



Republic of the Philippines  
**Department of Education**  
REGION I



JAN 14 2026

**REGIONAL MEMORANDUM**

No. 50 s. 2026

To: Schools Division Superintendents  
Chiefs of Functional Divisions in the Regional Office  
Heads of Units/Sections  
All Others Concerned

**SCHEDULE OF SUBMISSION OF THE QUARTERLY PHYSICAL REPORT OF OPERATIONS (QPRO) OF THE REGIONAL OFFICE (RO) AND THE SCHOOLS DIVISION OFFICES (SDOs) FY 2026**

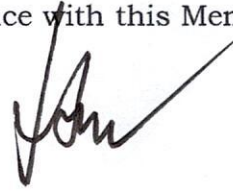
1. In compliance with the regular submission of physical accomplishments to the Regional Offices of the Commission on Audit (COA), Department of Budget and Management (DBM), and DepEd Central Office-Planning Service (PS), this Office announces the schedule of submission of the Quarterly Physical Report of Operations (QPRO) of the Regional Office (RO) and the Schools Division Offices (SDOs) for Fiscal Year 2026.
2. The said report shall reflect the actual physical accomplishments of the Regional Office and the Schools Division Offices in terms of the performance measures indicated in its FY 2026 Physical Plan (Budget Execution Document No.2).
3. The schedule of the quarterly submission of physical accomplishments is as follows:

<b>QUARTER</b>	<b>COVERAGE</b>	<b>DATE OF SUBMISSION</b>
First Quarter	January 1 to March 31, 2026	On or before April 3, 2026
Second Quarter	April 1 to June 30, 2026	On or before July 3, 2026
Third Quarter	July 1 to September 30, 2026	On or before October 2, 2026
Fourth Quarter	October 1 to December 31, 2026	On or before January 4, 2027

4. Kindly submit to the Quality Assurance Division (QAD) soft copies (in Excel Form and PDF Version) of the duly approved QPRO for FY 2026 through email address at [qad.region1@deped.gov.ph](mailto:qad.region1@deped.gov.ph).
5. The template to be used can be downloaded through this link: <https://tinyurl.com/QPROTemplate2026>.



6. Immediate dissemination of and strict compliance with this Memorandum is desired.



**TOLENTINO G. AQUINO**  
Director IV

Encl.: As stated  
Reference: COA-DBM JC No. 2019-1  
To be indicated in the Perpetual Index  
under the following subjects:

OPERATIONS

REPORTS

PHYSICAL ACCOMPLISHMENTS

QAD/fad/RM-ScheduleofQPROSubmissionFY2024  
January 9, 2026



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