

Republic of the Philippines

Department of Education

REGION I

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| BY: | Marie Constitution of Sport |
| | 10 (co) 5 2025 |

REGIONAL MEMORANDUM

No. /502 , s. 2025

PROGRAM IMPLEMENTATION REVIEW ON LEARNING RESOURCE MANAGEMENT AND DEVELOPMENT SYSTEM, AND UTILIZATION OF SELF-LEARNING MODULES AND OTHER LEARNING RESOURCES

To: Schools Division Superintendents
All others concerned

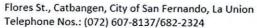
- 1. The Learning Resource Management and Development System plays a critical role in providing teachers and learners with high quality, relevant and appropriate resource, including digital and print materials. Recent feedback and usage data indicate opportunities for optimization, such as improving system usability, resource inclusivity, and distribution efficiency. Anent this, the Regional Office through the Curriculum and Learning Management Division-Learning Resource Management Section will be conducting the Program Implementation Review on the Learning Resource Management and Development System, and Utilization of Self-Learning Modules and other Learning Resources at the National Educators Academy of the Philippines Regional Office I (NEAP RI), San Vicente, City of San Fernando on December 14-17, 2025.
- 2. The activity aims to realize the following:
 - a. assess the effectiveness of resource development, management, and utilization in supporting educational outcomes;
 - b. identify strengths, gaps, and actionable recommendations for improving resource management;
 - c. review the system's functionality, user interface, content repository, and integration with teaching practices;
 - d. foster collaboration among educators, administrators, and stakeholders to drive improvements in learning resource practices.
- 3. The review will involve hands-on evaluations, stakeholders inputs, and synthesis to produce a comprehensive report with implementation recommendations. Thus, engagement of the following personnel is requested:
 - a. LRMS Personnel
 - a.1. Education Program Supervisor In-Charge of Learning Resources;
 - a.2. Program Development Officer;
 - a.3. Division Librarian;
 - b. Learning Area Supervisor;
 - c. Elementary School Principal:
 - d. Secondary School Principal;
 - e. Public Schools District Supervisor;
 - f. District LR Coordinator;
 - g. School LR Coordinator

(Note: Please see Annex A for the slot per Schools Division Office)









O DepEd Region I region1@deped.gov.ph www.depedregion1.com

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- 4. All participants are expected to be at the venue on December 14, 2025 before 8:00 AM. They are also requested to bring LRMDS documents, LRIS/LR Portal and learning resources utilization reports, laptop, extension cord and back-up pocket wifi. Moreover, the participants are required to register at https://tinyurl.com/Pre-RegPIRLRMDSImplementation on or before Friday, November 14, 2025 until 5:00 PM.
- 5. Meals, venue and accommodation shall be charged to FY 2025 GAA. Travel expenses will be downloaded to the Schools Division Offices through an issuance of a Sub-Allotment Release Order. First meal to be served shall be breakfast on December 14, 2025 and the last meal shall be dinner on December 17, 2025.
- 6. Service credits or compensatory time-off shall be granted for services rendered on Sunday to the participants with the provisions of DepEd Order No. 53, s. 2023 and CSC-DBM Joint Circular No. 2, s. 2004.
- 7. For clarification or further queries, please contact Arlene A. Niro, Chief Education Supervisor, Curriculum and Learning Management Division through 072-682-2324 loc. 120 or through Gina A. Amoyen, Education Program Supervisor, Learning Resource Management Section through 072-682-2324 loc. 121 or email at lrmds.region1@deped.gov.ph.
- 8. Attach is the matrix of activities.

9. For information and guidance.

TOLENTINO G. AQUINO

Director IV

Encl.: As stated Reference: None

To be indicated in the Perpetual Index

Under the subject:

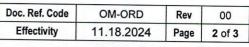
LEARNING RESOURCES

 $\label{lem:clmd} CLMD/gaa/RM_PIR.LRMDS.Implementation \& Utilization of LRs \\ November \ 5, \ 2025$











Annex A: Slot per Schools Division Office

| - 5 | LRMS Personnel | Learning Area Supervisor | School Head (Elementary) | School Head (Secondary) | PSDS | District LR Coordinator | School LR Coordinator | TOTAL |
|----------------------|-------------------|--------------------------------|-----------------------------|----------------------------|------|----------------------------|--------------------------|-------|
| Alaminos City | 3 | 1 | 1 | 1 | | | | 6 |
| Batac City | 3 | 1 | 1 | 1 | | | | 6 |
| Candon City | 3 | 1 | 1 | 1 | | | | 6 |
| Dagupan City | 3 | 1 | 2 | 2 | 1 | 1 | 1 | 11 |
| Ilocos Norte | 3 | 1 | 2 | 2 | 1 | 1 | 1 | 11 |
| Ilocos Sur | 3 | 1 | 2 | 2 | 1 | 1 | 1 | 11 |
| Laoag City | 3 | 1 | 1 | 1 | | | | 6 |
| La Union | 3 | 1 | 2 | 2 | 1 | 1 | 1 | 11 |
| Pangasinan I | 3 | 2 | 2 | 2 | 2 | 2 | 4 | 17 |
| Pangasinan II | 3 | 2 | 2 | 2 | 2 | 2 | 4 | 17 |
| San Carlos City | 3 | 1 | 2 | 2 | 1 | 1 | 1 | 11 |
| San Fernando City | 3 | 1 | 1 | 1 | | | | 6 |
| Urdaneta City | 3 | 1 | 2 | 2 | 1 | 1 | 1 | 11 |
| Vigan City | 3 | 1 | 1 | 1 | | | | 6 |
| TOTAL | | | | | | | | 136 |

Matrix of Activities

| | Day 1 | Day 2 | Day 3 | Day 4 |
|-------------|--|--|--|--|
| 6:00-8:00 | Arrival and Settling In | MOL | MOL | MOL |
| 8:20-10:00 | Preliminary Activities and Opening Program | Portal Usability Testing | Data Analysis | Presentation of Findings and Recommendations |
| 10:00-10:20 | Health Break | Health Break | Health Break | Health Break |
| 10:20-12:00 | LRMDS Walkthrough | Auditing Management Processes | Data Analysis | Final Analysis and Action Planning |
| 12:00-1:00 | Health Break | Health Break | Health Break | Health Break |
| 1:00-3:15 | Initial Data Review | Gathering of Stakeholders Insights (FGD/Interview) | Hands-on Field Simulations or Observations | Presentation of Action |
| 3:15-3:30 | Health Break | Health Break | Health Break | Health Break |
| 3:30-5:00 | Resource Sampling Audit | Theme Synthesis and Presentation of Outputs | Consolidation of Findings and Drafting of Recommendations | Ways Forward and Closure |
| OUTPUTS | Baseline gap notes and feedback forms | Audit checklists and priority improvement areas | Findings and recommendations | Action Plan |



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