump, Desoldering Tech Specs:	5	5	

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	1) Material: plastic or aluminum housing; 2) Replaceable heat-resistant plastic tip; 3) Length: Minimum 6 inches; 4) Effective in removing solder; 5) The item must be branded			
6	Screwdriver, Flat, 8", Insulated Tech Specs: 1) Shank Material: chrome vanadium steel; 2) Handle Material: Molded plastic; 3) Overall length: 8 inches (minimum); 4) With insulation protection (including shank); 5) Nonslip handle design	5	5	
7	Screwdriver, Philips, 8", Insulated 1) Shank material: chrome vanadium steel; 2) Handle Material: Molded plastic; 3) Overall length: 8 inches (minimum); 4) With insulation protection (including shank); 5) Nonslip handle design	5	5	
8	Signal Generator Tech Specs: 1) Type: Signal Generator; 2) Frequency range: 100 kHz to 150 MHz or better; 3) Power Source: 220 V AC, 50/60 Hz; 4) 6 bands or better; 5) Frequency accuracy on scale: $\pm 5\%$ or better; 6) With amplitude modulation; 7) Other Accessories: Power cords, test leads, BNC cable; 8) The item must be branded	5	5	

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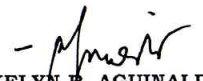
9	Variable Power Supply Tech Specs: 1) Power Supply: DC regulated 2) Input Voltage: 220 V AC, 50/60 Hz 3) Output Voltage: 0 to 30 V DC variable 4) Current Output: 0 to 5 A DC 5) With voltage and current LED indicator display 6) With connector cables 7) The item must be branded 8) With user's manual in English which includes: • a diagram of the parts with their names • operating procedures on how to use the equipment • safety precautions when using the equipment • basic troubleshooting and maintenance procedures 9) 1 year warranty (parts and service)	5	5	
10	Wrench, Allen, 30 pcs/set Tech Specs: 1) Material: carbon steel 2) Set of 10 pieces: 1.5mm, 2mm, 2.5mm, 3mm, 4mm, 5mm, 5.5mm, 6mm, 8mm, 10mm 3) With holder/ring to keep the set intact 4) Label of sizes engraved in each allen wrench 5) The item must be branded	5	5	

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RECIPIENT SCHOOLS OF LTE-TVL

	DIVISION	SCHOOL	TRACK	School Head	Contact Number	School Property Custodian	Contact Number	Name of School Inspectorate Team	Contact Number
1	La Union	Tagudtud National High School	Electronic Products Assembly and Servicing	Dario A.Sallatic	9761954463	Hayde B.Casison	9276287257	Sansis R.Lictao	9605546667
2	Laoag City	Ilocos Norte College of Arts and Trades	Electronic Products Assembly and Servicing	SHIRLEY C. AGSUNOD	9338698451	ARISTON P.RUIZ	9066347252	EDGAR SANTOS/SARAH MAE LUZ/RONEL AGBAYANI/JAMAICA ERICA RABAGO/JUNICA LAFORGA	9483138742
3	Pangasinan II	Bersamin Agro-Industrial High School	Electronic Products Assembly and Servicing	Edna E. Fregillana	9685150089	Rony B. Junio	9065705211	Elsa G. Fronda	9296461972
4	Pangasinan II	Guiling-Coliling NHS	Electronic Products Assembly and Servicing	Janette N. Ballares	9338103025	Patria Morales	9282581721	Marlon D. Nuevo	9666510116
5	San Carlos City	Cobol National High School	Electronic Products Assembly and Servicing	Bernard V. Magat	9685164876	Mario S. Boquiren	9156920215	Lalaine A. Peralta	9338280371

Prepared by:


JACKELYN R. AGUINALDO
 Education Program Supervisor

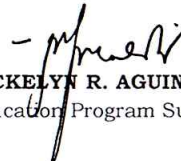
Approved by:


DINAH C. BONA
 Chief Education Supervisor

RECIPIENT SCHOOLS OF LTE-TVL

	DIVISION	SCHOOL	TRACK	School Head	Contact Number	School Property Custodian	Contact Number	Name of School Inspectorate Team	Contact Number
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3	Pangasinan II	Bersamin Agro-Industrial High School	Electronic Products Assembly and Servicing	Edna E. Fregillana	9685150089	Rony B. Junio	9065705211	Elsa G. Fronda	9296461972
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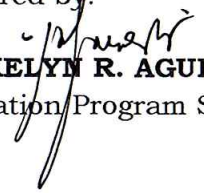
Approved by:

DINAH C. BONAO
 Chief Education Supervisor

DISTRIBUTION LIST

Procurement of Door-to Door Delivery of Learning Tools and Equipment of the Public SHS-TVL Track(Electronic Products Assembly and Servicing NCII Track Packages) Lot 4(Re-invitation)			La Union- Tagudtud NHS	Laoag City- Ilocos Norte College of Atrs and Trades	Pangasinan II-Bersamin Agro- Industrial High School	Pangasina n II- Guiling- Coliling NHS	San Carlos City- Cobol NHS
	PARTICULARS	Quantity					
1	Cutter, Diagonal, 8", insulated	5	1	1	1	1	1
2	Hot air soldering station	5	1	1	1	1	1
3	Magnifying glass, high-grade, with lamp	5	1	1	1	1	1
4	Pliers, Long Nose, 7"	5	1	1	1	1	1
5	Pump, Desoldering	5	1	1	1	1	1
6	Screwdriver, Flat, 8" insulated	5	1	1	1	1	1
7	Screwdriver, Phillips, 8" insulated	5	1	1	1	1	1
8	Signal Generator	5	1	1	1	1	1
9	Variable power supply	5	1	1	1	1	1
10	Wrench, Allen, 30 pcs/set	5	1	1	1	1	1

Prepared by:


JACKELYN R. AGUINALDO
 Education Program Supervisor

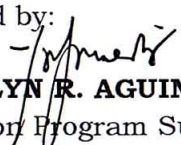
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 Chief Education Supervisor

DISTRIBUTION LIST

Procurement of Door-to Door Delivery of Learning Tools and Equipment of the Public SHS-TVL Track(Electronic Products Assembly and Servicing NCII Track Packages) Lot 4(Re-invitation)			La Union-Tagudtud NHS	Laoag City-Ilocos Norte College of Atrs and Trades	Pangasinan II-Bersamin Agro-Industrial High School	Pangasina n II-Guiling-Coliling NHS	San Carlos City-Cobol NHS
	PARTICULARS	Quantity					
1	Cutter, Diagonal, 8", insulated	5	1	1	1	1	1
2	Hot air soldering station	5	1	1	1	1	1
3	Magnifying glass, high-grade, with lamp	5	1	1	1	1	1
4	Pliers, Long Nose, 7"	5	1	1	1	1	1
5	Pump, Desoldering	5	1	1	1	1	1
6	Screwdriver, Flat, 8" insulated	5	1	1	1	1	1
7	Screwdriver, Phillips, 8" insulated	5	1	1	1	1	1
8	Signal Generator	5	1	1	1	1	1
9	Variable power supply	5	1	1	1	1	1
10	Wrench, Allen, 30 pcs/set	5	1	1	1	1	1

Prepared by:


JACKELYN R. AGUINALDO
 Education Program Supervisor

Approved by:

DINAH C. BONAO
 Chief Education Supervisor