



Republic of the Philippines  
**Department of Education**  
 REGION I



**REGIONAL MEMORANDUM**

No. 547 s. 2025

**TERMS OF REFERENCE OF REGIONAL OFFICE AND SCHOOLS DIVISION OFFICE  
 PERSONNEL AND OFFICIALS FOR THE HOSTING OF THE 2025 NATIONAL  
 SCHOOLS PRESS CONFERENCE (NSPC) AND NATIONAL FESTIVAL OF  
 TALENTS (NFOT)**

To: Assistant Regional Director  
 Schools Division Superintendents  
 Chiefs of Functional Divisions in the Regional Office

1. In connection with the Department of Education's annual conduct of the National Schools Press Conference (NSPC) and the National Festival of Talents (NFOT), this Office informs all concerned that the Department of Education Region I, through the Schools Division Office (SDO) of Ilocos Sur, in partnership with the Provincial Government of Ilocos Sur, will host the conduct of both events on May 19-23, 2025.

2. To ensure the effective organization, implementation, and coordination of the said national undertakings, the attached Terms of Reference (TOR) is hereby issued, indicating the roles and responsibilities of the assigned officials and personnel from the Regional Office and SDOs. The TOR outlines committee assignments and specific functions that are crucial in facilitating smooth and successful preparations, execution, and post-event evaluation.

3. All Regional Office and SDO personnel and officials listed in the TOR are expected to perform their designated tasks with utmost diligence, professionalism, and collaborative spirit, consistent with the standards and expectations of hosting national-level events.

4. Coordination with the host division and local government partners shall be integral in ensuring logistical readiness, safety, accommodation, transportation, and overall management of both delegations and officials.

5. Should you have any concerns or queries, please contact the CLMD at telephone: (072) 682-2324, loc. 120 or email: [clmd.region1@deped.gov.ph](mailto:clmd.region1@deped.gov.ph).

6. For information, guidance, and compliance.

**TOLENTINO G. AQUINO**  
 Director IV

Encl.: As stated  
 Reference: None  
 To be indicated in the Perpetual Index  
 Under the following subjects:

PLANNING COMMITTEES REFERENCE

CLMD-jps/RM\_TORNPCNFOT  
 April 22, 2025



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Republic of the Philippines  
**Department of Education**  
 REGION I

**2025 NSPC and NFOT HOSTING WORKING COMMITTEES**

**EXECOM CHAIR:** **TOLENTINO G. AQUINO**  
Director IV

**EXECOM DEPUTY CHAIR:** **RHODA T. RAZON**  
Director III

**HOST DIVISION:**

**Overall Chairperson:** **HON. JEREMIAS C. SINGSON**  
Governor

**DR. JOEL B. LOPEZ, CESO IV**  
Schools Division Superintendent

**Co-Chairpersons:** **HON. RYAN LUIS V. SINGSON**  
Vice Governor

**DR. JOYE D. MADALIPAY, CESO VI**  
Asst. Schools Division Superintendent

COMMITTEES	LEAD PERSON/S	RESPONSIBILITIES
<p><b>Program Execution Committee</b></p> <ul style="list-style-type: none"> <li>● Cultural Parade</li> <li>● Grand Opening Program</li> <li>● Governor's Night and Awarding of MOSPA and MOCJ</li> <li>● Awarding of Best School Papers</li> <li>● Closing Ceremony and Awarding of Individual and Group Writing Contests</li> <li>● Closing and Awarding of NFOT winners</li> </ul>	<p>Regional Office:</p> <p>Chair: Arlene A. Niro Vice Chair: Johnson P. Sunga Jackelyn R. Aguinaldo</p> <p>Joselito D. Daguison Mary Ann Grace Dulay</p> <p>SDO: Marvin Q. Tacal Mark Manzano</p>	<p>The team shall:</p> <ul style="list-style-type: none"> <li>● develop the overall program and schedule</li> <li>● conceptualize the overall look of the program</li> <li>● select the performers and speakers</li> <li>● oversee all committees and ensure smooth coordination</li> <li>● ensure the smooth flow and transition of all the programs/events in NSPC and NFOT</li> <li>● creates detailed scripts and PowerPoint presentations</li> </ul>



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Certificate No. Prof-QMS  
 24-93-0178



