



Republic of the Philippines
Department of Education
REGION I

APPENDIX "1"

POSTING CERTIFICATION

This is to certify that the Department of Education Regional Office 1 has posted its FY 2025 APP - Changes within 2nd Semester on its agency website and can be accessible through this link www.depedro1.com.

This certification is being issued in compliance with GPPB Circular No. 02-2022, this 29th day of January 2026.

DARIUS C. NIETO
Head, BAC Secretariat



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Effectivity	11.07.2024	Page	1 of 1





Republic of the Philippines
Department of Education
 Region I

ANNUAL PROCUREMENT PLAN FOR FY 2025

INDICATIVE FINAL UPDATED [Version No. _____]

PROCUREMENT PROJECT DETAILS						PROCUREMENT TIMELINE (MM/YYYY)		FUNDING DETAILS		Procurement Strategy or Tools	Remarks (Other relevant descriptions of the Procurement project if applicable)
PROJECT TITLE	End-User or Implementing Units	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget/Approved Budget for the Contract (Php)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Traveling Expenses											
Procurement of Airfare	FDs-Regional Office	Airfare of DepEd Personnel-Goods	Direct sales	No		01/2025 to 12/2025	01/2025 to 12/2025	FY 2025 GAA (MOOE)	500,000.00		
Procurement of Toll Fee	FDs-Regional Office	Toll Fee of DepEd Personnel-Goods	Direct Contracting	No		01/2025 to 12/2025	01/2025 to 12/2025	FY 2025 GAA (MOOE)	480,000.00		
Training Expenses											
Procurement of Catering Services for DepED Personnel in support of the various seminars/meetings/trainings/ conferences at the DepEd Regional Office Proper as per Schedule of Activities)	FDs-Regional Office	Supply and delivery of Catering Services for DepED Personnel in support of the various seminars/meetings/trainings / conferences at the DepEd Regional Office Proper as per Schedule of Activities)-Services	Competitive Bidding	Yes	LCRB	11/2024	1/2025	FY 2025 GAA (MOOE)	1,544,210.00		one year catering services for the different activities
Procurement of Catering Services for DepED Personnel in support of the various seminars/meetings/trainings/ conferences at the NEAP Region I as per Schedule of Activities)	FDs-Regional Office	Supply and delivery of Catering Services for DepED Personnel in support of the various seminars/meetings/trainings / conferences at the NEAP Region I as per Schedule of Activities)-Services	Competitive Bidding	Yes	LCRB	11/2024	1/2025	FY 2025 GAA (MOOE)	3,744,320.00		one year catering services for the different activities

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Procurement of Room Accommodation in NEAP for Participants to be utilized during various seminars/meetings/trainings/conferences	FDs-Regional Office	Room Accommodation in NEAP for Participants to be utilized during various seminars/meetings/trainings/conferences-Services	Agency to Agency	No		01/2025 to 12/2025	01/2025 to 12/2025	FY 2025 GAA (MOOE)	780,600.00		Room accommodation of participants
Procurement of Hall Rental and room accommodation for Participants to be utilized during various seminars/meetings/trainings/conferences	FDs-Regional Office	Hall Rental and room accommodation for Participants to be utilized during various seminars/meetings/trainings/conferences-Services	Agency to Agency	No		01/2025 to 12/2025	01/2025 to 12/2025	FY 2025 GAA (MOOE)	1,115,400.00		Procurement of Hall Rental for Participants to be utilized during various seminars/meetings/trainings/conferences
Venue, Board and Lodging	FDs-Regional Office	Venue, Board and Lodging for various trainings, seminars, meetings and other related activities of the office (see attached Purchase Requests) - services	NP - Lease of Real Property and Venue	No	LCRB	01/2025 to 12/2025	01/2025 to 12/2025	FY 2025 GAA (MOOE)	5,904,000.00		Venue, Board and Lodging of Participants for the conduct of official various seminars/meetings/trainings/conferences to be conducted at the hotel
Procurement of Training supplies and materials for participants not available at PS-DBM	FDs-Regional Office	Training supplies and materials for participants not available at PS-DBM-Goods	Competitive Bidding	Yes	LCRB	01/2025 to 12/2025	01/2025 to 12/2025	FY 2025 GAA (MOOE)	29,054.00		
Procurement of Other Supplies and materials (Tote Bag, Jacket, Lei, Bouquet, etc)	FDs-Regional Office	Other supplies - goods	Small Value Procurement	No	LCRB	01/2025 to 12/2025	01/2025 to 12/2025	FY 2025 GAA (MOOE)	831,350.00		Based on WFP
Procurement of other supplies and materials for the 53rd anniversary	FDs-Regional Office	Supplies for 53rd anniversary - Goods	Small Value Procurement	No	LCRB	08/2025	08/2025	FY 2025 GAA (MOOE)	22,550.00		Conduct of 53rd Anniversary
Procurement of Tarp	FDs-Regional Office	Tarp -Goods	Small Value Procurement	No	LCRB	01/2025 to 12/2025	01/2025 to 12/2025	FY 2025 GAA (MOOE)	20,321.00		Based on Work and Financial Plan
Procurement of Advocacy Shirt	FDs-Regional Office	Advocacy Shirt-Goods	Small Value Procurement	No	LCRB	01/2025 to 12/2025	01/2025 to 12/2025	FY 2025 GAA (MOOE)	369,150.00		Based on Work and Financial Plan
Procurement of Plaques to be given to the Retirees & Services Awardees	FDs-Regional Office	Plaques for Retirees and awardees-Goods	Small Value Procurement	No	LCRB	01/2025 to 12/2025	01/2025 to 12/2025	FY 2025 GAA (MOOE)	476,520.00		Based on Work and Financial Plan

