DEPARTMENT OF EDUCATION
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REGIONAL MEMORANDUM
No. 266 s. 2026

ONLINE ORIENTATION ON THE DATA COLLECTION AND ENCODING OF SCHOOL LEVEL DATA IN THE BASIC EDUCATION INFORMATION SYSTEM (BEIS) FOR SCHOOL YEAR 2025-2026

To: Schools Division Superintendents
Chief, Policy, Planning and Research Division

1. Per attached MEMORANDUM OM-OASSM dated February 11, 2026, from the Office of the Assistant Secretary for Strategic Management of the DepEd Central Office, the Education Management Information System Division (EMISD) will be conducting the **Online Orientation on the Data Collection and Encoding of School Level Data in the Basic Education Information System (BEIS),** for Luzon Cluster as follows:

Cluster and Orientation Link	Participants	Schedule
https://tinyurl.com/BEISOnlineOrientationLuzon	Regions I, II, III, IVA, MIMAROPA, V, CAR, NCR	February 26, 2026 9:0AM to 3:00PM

2. Participants to the said orientation are the Regional and Division Planning Officers.

3. For information, guidance and attendance of all concerned.

TOLENTINO G. AQUINO
Director IV

Encl.: As stated.
Reference: none
To be indicated in the Perpetual Index
Under the following subjects:

BASIC EDUCATION DATA SCHOOL STATISTICS

PPRD/pjc/RM_ONLINEorientation
February 24, 2026

DEPARTMENT OF EDUCATION
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FEB 23 2026
BY: TIME:

Republic of the Philippines
Department of Education
OFFICE OF THE ASSISTANT SECRETARY FOR STRATEGIC MANAGEMENT

MEMORANDUM
OM-OASSM-

FOR : **MINISTER, BASIC, HIGHER, AND TECHNICAL EDUCATION, BARMM**
REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL PLANNING OFFICERS
DIVISION PLANNING OFFICERS

FROM : **DR. DEXTER A. GALBAN**
Assistant Secretary for Strategic Management

SUBJECT : **CONDUCT OF ONLINE ORIENTATION ON THE DATA COLLECTION AND ENCODING OF SCHOOL-LEVEL DATA IN THE BASIC EDUCATION INFORMATION SYSTEM (BEIS) FOR SCHOOL YEAR 2025–2026**

DATE : February 11, 2026

As part of the Department's commitment to ensuring data accuracy and transparency, the Policy and Planning Service – Education Management Information System Division (PPS-EMISD) will conduct an online orientation for the annual Basic Education Information System (BEIS) Data Collection for School Year 2025–2026, scheduled on February 26–27, 2026.

The orientation aims to inform Regional and Division Planning Officers of the changes implemented to the BEIS Data Gathering Forms for School Year 2025–2026 and to provide guidance on the reporting and validation of select data elements.

In this regard, PPS-EMISD requests all Regional and Division Planning Officers to participate in the said online orientation. Please refer to the orientation details below:

Cluster and Orientation Link	Participants	Schedule
Luzon https://tinyurl.com/BEISOnlineOrientationLuzon	Regions I, II, III, IVA, MIMAROPA, V, CAR, NCR	February 26, 2026 9:00 AM – 3:00 PM
Visayas and Mindanao https://tinyurl.com/BEISOnlineOrientationVisMin	Regions VI, VII, NIR, VIII, IX, X, XI, XII, CARAGA, BARMM	February 27, 2026 9:00 AM – 3:00 PM

For further details or clarifications, please contact the PPS-EMISD office through landline numbers (02) 8635-3986 / 8637-6204, or via email at ps.emisd@deped.gov.ph.

For information and appropriate action.