



Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

No. 1493 s. 2025

**CY 2025 4TH QUARTER REGIONAL COORDINATION MEETING (RCM)
OF DEPED REGION I ENGINEERS AND ARCHITECTS**

To: Schools Division Superintendents
Regional and Division Engineers & Architects

1. In line with the on-going BEFF Projects, the DepEd Regional Office I through Education Support Services Division (ESSD) Physical Facilities Section (PFS) will conduct the CY 2025 4th Quarter Coordination Meeting (RCM) of DepEd Region I Engineers and Architects at the National Educators Academy of the Philippines Region I, San Vicente, City of San Fernando, La Union on December 10-12, 2025.
2. The coordination meeting aims to deliberate on the following key Agenda Items:
 - a. Updating the status of BEFF projects.
 - b. Workshop on Updating of the Masterplan/Masterlist of BEFF projects for CY 2026-2031
 - c. Reporting/Presentation on the status of BEFF projects (DepEd and DPWH Implemented)
 - d. Issues and concerns of BEFF projects
3. Participants in the coordination meeting must bring their laptops and extension cords.
4. Travel and other incidental expenses of participants and other related expenses shall be charged against Local funds subject to the usual accounting and auditing rules and regulations.
5. Attached are the list of participants and program of activities. This memorandum serves as an Official Travel Order of the participants.
6. For information and attendance of all concerned.

TOLENTINO G. AQUINO
Director IV



Encl.: as stated
Reference: None

To be indicated in the Perpetual Index
Under the following subjects:

SCHOOL BUILDINGS FACILITIES MEETINGS

ESSD/ccm/pmn/CY2025_4thQ_Regional_Coordination_Meeting_of_DepEd_RI_Engineers&Architects_Dec10-12
November 4, 2025



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**CY 2025 4TH QUARTER REGIONAL COORDINATION MEETING (RCM)
OF DEPED REGION I ENGINEERS AND ARCHITECTS**

December 10-12, 2025

LIST OF PARTICIPANTS

NO.	NAME	DESIGNATION	OFFICE
1	SARAH Q. CASUGA	CES, ESSD	DepEd ROI
2	Engr. CELSO C. MANANGAN	Engineer III	DepEd ROI
3	Engr. PHILIP M. NARDO	TA IV	DepEd ROI
4	Ar. GARY D. AGCAOILI	TA IV	DepEd ROI
5	Engr. PATRICK F. ESPINUEVA	TA IV	DepEd ROI
6	Engr. FLORENCE DIONISIO D. GURION	TA IV	DepEd ROI
7	Ar. TIMOTHY JAN M. VILLARUZ	DM II	DepEd ROI
8	ANNABILE J. CAPOLTURA	AA VI	DepEd ROI
9	Engr. ERICSON AGUSTIN	Engineer III	Ilocos Norte
10	Ar. RICHARD LANTAJO	TA IV	Ilocos Norte
11	Ar. JOMAR AGOY	TA IV	Laoag City
12	Engr. JACQUELINE G. ABINO	TA IV	Batac City
13	Engr. TEDDY A. QUIBA	Engineer III	Ilocos Sur
14	Ar. NICK JIRO JOVERO	TA IV	Ilocos Sur
15	Ar. BEN JOHN LAZO	TA IV	Vigan City
16	Engr. SHARMAINE APRIL PASIBE	TA IV	Candon City
17	Engr. JERWIN FLORES	Engineer III	La Union
18	Engr. RENZ CARL COLOMA	TA IV	La Union
19	Engr. DIVINE CASUGA	TA IV	San Fernando City
20	Engr. CHARLES BANGDO	Engineer III	Pangasinan II
21	Engr. ROLAN OSORIO	TA IV	Pangasinan II
22	Ar. FRANZ TABUTOL	TA IV	Pangasinan II
23	Engr. STEVE MANZANO	Engineer III	Pangasinan I
24	Engr. KIMBERLY ABAD	TA IV	Pangasinan I
25	Ar. MICHELLE ANG	TA IV	Pangasinan I
26	Engr. JESUS BLAIRE CRUZ	Engineer III	San Carlos City
27	Engr. MERJORIE CORPUZ	TA IV	Alaminos City
28	Engr. TATUM GRACE MANZANO	Engineer III	Dagupan City
29	Engr. JAMIE MARCOS	Engineer III	Urdaneta City
CENTRAL OFFICE			
30	Engr. MICHAEL OLIVER DE GUZMAN	Director III, EFD	DepEd CO
31	Engr. MARJORIE H. TIBURCIO	Engineer IV, OIC-Chief, EFD	DepEd CO
32	Engr. NEHRU RENIER SARMIENTO	Area Manager/ OIC-Assist. Chief, EFD	DepEd CO
FACILITATORS/ SPEAKERS:			
Engr. PHILIP M. NARDO		Engr. CELSO C. MANANGAN	
Arch. GARY D. AGCAOILE		Engr. MICHAEL OLIVER DE GUZMAN	
Engr. PATRICK F. ESPINUEVA		Engr. MARJORIE H. TIBURCIO	
Engr. FLORENCE GURION		Engr. NEHRU RENIER SARMIENTO	
Ar. TIMOTHY JAN M. VILLARUZ			
ANNABILE J. CALPOTURA			

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December 10-12, 2025

PROGRAM OF ACTIVITIES

Date	Time	Activity
Day 1, Dec. 10	7:00 - 10:00 AM	Arrival of Participants (Registration/ Check-in)
	10:00 - 12:00 AM	Submission/ Updating of report on BEFF Projects
	12:00 - 1:00 PM	Lunch Break
	1:00 - 5:00 PM	Submission/ Updating of report on BEFF Projects
Day 2, Dec. 11	6:00 - 8:00 AM	Breakfast
	8:00 - 9:00 AM	Opening Program
	Preliminaries Pambansang Awit..... Prayer..... Region I Hym..... Quality Policy Statement.... Acknowledgement of Participants..... Welcome Message..... Objectives of the meeting..... Masters of Ceremony.....	- A/V Presentation, ESSD - A/V Presentation, ESSD - A/V Presentation, ESSD - A/V Presentation, ESSD - Ar. Gary Agcaoili, TA IV - RD Tolentino G. Aquino, Director IV / ARD Rhoda T. Razon, Asst. Regional Director - Engr. Celso Manangan, Regional Engineer - Ar. Gary Agcaoili, TA IV
	9:00 - 10:00 AM	Updates of BEFF Projects CY 2025 Final and Other Special Projects PSIP-3 Recipient Schools - Engr. Michael Oliver De Guzman
	9:00 - 10:00 AM	Updates of BEFF School Furniture for CY 2024 (Central Office Procured) and CY 2025 School Furniture - Engr. Nehru Reinier Sarmiento
	10:00 - 12:00 AM	Open Forum
	12:00 - 1:00 PM	Lunch Break
	1:00 - 3:00 PM	BEFF projects status reporting Power Point Presentation (All SDOs)
	4:00 - 5:00 PM	Workshop Updating of Master Plan/ Masterlist for CY 2026 – 2031
Day 3, Dec. 12	8:00 - 12:00 PM	Continuation of Workshop
	12:00 - 1:00 PM	Lunch Break
	1:00 - 2:00 PM	Consolidation/ Submission of Workshop Output
	2:00 - 4:00 PM	Open Forum
	4:00 - 5:00 PM	Closing Program