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PROJECT TITLE	End-User or Implementing Units	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget/Approved Budget for the Contract (Php)		
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Procurement of PILU	FDS-Regional Office	Token - Goods	Small Value Procurement	No	LCRB	01/2025 to 12/2025	01/2025 to 12/2025	FY 2025 GAA (MOOE)	90,000.00		Based on Work and Financial Plan
Procurement of Commemorative Watch	FDS-Regional Office	Watch - Goods	Small Value Procurement	No	LCRB	01/2025 to 12/2025	01/2025 to 12/2025	FY 2025 GAA (MOOE)	56,000.00		Based on Work and Financial Plan
Procurement of Vest	FDS-Regional Office	Vest-Goods	Small Value Procurement	No	LCRB	01/2025 to 12/2025	01/2025 to 12/2025	FY 2025 GAA (MOOE)	10,000.00		Based on Work and Financial Plan
Procurement of Tokens	FDS-Regional Office	Token - Goods	Small Value Procurement	No	LCRB	01/2025 to 12/2025	01/2025 to 12/2025	FY 2025 GAA (MOOE)	78,000.00		Based on Work and Financial Plan
Printing and Publication Expenses	FDS-Regional Office	Printing and Publication Expenses	Small Value Procurement	No	LCRB	01/2025 to 12/2025	01/2025 to 12/2025	FY 2025 GAA (MOOE)	120,000.00		Based on Work and Financial Plan
Transportation Expenses	FDS-Regional Office	Transportation Expenses	Small Value Procurement	No	LCRB	01/2025 to 12/2025	01/2025 to 12/2025	FY 2025 GAA (MOOE)	120,000.00		Based on Work and Financial Plan
Procurement of ICT Supplies	FDS-Regional Office	ICT Supplies - Goods	Small Value Procurement	No	LCRB	01/2025 to 12/2025	01/2025 to 12/2025	FY 2025 GAA (MOOE)	800,000.00		Based on Maintenance Plan
Office Supplies not available in PS-DBM	FDS-Regional Office	Supply and delivery of miscellaneous items needed for office operation or project implementation)	Competitive Bidding	Yes	LCRB	10/2024	01/2025	FY 2025 GAA (MOOE)	2,082,262.30		one year office supplies
Procurement of Accountable Forms to be used in the Cash Section	Administrative Division-Cash Section	Accountable Forms to be used in the Cash Section-Goods	Agency to Agency	No				FY 2025 GAA (MOOE)	30,000.00		as need arises
Procurement of Drugs and Medicines in case of emergency	ESSD	Drugs and Medicines for Personnel in case of emergency-Goods	Small Value Procurement	No	LCRB	01/2025 to 12/2025	01/2025 to 12/2025	FY 2025 GAA (MOOE)	50,000.00		quarterly purchase
Procurement of Medical Laboratory Supplies	ESSD	Medical Laboratory Supplies-Goods	Small Value Procurement	No	LCRB	01/2025 to 12/2025	01/2025 to 12/2025	FY 2025 GAA (MOOE)	50,000.00		quarterly purchase
Petroleum, oil and Lubricants	Administrative Division-GSU	Purchase of Fuel products and other Lubricants used for the operation of vehicles in the conduct of various official travels/functions and requirement for equipment (generator)	NP - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricat (POL) Products and Airline Tickets	No	LCRB	01/2025	01/2025	FY 2025 GAA (MOOE)	2,500,000.00		Procurement of fuel and lubricants for vehicles in official use and for generator operation based on the fuel consumption report
Supply and Delivery of purified water to be used by the DepED personnel	Administrative Division-AMS	Supply and Delivery of purified water to be used by DepED Personnel-Goods	Small Value Procurement	Yes	LCRB	12/2024	01/2025	FY 2025 GAA (MOOE)	60,000.00		one year supply

