



Republic of the Philippines
Department of Education
REGION I



OFFICE MEMORANDUM

No. 296 s. 2025

**CONDUCT OF THE DEPARTMENT OF EDUCATION- REGIONAL OFFICE I
53RD FOUNDING ANNIVERSARY**

To: Assistant Regional Director
Chiefs of the Functional Division
Section/Unit Heads

1. The Department of Education- Regional Office I will joyfully celebrate its 53rd Founding Anniversary on September 23, 2025, at the National Educators Academy of the Philippines (NEAP) RI. This momentous celebration serves as a vital opportunity to reflect on the past struggles and growth, renew commitments to the organization's mission, inspire future growth, and provide a platform for unity and collective celebration among members, employees, and its stakeholders.

2. The theme for this year's founding anniversary is "Pista ng Pasasalamat: Limapu't Tatlong Taong Gabay sa Kinabukasan". This theme focuses on the concept of Pista sa Nasyon, celebrating the vibrant spirit, traditions, and culture of a Filipino village fiesta. It involves Filipino music, traditional food and delicacies, colorful decorations, games, and a warm, communal atmosphere that brings together family and friends- distinguished personnel who have been part of the wonderful 53 years of the Department of Education- Regional Office I.

3. The activity will start at 8:30 AM. Registration will begin at 7:30 AM. Participants are expected to wear any traditional Filipino clothing that will match this year's Pista sa Nasyon theme. On the other hand, the committee Members may wear any comfortable clothes that will enable them to execute their functions.

4. For the whole duration of the conduct of 53rd Founding Anniversary, the NEAP RI grounds will be used. With that, the vehicles of the DepEd RO I employees will not be allowed to be parked inside the NEAP RI.

5. The Program Flow for the 53rd Founding Anniversary is attached and labelled as Annex A. Chiefs of the Functional Divisions, and Heads of Units and Sections are required to assign at least one employee in their Office who will serve as the Skeleton Workforce for that day. COS & JO personnel are encouraged to attend provided they will not be part of the Skeleton Workforce. This memorandum shall also serve as the Official Authority to Travel of the participants

6. Immediate dissemination and compliance with this memorandum is desired.

Digitally signed by
Aquino Tolentino
Geronimo
Date: 2025.09.17
10:26 +08'00'

TOLENTINO G. AQUINO
Director IV

AD-AMS_rrnb/OM_TechnicalRehersal
September 15, 2025



Flores St., Catbangen, City of San Fernando, La Union
Telephone Nos.: (072) 607-8137/682-2324
DepEd Region I region1@depd.gov.ph
www.depregion1.com



ANNEX A: PROGRAM FLOW FOR THE 53RD FOUNDING ANNIVERSARY

TIME	ACTIVITY	PERSONNEL-IN-CHARGE
7:30 AM-8:30 AM	Registration	Committee in Attendance
PART I: PRELIMINARIES		
8:30 AM-9:00 AM	National Anthem	CESAR S. BUCSIT Administrative Officer V ORD- Public Affairs Unit
	Prayer	MARIVIC B. RIOVEROS Dormitory Manager II Human Resource Development Division
	Quality Policy Statement	VIVIEN R. DE GUZMAN Education Program Supervisor Human Resource Development Division
	Region I Hymn	DARIUS C. NIETO Project Development Officer IV Education Support Services Division
PART II: PROGRAM PROPER		
9:00 AM-11:00 AM	Welcome Remarks	ATTY. RHEA JOY L. CARBONELL Chief Administrative Officer Administrative Division
	FIRST PRESENTATION	
	Message	TOLENTINO G. AQUINO Director IV
	SECOND PRESENTATION	
	Introduction of the Keynote Speaker	ROWIE RED N. BALANON Administrative Officer V Administrative Division- Asset Management Section
	Speech of the Keynote Speaker	RONALD B. CASTILLO Director III DepEd- Cordillera Administrative Region (CAR)
	Awarding of Plaque of Appreciation and Token of Gratitude to Keynote Speaker	TOP MANAGEMENT
	THIRD PRESENTATION	
	Awarding of Plaque of Recognition and Bouquet to the Retirees (1 st Batch)	TOP MANAGEMENT
	FOURTH PRESENTATION	
	Awarding of Plaque of Recognition and Bouquet to the Retirees (2 nd Batch)	TOP MANAGEMENT
	Response from the Retirees	LORENZO C. AGUSTIN Retired Chief Education Supervisor Field Technical Assistance Division

FIFTH PRESENTATION		
	Closing Remarks	MARIA TERESA M. BAUTISTA Chief Education Supervisor Field Technical Assistance Division
PART III: PISTA NG REHIYON UNO: UNITY DANCE		
11:00 AM- 12:00 NN	Cutting the Ribbon and Visiting the Booths per Functional Divisions	DEPED RO I EMPLOYEES
PART IV: PM ACTIVITY LARO NG LAHI		
01:00 PM Onwards	Laro ng Lahi	DEPED RO I EMPLOYEES

MASTER OF CEREMONIES

RAYMUND R. MOLANO

Education Program Supervisor
Human Resource Development Division

VIVIEN R. DE GUZMAN

Education Program Supervisor
Human Resource Development Division