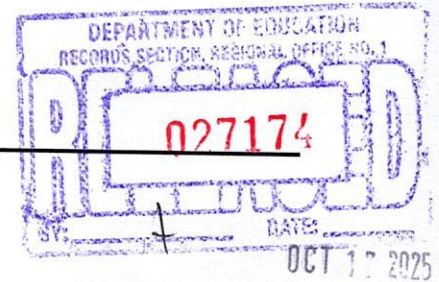




Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

No. 1408, s. 2025

**REGIONAL OFFICE AND SCHOOLS DIVISION OFFICES INTERFACE
ON DATA MANAGEMENT OF SELF-LEARNING MODULES AND
OTHER LEARNING RESOURCES (LRs)**

To: Schools Division Superintendents
Chiefs, Curriculum Implementation Division

1. The Department of Education Regional Office I through the Curriculum and Learning Management Division-Learning Resource Management Section will be conducting the **Regional Office (RO) and Schools Division Offices (SDOs) Interface on Data Management of Self-Learning Modules (SLMs) and other Learning Resources (LRs)** at the National Educators Academy of the Philippines-Region 1 (NEAP-R1), San Vicente, City of San Fernando, La Union on October 27-31, 2025.
2. The activity aims to attain the following:
 - a. establish common LR data formats and structures in the RO and SDOs to ensure consistency and interoperability;
 - b. integrate data from disparate sources and systems enabling seamless data exchange;
 - c. ensure real-time data synchronization across systems, applications and teams to support timely decision-making;
 - d. implement data quality checks and monitoring to detect and correct data errors, inconsistencies and, and inaccuracies;
 - e. gain in-depth knowledge on data analytics, reporting, and visualization to support decision-making;
 - f. mine, analyze and interpret data using different tools;
 - g. streamline library access through automation; and
 - h. apply, store and access data from the different storage/platforms.
3. Participants in the activity are **LR Supervisors, Division Librarians, School Librarians, and Project Development Officers** (Please refer Annex A: No. of Participants per SDO). They are requested to pre-register at <https://tinyurl.com/PreRegDataMgmtSLMsLRs> on or before October 20, 2025. They are also required to bring laptop, extension cord and back-up pocket wifi. Data on Self-Learning Modules and other learning resources (text-based and non-text based) shall also be brought.
4. Meals, venue and accommodation shall be charged against GAA FY 2025. Travel expenses of the participants shall be downloaded to the Schools Division Offices thru an issuance of Sub-Allotment Release Order (SARO). If the downloaded fund is not enough, the additional fund shall be charged to available local funds subject to the existing government accounting rules and regulations.

5. First meal to be served is afternoon snacks on October 27, 2025 and the last meal will be lunch on October 31, 2025. Opening Program will start at exactly 3 o'clock in the afternoon on October 27, 2025.

6. Service credits or compensatory time off (CTO) shall be granted to the participants for services that will be rendered on weekends/holidays in accordance with the provisions of DepEd Order No. 52, s. 2023 and CSC-DBM Joint Circular No. 2, s. 2025.

7. For any queries or clarification, please contact the Curriculum and Learning Management Division-Learning Resource Management Section at telephone number (072) 682-2324 local 121 or email at lrmds.region1@deped.gov.ph.

8. For guidance and compliance.

For the Regional Director:

RHODA T. RAZON
Director III

Encl: None

References: None

To be indicated in the Perpetual Index
Under the following subjects:

DATA MANAGEMENT
LEARNING RESOURCES
SELF-LEARNING MODULES

CLMD/gaa.nnc/RM-DataManagementSLMsLRs
October 16, 2025



DepEd RO1



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Annex A: Number of Participants per SDO

SDO	No. of Participants
Alaminos City	5
Batac City	3
Candon City	4
Dagupan City	4
Laoag City	7
La Union	7
Ilocos Norte	10
Ilocos Sur	10
Pangasinan I	15
Pangasinan II	11
San Carlos City	4
San Fernando City	4
Urdaneta City	4
Vigan City	4

Program Management Team	
Arlene A. Niro	Chief Education Supervisor/Program Owner
Gina A. Amoyen	Education Program Supervisor/Focal Person
Nida N. Carbajal	Librarian II
Niña Marie C. Ballada	Administrative Asst. II
Rigenald Sonza	Job Order