



Republic of the Philippines
Department of Education
 REGION I



REGIONAL MEMORANDUM
 No. 565 s. 2026

**TRAINING ON DATA PROTECTION MANAGEMENT, CUSTOMER SERVICE AND
 STAKEHOLDER ENGAGEMENT, AND COMMUNICATION FOR THE
 NON-TEACHING PERSONNEL OF THE DEPARTMENT OF
 EDUCATION REGION 1**

To: Schools Division Superintendents

1. This Office, through the Human Resource Development Division (HRDD), shall conduct **Training on Data Protection Management, Customer Service and Stakeholder Engagement, and Communication for the Non-Teaching Personnel of the Department of Education Region 1** from June 3-5, 2026 at the National Educators Academy of the Philippines – Region 1, San Vicente, City of San Fernando, La Union.

2. The training aims to retool the newly-hired Non-Teaching Personnel from the division offices and schools to address the increasing emphasis on data privacy, public accountability, and responsive communication. Enhancing their knowledge and skills in Data Protection Management, Customer Service and Stakeholder Engagement, and Communication will foster a culture of excellence and compliance aligned with DepEd's core values and the principles of the Civil Service Commission's Behavioral Competency Framework.

3. The breakdown of participants is as follows:

Schools Division	Pax	Schools Division	Pax
Alaminos City	5	Pangasinan I	12
Batac City	5	Pangasinan II	12
Candon City	5	San Carlos City	5
Dagupan City	5	San Fernando City	5
Ilocos Norte	12	Urdaneta City	5
Ilocos Sur	12	Vigan City	5
Laoag City	5	Regional Office I	5
La Union	14	Program Management Team	6

4. All participants are required to confirm participation to the activity on or before **May 15, 2026** by registering online through this link: <https://forms.gle/bZggxMqbeFMAM1j69> using the official DepEd email account. Any replacement for already registered participants shall be made not later than **May 31, 2026**.

5. Meals and board and lodging expenses shall be charged to **OSEC-1-25-04865** while the travel expenses of the participants shall be charged to local funds subject to usual accounting and auditing procedures. First meal is **AM Snacks** of Day 1 (June 3, 2026) and the last meal is AM snacks of Day 3 (June 5, 2026).



- 6. For questions, please call HRDD through telephone number (072) 682-23-24 local 122 or email at hrdd.region1@deped.gov.ph.
- 7. For immediate dissemination.

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ESTELA P. LEON-CARIÑO, EdD, CESO III
 Director IV/Regional Director *ref*

Encl.: None
 Reference: None
 To be indicated in the Perpetual Index
 Under the following subjects:

LEARNING AND DEVELOPMENT NON-TEACHING PERSONNEL

HRDD/jmv/RM_NTPTraining
 May 6, 2026

