



Republic of the Philippines
Department of Education
 REGION I



MAY 07 2025

REGIONAL MEMORANDUM

No. 014 s. 2025

PRDC MEETING 1: POLICY ASSESSMENT AND REVIEW

To: Assistant Regional Director
 Schools Division Superintendents
 Chiefs of Functional Divisions
 Heads of ORD Units
 Program Owners /Policy Focal Persons
 All Others Concerned

1. The Department of Education Regional Office I, through the Policy, Planning, and Research Division (PPRD) will conduct an Online and a Face-to-Face Regional Policy Review and Development Committee (PRDC) Meeting 1: Policy Assessment and Review, at the Executive Conference Hall, DepEd Regional Office I on May 16, 2025, at 8:00 AM.
2. The activity aims to provide feedback and integrate suggestions on the policy briefs and recommendations developed by the program owners, as well as to oversee the preparation and review of these documents, ensuring their consistency and quality.
3. Attached are list of participants (Annex 1) and Program Matrix (Annex 2).
4. Each proponent shall deliver a 10-minute presentation of their proposal. Presentations will follow the sequence outlined in this memorandum. After each presentation, the committee members or evaluators will have the opportunity to ask questions. The presentation should cover the following content:
 - a. The Title of the Proposed Policy Brief
 - b. Background and Rationale
 - c. Description of the Problem
 - d. Conclusion and Recommendation
5. The meeting link for online participants via MS Teams is: <https://tinyurl.com/MSTeamsPolicyRECO>. Identified participants are required to remain logged in to MS Teams for the entire duration of the meeting. Presenters are kindly requested to familiarize themselves with the MS Teams platform to help ensure a smooth and well-managed online session.
6. For inquiries contact the Policy, Planning, and Research Division through email address pprd.region1@deped.gov.ph and/or call (072) 682-2324 local 123.



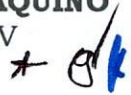
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Effectivity	11.18.2024	Page	1 of 5



7. Immediate dissemination of this memorandum is desired.



TOLENTINO G. AQUINO
Director IV



Encl.: As stated.

Reference:

To be indicated in the Perpetual Index
Under the following subjects:

POLICY REVIEW

MEETING

POLICY BRIEFS

PPRD/amjr/PRDC_Meeting1
May -4, 2025



Annex 1

LIST OF PARTICIPANTS

A. Regional Policy Review & Development Committee

No.	Names	Position
1.	Tolentino G. Aquino	Director IV-Adviser
2.	Rhoda T. Razon	Director III – Chairman
3.	Cecilia P. Rosido	CES – Co – Chairman
4.	Rhea Joy Carbonell	CAO - Member
5.	Arlene A. Niro	CES - Member
6.	Sarah Q. Casuga	CES - Member
7.	Arnold I. Vino	CAO - Member
8.	Maria Teresa M. Bautista	CES - Member
9.	Dinah C. Bonao	CES - Member
10.	Oscar P. Flores	CES - Member
11.	Rosemarie M. Wailan	Unit Head - Member
12.	Cesar S. Bucsit	Unit Head - Member
13.	Arturo R. Manalang Jr.	Focal, Policy Dev't Process
14.	Stephanie T. Montemayor	Co-Focal, Policy Dev't Process
15.	Joey M. Pimentel	Secretariat
16.	Twinkle Hazel Faraon	Secretariat
17.	Juner Windel Valdez	EPS – Member
18.	Melisa Del Prado	EPS – Member
19.	Francis Domingo	EPS – Member
20.	Leah L. Olua	EPS – Member
21.	Pedro Jose C. Cudal	EPS – Member

B. Proponents for Regional Office I

22.	Mary Ann Grace B. Dulay	EPS, CLMD
23.	Jackelyn R. Aguinaldo	EPS, CLMD
24.	Rica A. Perez	EPS, CLMD
25.	Antonio V. Laceste	EPS, CLMD
26.	Evangeline A. Cabacungan	EPS, CLMD
27.	Ritchie Macalanda	EPS, FTAD
28.	Raymond R. Molano	EPS, HRDD

C. Proponents for School Division Offices (Online)

29.	Hartzell P. Virocel	PO, SDO Candon City
30.	Rey L. Manzano	SEPS, SDO Candon City
31.	Mark Manzano	PO, SDO Ilocos Sur
32.	Raymond Santos	EPS, SDO Laoag City

Annex 2

Activity Matrix

Title of Activity: PRDC Meeting 1: Policy Assessment and Review

Venue: Executive Conference Hall
DepEd RO I, San Fernando City, La Union

Date & Time: May 16, 2025 at 8:00 AM

Time	Agenda	In-charge
8:00 AM – 8:30 AM	Registration	PRDC Secretariat
8:30 AM – 8:45 AM	Preliminaries <ul style="list-style-type: none"> • Prayer • Acknowledgement of Participants • Opening Remarks • Message • Statement of Purpose 	Pedro Jose C. Cudal Joey M. Pimentel ARD Rhoda T. Razon RD Tolentino G. Aquino CES Cecilia P. Rosido
8:45 AM – 9:00 AM	Mechanics for the Presentation and Review Process	Arturo R. Manalang Jr.
8:45 AM – 12:00 PM	Presentation and Evaluation of Policy Recommendations	Program Owners and PRDC Members
	DepEd Order No. 30, s. 2017: Guidelines for Work Immersion	Mary Ann Grace B. Dulay Jackelyn R. Aguinaldo EPSs, CLMD
	Governance and Operations in the Development of the Indigenous Peoples Program at the Schools Division Level	Rica A. Perez EPS, CLMD
	DepEd Order No. 5, s. 2024: Rationalization of the Teachers Workload in Public Schools and Payment of Teaching Overload.	Mark Manzano PO, SDO Ilocos Sur
	Implementing Guidelines on the Release, Receipt, Utilization, Monitoring and Reporting of Program Support Funds for Alternative Learning System (ALS) for Calendar Year 2022 and Years After	Antonio V. Laceste EPS, CLMD
	Enhanced Manual on Learning and Development in the Department of Education – Region I	Raymond R. Molano EPS, HRDD
12:00 PM – 1:00 PM	Lunch Break	

1:00 PM – 4:00 PM	DepEd Order No. 96, s. 1997: Policies and Guidelines in the Organization and Operation of Multigrade Classes	Evangeline A. Cabacungan RPS, CLMD
	DepEd Order No. 13, s. 2024: Revised Guidelines on the Grant of Vacation Service Credits for Teachers.	Hartzell Virocel PO, SDO Candon City
	DepEd Order No 117, s. 2010, Qualification Standards for the Position of Education Program Supervisor (EPS)	Raymond Santos EPS, SDO Laoag City –
	Enhanced Manual on the Results-Based Performance Management System in the Department of Education – Region I	Raymond R. Molano EPS, HRDD
	DepEd Order No. 97, s. 2011 Revised Guidelines on the Allocation and Reclassification of School Heads.	Ritchie Macalanda EPS, FTAD
4:30 PM – 4:45 PM	Discussion and Agreements	Program Owners and PRDC Members
4:45 PM – 5:00 PM	Closing and Ways Forward	ARD/ PPRD CES
5:00 PM	Adjournment	All Participants

**For additional policy recommendation presentations, kindly coordinate with PPRD.*