



Republic of the Philippines
Department of Education
 REGION I



FEB 10 2026

REGIONAL MEMORANDUM

No. 191 s. 2026

IMPLEMENTATION AND IMMEDIATE PROCESSING OF THE MEDICAL ALLOWANCE FOR FISCAL YEAR 2026

To: Schools Division Superintendent
 All Others Concerned

1. In line with the implementation of DepEd Order No. 16, s. 2025, titled Guidelines on the Grant of Medical Allowance to the Department of Education Personnel, all Schools Division Offices are hereby directed to **immediately facilitate the release of the medical allowance for FY 2026.**

2. For FY 2026, Schools Division Offices (SDOs) are authorized to process the release of medical allowance through payroll disbursement, particularly through the two (2) individual availment options, to ensure the expeditious release of the allowance before the end of Quarter 1 of FY 2026, subject to the availability of funds. SDOs may frontload available Personnel Services (PS) funds, as necessary, to meet this timeline.

3. Please be reminded of the general guidelines in the grant of the Medical Allowance:

3.1 Personnel who are already in the service and who are expected to render at least a total or aggregate of six months of service within FY 2026 shall be eligible for the Medical Allowance.

3.2 Newly hired personnel shall be eligible only after rendering six (6) months of services.

3.3 All eligible personnel shall submit Annex A (Medical Allowance Registration Form) indicating their chosen individual mode of availment. The submitted forms shall serve as the basis for payroll processing.

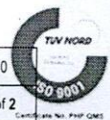
4. Schools Division Offices (SDOs) are likewise enjoined to keep their respective records updated in the online Medical Allowance Monitoring System through the following link: <https://tinyurl.com/Medical-Allowance-Report>.

5. Further, this Office hereby directs all Schools Division Offices to submit their FY 2025 DBM Report Form (Annex C of DepEd Order No. 16, s. 2025), covering all schools within their jurisdiction, including the SDO proper. The accomplished report shall be submitted to ps.region1@deped.gov.ph on or before **February 16, 2026.**

6. To further improve implementation and enhance the policy, employees and Focal Offices (FOs) are encouraged to provide feedback on the FY 2025 Medical Allowance implementation through the official feedback forms accessible via the following links:
<https://tinyurl.com/DO16FeedbackFocalOffices>
<https://tinyurl.com/DO16FeedbackPersonnel>



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7. Personnel who received the Medical Allowance in FY 2025 but have not yet submitted the required proof or supporting documents are hereby strongly reminded to comply. Failure to do so may affect their eligibility for the FY 2026 Medical Allowance.

8. Immediate and wide dissemination of and strict compliance with this Memorandum are desired.



TOLENTINO G. AQUINO
Director IV

Encl. and Ref: Memorandum DM-OUHROD-2026-0160
To be indicated in the Perpetual Index
Under the following subjects:

MEDICAL ALLOWANCE

BENEFITS

ADMIN/RJLC/roc/lgm/RM_MedicalAllowanceFY2026
February 09, 2026