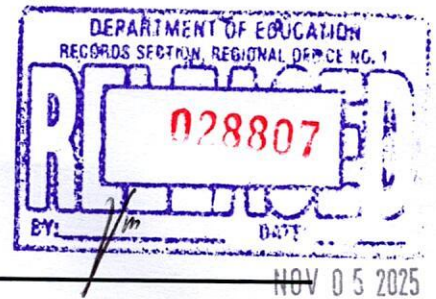




Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

No. 1499, s. 2025

**DELIVERY OF SUPPLIES, FIXTURES AND EQUIPMENT
TO THE LIBRARY HUBS IN REGION I – LOT 3
(ALL-IN-ONE PC AND PRINTER)**

To: Schools Division Superintendents

1. This has reference to the procurement project of the Regional Office through the Curriculum and Learning Management Division-Learning Resource Management titled *Supply and Door-to-Door Delivery of Supplies, Fixtures and Equipment for the Library Hubs in Region I – Lot 3 (All-in-One PC and Printer)*. This Office informs the field of the delivery of the procured items by the suppliers from November 6 to 10, 2025.
2. In line with this, the Office requests the SDO supply officers and inspectorate team to receive and inspect the supplies, fixtures and equipment to be delivered by the suppliers during weekdays from 8:00 AM-5:00 PM. Likewise, the Delivery Receipts and Inspection and Acceptance Report (IAR) must be signed and forwarded to the Regional Office in preparation for the payment.
3. In the event that the quantity received does not jibe with the distribution list, please prepare a report and forward to the Regional Office (Attention: CLMD-LRMS and Asset Management Unit) for appropriate action.
4. Attached is the distribution list of the all-in-one PC and printer for reference.
5. For further queries or clarifications, please contact the Learning Resource Management Section at telephone number (02) 682-2324 local 121 or send an email to lrmds.region1@deped.gov.ph.
6. For information and immediate dissemination.

TOLENTINO G. AQUINO
Director IV

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
Under the following subjects:

**DELIVERY
LEARNING RESOURCES**

CLMD-LRMS/gaa.nnc.nmcb/RM_Delivery_Lot3-All-in-onePCandPrinter
November 5, 2025





Republic of the Philippines
Department of Education
REGION I

DISTRIBUTION LIST OF SUPPLY AND DOOR-TO-DOOR DELIVERY OF SUPPLIES, FIXTURES AND EQUIPMENT FOR THE LIBRARY HUBS IN REGION 1

ITEM	Hilario Valdez Memorial ES, Brey, Nalupta, Batac City SDO Batac City	Candon South Central School, San Nicolas, Candon City SDO Candon City	Marcos CES, Lydia Marcos, Ilocos Norte SDO Ilocos Norte	Caranglaan ES, Caranglaan District, Dagupan City	Narvacan North Central Ilocos Sur SDO Ilocos Sur	Cabugao Integrated School, Ilocos Sur SDO Ilocos Sur	Gabalidon ES SDO Laoag City	San Juan CES, San Juan, La Union SDO La Union	Malasiqui I CS, Poblacion, Malasiqui, Pangasinan SDO Pangasinan I	Mangatarem Central School, Calbo, Mangatarem, Pangasinan I, SDO Pangasinan I	Pangasinan II Rosales SDO Pangasinan II	Speaker Eugenio Perez National Agricultural School Roxas Blvd., San Carlos City Carlos City	San Fernando Central Integrated School, Brey, Tanqui, City of San Fernando SDO San Fernando City	SDO Urdaneta City	Ayusan-Paos ES, Vigan City SDO Vigan City	Total Qty
a. All-In-One PC	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	30
b. Printer	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	30

Prepared by:

Noted by:

MAF
NIDA N. CARBAJAL
Librarian II

GA
GINA A. AMOYEN
EPS, LRMS