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Procurement of Newspaper Subscription for Deped personnel	Administrative Division-AMS	Procurement of Newspaper Subscription for Deped personnel-Goods	Small Value Procurement	Yes	LCRB	12/2024	01/2025	FY 2025 GAA (MOOE)	50,000.00		one year subscription
Procurement of Other Supplies and Materials to be purchased not otherwise identified	Administrative Division-AMS	Other Supplies and Materials to be purchased not otherwise identified-Goods	Small Value Procurement	No	LCRB	01/2025	01/2025	FY 2025 GAA (MOOE)	491,064.34		as need arises
Electricity Services	Administrative Division-GSU	Renewal of Contract for the Period of January to December 2026	Direct Contracting	Yes	not applicable	01/2025	01/2025	FY 2025 GAA (MOOE)	3,500,000.00		one year
COMMUNICATION EXPENSES											
Procurement of Postage to be used for delivery of official documents	Administrative Division-Records Section	Postage to be used for delivery of official documents-Goods	Agency to Agency	No	not applicable	01/2025	01/2025	FY 2025 GAA (MOOE)	158,000.00		One year supply of postage stamps
Courier Services for urgent delivery official communication and packages	Administrative Division-Records Section	Courier Services for urgent delivery official communication amd packages-Services	Small Value Procurement	Yes	LCRB	12/2024	01/2025	FY 2025 GAA (MOOE)	60,000.00		One year expenses for courier services
TELEPHONE EXPENSES											
Mobile	ORD-ICTU	Mobile-Services	Direct Contracting	Yes	not applicable	01/2025	12/2025	FY 2025 GAA (MOOE)	258,000.00		Renewal of Contract for January 2025-December 2025
Trunkline	ORD-ICTU	Trunkline-Services	Direct Contracting	Yes	not applicable	01/2025	12/2025	FY 2025 GAA (MOOE)	170,000.00		Renewal of Contract for January 2025-December 20265
COA	ORD-ICTU	Telephone-Services	Direct Contracting	Yes	not applicable	01/2025	12/2025	FY 2025 GAA (MOOE)	15,000.00		Renewal of Contract for January 2025-December 2025
INTERNET SUBSCRIPTION EXPENSES											
DepED ROP Internet Subscription	ORD-ICTU	DepED ROP Internet Subscription-Service	Direct Contracting	Yes	not applicable	12/2024	01/2025	FY 2025 GAA (MOOE)	480,000.00		Renewal of Contract for January 2025-December 2025

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Commision on Audit Internet Subscription	ORD-ICTU	Commision on Audit Internet Subscription	Direct Contracting	Yes	not applicable	12/2024	01/2025	FY 2025 GAA (MOOE)	60,000.00		Renewal of Contract for January 2025-December 2025
Cable, satellite, Telegraph subscription	Administrative-Division-GSU	Cable, satellite, Telegraph subscription	Direct Contracting	Yes	not applicable	01/2025	12/2025	FY 2025 GAA (MOOE)	5,000.00		Renewal of Contract for January 2025-December 2025
Other professional services	ESSD	Other Professional Services	Small Value Procurement	No	LCRB	05/2025	05/2025	FY 2025 GAA (MOOE)	536,000.00		Annual Physical Examination for DepEd ROI Empplyees
GENERAL SERVICES											
Environmental/Sanitary Services	Administrative-Division-GSU	Environmental/Sanitary Services	Agency to Agency	No	not applicable	01/2025	01/2025	FY 2025 GAA (MOOE)	12,000.00		One year garbage collection
Procurement of Security Services	Administrative-Division-GSU	Delivery of Security Service for January to December 2026	Competitive Bidding	Yes	LCRB	10/2025	12/2025	FY 2025 GAA (MOOE)	1,200,000.00		One year security services
REPAIR AND MAINTENANCE											
Office Building	ESSD	Repair and Maintenance of Office Building-Services	Small Value Procurement	No	LCRB	01/2025	12/2025	FY 2025 GAA (MOOE)	500,000.00		based on maintenance plan
Office Equipment											
Preventive Maintenance-Airconditioning units	Administrative-Division-GSU	Preventive Maintenance-Aircon-Services	Small Value Procurement	Yes	LCRB	11/2024	01/2025	FY 2025 GAA (MOOE)	481,600.00		based on maintenance plan
Repair of Various Office Equipment	Administrative-Division-GSU	Repair of various equipment - services	Small Value Procurement	No	LCRB	01/2025	12/2025	FY 2025 GAA (MOOE)	100,000.00		as need arises
Repair of Copier (RPSU)	Administrative-Division-AMS	Copier- Goods	Small Value Procurement	No	LCRB	01/2025	12/2025	FY 2025 GAA (MOOE)	50,000.00		repair semi annually

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Procurement of ICT Equipment	ORD-ICTU	ICT Equipment - Goods	Competitive Bidding	No	LCRB	01/2025	12/2025	FY 2025 GAA (MOOE)	150,000.00		based on maintenance plan

