DEPARTMENT OF EDUCATION
RECORDS SECTION, REGIONAL OFFICE NO. 1
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REGIONAL MEMORANDUM
No. 59 s. 2026

CONDUCT OF EVALUATION AND VALIDATION OF DOCUMENTS FOR THE NATIONAL ASSESSMENT FOR SCHOOL HEADS (NASH) – BATCH 2 APPLICANTS THROUGH THE NASH OAS

To: Assistant Regional Director
Chiefs of Functional Divisions (AD, HRDD, QAD)
Schools Division Superintendents

1. In reference to the administration of the FY 2025 National Assessment for School Heads (NASH) – Batch 2, scheduled on March 29, 2026 at designated assessment sites nationwide, this Office hereby announces the conduct of Schools Division Office evaluation and Regional Office validation of applicants' documents through the NASH Online Application System (OAS) from **January 12, 2026 to February 13, 2026**.

2. In line with this, all Schools Division Office (SDO)-designated evaluators shall review and evaluate applications, print assessment permits, and tag payment status. They shall strictly adhere to the instructions and user guide on the use of the NASH Online Application System. Likewise, SDO Information Technology Officers (ITOs) shall monitor the status of applications.

3. Further, the following Regional Office personnel are hereby designated with their corresponding roles and assigned divisions:

Name	Account Role	Assigned Division	Remarks
Atty. Rhea Joy L. Carbonell	Chief, Admin		Monitors applications
Dinah C. Bonao	Chief, HRDD		Monitors applications
Sammy C. Legaspi	RO ITO		Monitors applications
Juner Windel M. Valdez	RO Validator	La Union, San Fernando City	Reviews and validates applications
Raymund R. Molano	RO Validator	Ilocos Sur, Candon City	
Vivien R. de Guzman	RO Validator	Ilocos Norte, Laoag City	
Melisa G. Del Prado	RO Validator	Pangasinan I	
Oliver F. Gutierrez	RO Validator	Pangasinan II	

Liezl P. Mique	RO Validator	San Carlos City, Dagupan City	
Francis A. Domingo	RO Validator	Urdaneta City, Batac City	
Laarni Grace F. Madayag	RO Validator	Alaminos City, Vigan City, Pangasinan I, Pangasinan II	
Georgina N. Nerida	RO Validator and HRMO		Reviews and validate applications, downloads the final list of NASH takers

4. Moreover, the user accounts for the following personnel have already been created in the NASH–OAS: SDO Evaluators, SDO ITOs, RO Validators, RO ITO, and RO Chiefs (AD and HRDD). The NASH – OAS platform can be accessed through: https://nash.deped.gov.ph/.

5. Please be guided on the step-by-step instructions for the NASH–OAS application process through this link: https://tinyurl.com/NASH-OAS-GUIDE. For answers to frequently asked questions (FAQs), please refer to this link: https://tinyurl.com/NASH2-FAQs.

6. Immediate dissemination and strict compliance with this Memorandum are desired.

TOLENTINO G. AQUINO
Director IV

Encl. and Ref: as stated.
To be indicated in the Perpetual Index
Under the following subjects:

ASSESSMENT SCHOOL HEAD

ADMIN/RJLC/gnn/lgm/RM_NASH2025
January 11, 2025

Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

ADVISORY

19 December 2025

ADJUSTED SCHEDULE OF ACTIVITIES FOR THE APPLICATION, EVALUATION AND VALIDATION THROUGH THE NASH-OAS

This refers to **DM-OUHROD-2025-3318,** *"Updates and Instructions on the Administration of the FY2025 National Assessment for School Heads (NASH) Batch 2" particularly* the **schedule of activities prior to the conduct of the NASH Batch 2** on March 29, 2026 at 2026 at designated assessment sites nationwide.

Due to technical difficulties experienced by applicants during the initial two (2) weeks of the application period, this Office announces the **adjusted schedule of activities** as indicated below:

Activities	Adjusted
Registration/Creation of NASH-Online Application System (OAS) Account	until January 09, 2026
Online Application/Submission of Documents	until January 30, 2026
Evaluation and Validation of Documents	January 12 – February 13, 2026
Last day of Payment of Assessment Fee	February 16, 2026
Submission of Final List of NASH Takers by RO-HRMO to RO-HRDD	on or before February 18, 2026
Submission of the Final List of NASH Takers by RO-HRDD to BHROD-HRDD	on or before February 20, 2026

For technical concerns on the NASH-OAS, you may reach out the ICTS Team through any of these channels:

- Email: support.usdlms@deped.gov.ph
  Google Form: http://tinyurl.com/NASHOASSupport

For your information and appropriate action.

E-signed by
Wilfredo Cabral
10/24/2025, 1:30:24 AM

WILFREDO E. CABRAL
Undersecretary
Human Resource and Organizational Development
and Infrastructure

[BHROD-HRDD/ FAngeles]