



Republic of the Philippines  
**Department of Education**  
 REGION I



**REGIONAL MEMORANDUM**

No. 409 s. 2026

**SUBMISSION OF THE ACTUAL LIST OF EXAMINEES FOR THE  
 2025 ACCREDITATION AND EQUIVALENCY (A&E) TEST**

To: Schools Division Superintendents

1. In reference to the Advisory issued by the Bureau of Education Assessment dated March 19, 2026, relative to the administration of the 2025 Accreditation and Equivalency (A&E) Test conducted on March 29, 2026, the Bureau of Education Assessment – Education Research Division reiterates the submission of the actual list of examinees to ensure the accuracy and completeness of data that will serve as the official reference in verifying and counterchecking examinee information for processing.
2. Enclosed are the additional guidelines pertaining to the submission of the needed data for reference.
3. For inquiries, contact BEA-EAD at telefax number (02) 8631-2589 or email [bea.ead@deped.gov.ph](mailto:bea.ead@deped.gov.ph).
4. For information and guidance.

*Estela P. Leon-Cariño*  
**ESTELA P. LEON-CARIÑO EdD, CESO III**  
 Director IV/Regional Director

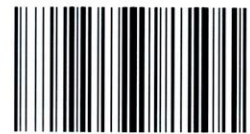
Encl.: None

Reference: Advisory No. 12, s. 2026

To be included in the Perpetual Index  
 Under the following subject

TEST

CLMD/magd/RM\_SUBMISSIONOFTHEACTUALLIST  
 March 30, 2026



CLMD260344



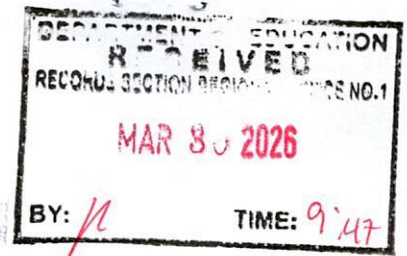
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Republic of the Philippines  
**Department of Education**  
BUREAU OF EDUCATION ASSESSMENT



Office of the Director

Advisory No. 012, s. 2026

March 19, 2026

**ADVISORY**  
**Submission of the Actual List of Examinees for the**  
**2025 Accreditation and Equivalency (A&E) Test**

Relative to the upcoming administration of the **2025 Accreditation and Equivalency (A&E) Test on March 29, 2026**, this Bureau aims to ensure the accuracy and completeness of the list of actual examinees, which shall serve as the official reference in verifying and counterchecking the correctness of the examinee data to be processed by the service provider.

In this regard, the following guidelines shall be **strictly observed**:

**1. Submission by Chief Examiners**

The **Chief Examiners (CEs)** from each testing center shall submit the complete **actual list of examinees** who took the test through this link: <https://tinyurl.com/AE-ACTUAL-TAKERS>.

**2. Coverage of Submission**

The submission shall include **only the names of examinees who were present and were able to take the 2026 A&E Test** in their respective testing centers.

**3. Proper Placement of Test Materials**

The **CEs** and **Division Testing Coordinators (DTCs)** must ensure that **USED SASs** are placed in the **Examiner's Transmittal Report Envelopes (ETREs)**, which are then placed in the box of SASs.

**4. Monitoring by the DTCs**

The **DTCs** shall closely monitor the submission of all **CEs** within their respective divisions to ensure that **all testing centers are able to accomplish the required submission**.

**5. Ensuring Completeness, Accuracy, and Timeliness**

The **DTCs** shall ensure the completeness, accuracy, and timeliness of all submissions from the testing centers under their jurisdiction, as **these will serve as the basis for verifying the completeness of the Scannable Answer Sheets (SASs) to be received and processed by the service provider**.





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**6. Deadline of Submission**

All required submissions must be completed **on or before April 8, 2026 (Friday)**.

Immediate dissemination and compliance with this Advisory is hereby desired.

**KEVIN CARL P. SANTOS, PhD**

Director IV