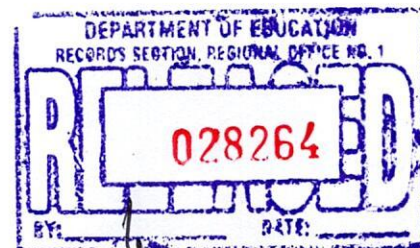




Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

No. 1459, s. 2025

**REGIONAL ORIENTATION-WORKSHOP ON SPORTS CLUBS FOR
SCHOOL HEADS AND DIVISION FOCALS**

To: Schools Division Superintendents
Division Sports Officers

1. The Department of Education, Regional Office 1, through the Education Support Services Division (ESSD), will conduct a Regional Orientation-Workshop on Sports Clubs for School Heads and Division Focals at the Sky World Hotel, Camp 7, Kennon Road, Baguio City on November 12-14, 2025.

2. Participants are categorized as follows:

CATEGORY	NUMBER OF PARTICIPANTS
School Head	25 each Province Schools Division Office
	20 each City Schools Division Office
TOTAL	305

3. Participants must meet the following requirements:

- Signed Travel Authority
- Medical Certification indicating that the participant is medically and physically fit to attend the Orientation-Workshop

4. Participants are required to register by November 3, 2025, via this link:
<https://tinyurl.com/we3n9kcZ>.

5. The first meal will be PM Snacks on November 12, and the last meal will be lunch on November 14.

6. Travel and other incidental expenses of participants and resource speakers shall be charged against their respective MOOE/local funds subject to the usual accounting and auditing rules and regulations. While travel and other incidental expenses of training/program committee from the Regional Office shall be charged against FY 2025 GAA.



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7. Schools Divisions should strictly adhere to their designated number of participants.
8. Immediate dissemination of this Memorandum is desired.

For the Regional Director:



LIEZL P. MIQUE
Education Program Supervisor
Quality Assurance Division

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

TRAINING
PROGRAMS

ESSD/jp/RegionalOrientation-WorkshopofSportsClubonSchoolHeads



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