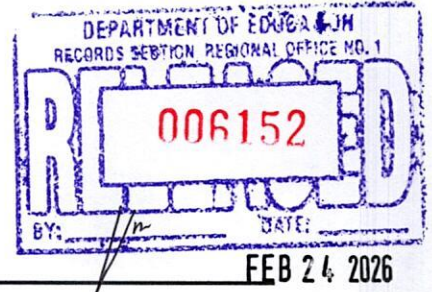




Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

No. 240 s. 2026

PROGRAM SUPPORT FUNDS FOR THE BUILDING PARTNERSHIP AND LINKAGES PROGRAM (PSF-BPLP) FOR FISCAL YEAR 2026

To: Schools Division Superintendents

1. This memorandum is issued to reiterate the guidelines on the release, utilization, monitoring, and reporting of the Program Support Funds (PSF) for the Building Partnership and Linkages Program for FY 2026.
2. The Schools Division Offices (SDOs) are requested to strictly follow the provisions stated in the attached memorandum.
3. For guidance and compliance.

TOLENTINO G. AQUINO

Director IV

Encl.: None
Reference: None
To be indicated in the Perpetual Index
Under the following subjects:

BUDGET
FUNDS
PARTNERSHIPS

ESSD-SQC/rmb/RM_PSF-BPLPForFY2026
February 24, 2026



Doc. Ref. Code	RM-ORD	Rev	00
Effectivity	11.18.2024	Page	1 of 1





Republika ng Pilipinas
Department of Education
OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATION

MEMORANDUM

OM-OUGOPS-2026-13-08155

TO : **REGIONAL DIRECTORS
SCHOOLS DIVISION / CITY SUPERINTENDENTS
ALL OTHERS CONCERNED**

ATTENTION : **EDUCATION SUPPORT SERVICES DIVISION (ESSD) CHIEFS
REGIONAL PARTNERSHIP FOCAL PERSONS

SCHOOL GOVERNANCE AND OPERATIONS DIVISION
(SGOD) CHIEFS
DIVISION PARTNERSHIP FOCAL PERSONS**

FROM : **MALCOLM S. GARMA**
Undersecretary for Governance and Operations

SUBJECT : **GUIDELINES ON THE RELEASE, UTILIZATION,
MONITORING AND REPORTING OF PROGRAM SUPPORT
FUNDS FOR BUILDING PARTNERSHIP AND LINKAGES
PROGRAM (PSF-BPLP) FOR FISCAL YEAR 2026**

DATE : January 22, 2026

The Department of Education (DepEd) recognizes partnerships as a critical strategy in addressing gaps in access, quality, and governance in basic education. The External Partnerships Service (EPS), as the mandated office to establish, strengthen, and sustain collaboration with external partners, plays an important role in mobilizing resources and promoting stakeholder engagement to support schools and learners.

The provision of Program Support Funds (PSF) to Regional Offices (ROs) and Schools Division Offices (SDOs) enables the conduct of partnership-building, advocacy, coordination, and recognition activities that encourage public and private stakeholders to invest in education. By supporting a range of activities from social preparation and networking to resource mobilization and stakeholder recognition, the PSF directly contributes to improved learning environments and outcomes. These efforts are aligned with and supportive of the Department's 5-Point Reform Agenda, ensuring that partnerships translate into tangible benefits for learners, teachers, and schools.

Hereunder are the procedures for the release, utilization, monitoring and reporting of Program Support Funds under the Building Partnership and Linkages Program (PSF-BPLP) for Fiscal Year 2026.

B. BUILDING PARTNERSHIP AND LINKAGES PROGRAM

All activities funded under the PSF shall be directly relevant to partnership building, advocacy, coordination, or recognition; demonstrably contribute to improved learning outcomes; and align with the DepEd 5-Point Reform Agenda.

PSF-BPLP may be used to implement activities such as Adopt-A-School Program orientation, Brigada Eskwela campaigns, PTA Forums, Local Stakeholders Convergence, LGU Forums, Partners Recognition, and other partnership initiatives. The attached **Annex A** provides the proposed design for the Local Stakeholders Convergence, which integrates these activities.

The PSF-BPLP serves as an enabling mechanism that allows DepEd field offices to proactively engage partners, present priority education programs, and sustain long-term collaboration. Strategic use of PSF strengthens trust, accountability, and shared ownership of education outcomes, thereby supporting the overall goal of providing quality basic education for all.

C. ALLOWABLE EXPENSES UNDER PSF-BPLP

1. The following are the **allowable expenses** that are chargeable against the funds herein:
 - 1.1 Advocacy and Promotional Materials
 - 1.2 Meal Expenses
 - 1.3 Transportation / Local Travel Expenses
 - 1.4 Delivery Charges for Donations
 - 1.5 Communication Expenses subject to the compliance in DO No. 036, s. 2025
 - 1.6 Notarial Fee
 - 1.7 Training Expenses
 - 1.8 Other Miscellaneous Expenses
2. Any excess amount or resulting balance may be utilized for expenses related to the implementation of the program/activity/project (P/A/P) covered by this issuance, subject to existing budgeting, accounting, auditing, and procurement laws, rules, and regulations. For this purpose, "related expenses" shall refer to those that contribute to a common particular outcome aligned with the objective of this issuance, specifically involving operational requirements or support services essential to program delivery. These may include the procurement of semi-expandable items, i.e., goods with a unit cost below the capitalization threshold, conduct of workshops and capacity-building activities, travel expenses, and other day-to-day operational needs directly supporting the program implementation.
3. The utilization of funds shall be in accordance with the existing budgeting, accounting, auditing, and procurement rules and regulations.

D. SUBMISSION OF PSF-BPLP REPORTS

1. EPS shall monitor and evaluate the use of downloaded PSF-BPLP through reports submitted by Implementing Units (IUs) from both RO and SDO. These reports will verify that the funds were spent for their intended purpose. Accordingly, all IUs are required to submit the following reports:

Annex A to OM-OUGOPS-2026-13-08155

Activity Design for Local Stakeholders Convergence (Sample)

I. Program Objectives

1. Engage internal and external stakeholders in collective discussions to strengthen educational investments and partnership activities aligned with the DepEd 5-Point Reform Agenda.
 - 1.1. Present comprehensive updates on basic education accomplishments, issues, and current directions.
 - 1.2. Conduct orientation and dialogues with stakeholders on priority programs, including challenges affecting access, quality, and governance
2. Recognize and reinforce the contributions and commitments of stakeholders, particularly those supporting schools, learners, and communities.
3. Provide updates on PTA initiatives and encourage stronger parent-school collaboration.
4. Formulate a localized action plan for priority programs, identified educational investments, and partnership engagements that address current education gaps and support the DepEd 5-Point Reform Agenda.

II. Duration

The duration shall vary based on the scale and need of the activity. It may be conducted for one (1) day or extended, as appropriate.

III. Proposed Target Participants

1. Local Government Unit (LGU) officials
2. Community leaders
3. Civil Society Organizations (CSOs)
4. PTA and SGC representatives
5. National Government Agencies (NGAs)
6. Private sector and business partners
7. Educators and school administrators
8. Faith-based and cultural organizations
9. Youth and student organizations
10. Other partners

IV. Target Date

As appropriate

V. Activity Outline

1. Opening Session
 - Welcome and introduction
 - Overview of the purpose, objectives, and expected outputs of the Local Stakeholders Convergence
2. Keynote Address
 - Message from a distinguished local leader or expert emphasizing multi-sectoral collaboration in education