TRANSPORTATION EQUIPMENT-MOTOR VEHICLES

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FY 2025 Periodic Maintenance of 7 vehicles	Administrative-Division-GSU	Supply and Delivery of parts and services for the repair and maintenance inclusive of parts and related accessories of 7 vehicles	Small Value Procurement	No	LCRB	01/2025	12/2025	FY 2025 GAA (MOOE)	650,000.00		based on maintenance plan
FY2025 Periodic maintenance Services of Toyota Fortuner	Administrative-Division-GSU	Supply and Delivery of parts and services for the repair and maintenance inclusive of parts and related accessories of Toyota Fortuner	Direct Contracting	No	not applicable	01/2025	12/2025	FY 2025 GAA (MOOE)	180,000.00		Based on Maintenance Plan
Registration of 7 Motor vehicles	Administrative-Division-GSU	Registration of Motor vehicles-Services	Agency to Agency	No	not applicable	01/2025	12/2025	FY 2025 GAA (MOOE)	26,000.00		Registration of 7 Motor Vehicles
Emission Testing of 7 Motor Vehicles	Administrative-Division-GSU	Emission Testing of Motor Vehicles-Services	Direct Contracting	No	not applicable	01/2025	12/2025	FY 2025 GAA (MOOE)	7,000.00		Emission Testing of 7 motor vehicles
INSURANCE EXPENSES											
Insurance of seven (7) motor Vehicles	Administrative-Division-GSU	Insurance of motor Vehicles-services	Agency to Agency	No	not applicable	01/2025	12/2025	FY 2025 GAA (MOOE)	65,000.00		Insurance of vehicles
Insurance of DepED ROP Buidlings	Administrative-Division-GSU	Insurance of DepED ROP Buidlings	Agency to Agency	No	not applicable	01/2025	12/2025	FY 2025 GAA (MOOE)	195,000.00		insurance of buildings
Advertising Expenses	ORD-PAU	Advertising Expenses	Small Value Procurement	No	LCRB	01/2025	12/2025	FY 2025 GAA (MOOE)	5,000.00		as need arises
Printing and Publication Expenses	ORD-PAU	Printing and Publication Expenses	Small Value Procurement	No	LCRB	01/2025	12/2025	FY 2025 GAA (MOOE)	5,000.00		as need arises
OTHER SUBSCRIPTION EXPENSES											
Subscription Domain Name and Web Hosting - LRIS	ORD-ICTU	Subscription Domain Name and Web Hosting-Services	Small Value Procurement	No	LCRB	01/2025	01/2025	FY 2025 GAA (MOOE)	20,000.00		One year subscription
Subscription Domain Name and Web Hosting - QAD	ORD-ICTU	Subscription Domain Name and Web Hosting-Services	Small Value Procurement	No	LCRB	01/2025	01/2025	FY 2025 GAA (MOOE)	12,850.00		One year subscription
Subscription Domain Name and Web Hosting - ROI	ORD-ICTU	Subscription Domain Name and Web Hosting-Services	Small Value Procurement	No	LCRB	01/2025	01/2025	FY 2025 GAA (MOOE)	63,176.00		One year subscription
Zoom Subscription	ORD-ICTU	Zoom Subscription-Services	Small Value Procurement	No	LCRB	03/2025	03/2025	FY 2025 GAA (MOOE)	155,000.00		One year subscription

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Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009

N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
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Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)

Procurement of Training Supplies and materials available at PS-DBM	FDS-Regional Office	Procurement of Training Supplies and materials for participants to be used during the conduct of seminars /trainings/conferences-	Agency to Agency	No		01/2025 to 12/2025	01/2025 to 12/2025	FY 2025 GAA (MOOE)	38,838.68		Supplies and Material to be used for the conduct of various seminars/meeting/trainings
Procurement of Office Supplies available in PS-DBM	FDS-Regional Office	Common used office items available in the PS-DBM	Agency to Agency	No		01/2025 to 12/2025	01/2025 to 12/2025	FY 2025 GAA (MOOE)	3,085,073.68		Pls. see attached APP-CS Forms

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Project	13,739,446.30
Total Amount of CSEs to purchase from PS-DBM	3,123,912.36
Total Amount of Estimated Budget	16,863,358.66

Prepared by:


DARIUS C. NIETO
 Project Development Officer IV
 Bids and Awards Secretariat

Certified Appropriate Allotment:

EDERLYN PIMENTEL
 Administrative Officer V
 Finance Division

Recommended by:
 By the Authority of the Bids and Awards Committee:

RHODA T. RAZON
 Director III
 Bids and Awards Committee Chairperson

Approve by:

TOLENTINO G. AQUINO
 Director IV
 Head of the Procuring Entity