<p><b>Performances/Cultural Show</b></p> <ul style="list-style-type: none"> <li>• Cultural Parade</li> <li>• Grand Opening Program</li> <li>• Governor’s Night and Awarding of MOSPA and MOCJ</li> <li>• Awarding of Best School Papers</li> <li>• Closing Ceremony and Awarding of Individual and Group Writing Contests</li> <li>• Closing and Awarding of NFOT winners</li> </ul>	<p>Regional Office:</p> <p>Chair: Sarah Casuga Vice-Chair: Rodolfo Ligawad Jr. Editha Giron</p> <p>SDO: Philip John Gregory Aldos Cecilia Saldua</p>	<p>The team shall:</p> <ul style="list-style-type: none"> <li>• select performers for the event</li> <li>• curate a playlist of songs for performances and dance routines</li> <li>• observe and provide feedback on rehearsals</li> <li>• assist in costume and props procurement</li> </ul>
<p><b>Letters and Communication</b></p> <ul style="list-style-type: none"> <li>• keynote speaker</li> <li>• speakers</li> <li>• sponsors</li> <li>• departments and agencies</li> <li>• entertainers</li> </ul>	<p>Regional Office:</p> <p>Chair: Maria Teresa Bautista Vice-Chair: Johnson P. Sunga Jackelyn Aguinaldo</p> <p>SDO: Jovita de Castro Mark Manzano</p>	<p>The team shall:</p> <ul style="list-style-type: none"> <li>• craft the official letters and communications pertaining to the conduct on the event</li> <li>• prepare press releases</li> <li>• write thank you notes to sponsors, volunteers, and attendees</li> </ul>
<p><b>Programs and Invitations</b></p> <ul style="list-style-type: none"> <li>• Cultural Parade</li> <li>• Grand Opening Program</li> <li>• Governor’s Night and Awarding of MOSPA and MOCJ</li> <li>• Awarding of Best School Papers</li> <li>• Closing Ceremony and Awarding of Individual and Group Writing Contests</li> <li>• Closing and Awarding of NFOT winners</li> </ul>	<p>Regional Office:</p> <p>Chair: Maria Teresa M. Bautista Vice-Chair: Editha Giron Rica A. Perez</p> <p>SDO: Marvin Q. Tacal Emil R. Riodil</p>	<p>The team shall:</p> <ul style="list-style-type: none"> <li>• creates a detailed program outline</li> <li>• design, layout, and print programs and invitations, ensuring they reflect the event’s theme and branding</li> </ul>
<p><b>Distribution of invitations, letters, communications, and thank you notes</b></p>	<p>Regional Office:</p> <p>Chair: Maria Teresa M. Bautista Vice-Chair: Rica A. Perez Evangeline Cabacungan</p>	<p>The team shall:</p> <ul style="list-style-type: none"> <li>• create and maintain an</li> </ul>

	<p>SDO: Jose P. Bueno Jr. Teddy Quiba</p>	<p>accurate guest list, including addresses and contact information</p> <ul style="list-style-type: none"> <li>• develop a distribution plan including the method (e-mail, hand delivery, etc.) and timeline</li> <li>• send reminder notices or additional information to guests who have not responded</li> <li>• resolve any issues or problems that arise during the distribution process</li> </ul>
<p><b>Production Team – Technical and Broadcast Committee</b></p> <ul style="list-style-type: none"> <li>• Cultural Parade</li> <li>• Grand Opening Program</li> <li>• Governor’s Night and Awarding of MOSPA and MOCJ</li> <li>• Awarding of Best School Papers</li> <li>• Closing Ceremony and Awarding of Individual and Group Writing Contests</li> <li>• Closing and Awarding of NFOT winners</li> </ul>	<p>Regional Office:</p> <p>Chair: Sammy Legaspi Iris Ignacio German Junio</p> <p>SDO:</p> <p>Julimar Buquing Jojo Giron</p>	<p>The team shall:</p> <ul style="list-style-type: none"> <li>• set up and configure all necessary audio-visual equipment</li> <li>• ensure proper connectivity and functionality of all devices</li> <li>• conduct thorough testing of all equipment</li> <li>• verify sound quality, video clarity, and overall system performance</li> <li>• collaborate with the event organizers and other technical teams to understand their specific requirements</li> </ul>



		<ul style="list-style-type: none"> <li>operate audio mixing consoles, video switchers, and other equipment to control sound, video, and lighting (during live operation)</li> <li>provide technical support to presenters, speakers, etc</li> <li>set up and operate live streaming equipment</li> <li>monitor the live stream</li> </ul>
<p><b>Social Media Marketing Team</b></p> <ul style="list-style-type: none"> <li><b>NFOT</b></li> <li><b>NSPC</b></li> </ul>	<p>Regional Office: Chair: Cesar Bucsit Vice Chair: Joanna Sabado</p> <p>SDO: Lubeth Cabatu Rodessa Riputola</p>	<p>The team shall:</p> <ul style="list-style-type: none"> <li>develop and implement a comprehensive social media activity</li> <li>create high quality, engaging content</li> <li>develop a content calendar to ensure consistent posting</li> <li>engage with the audience by responding to comments and messages</li> <li>create marketing materials (flyers, posters, social media graphics)</li> <li>ensure that NSPC and NFOT activities are disseminated and published in all DepEd Ilocos Sur social media accounts</li> </ul>

		<ul style="list-style-type: none"> <li>• post all event materials</li> <li>• invite media to cover the events</li> </ul>
<b>Publicity and Social Media Updates Team</b> <ul style="list-style-type: none"> <li>• NFOT</li> <li>• NSPC</li> </ul>	Regional Office: Chair: Cesar Bucsit Vice Chair: Joanna Sabado  SDO: Saniata Piano Marlon Taloza Marvin Q. Tacal	The team shall: <ul style="list-style-type: none"> <li>• gather relevant information and news related to NSPC and NFOT</li> <li>• draft NSPC and NFOT articles, news stories and feature pieces</li> <li>• proofread and edit content for clarity, accuracy, and consistency</li> <li>• layout the newsletter</li> <li>• print physical copies of the newsletter</li> <li>• distribute the newsletter to the billeting schools of each region</li> <li>• post the newsletter online</li> </ul>
<b>Registration</b> <ul style="list-style-type: none"> <li>• NFOT</li> <li>• NSPC</li> </ul>	Regional Office: Chair: Oscar P. Flores Co-Chair : Oliver Guttierrez Sarah Q. Casuga  SDO: Madeline Aglibut Fatima Jimeno Perlita Brillantes Alona Campo	The team shall: <ul style="list-style-type: none"> <li>• develop a registration process and system</li> <li>• handle participant registration</li> <li>• provide onsite registration support</li> <li>• distribute materials/kits to the NSPC and NFOT participants</li> </ul>
<b>Food and Beverage</b> <ul style="list-style-type: none"> <li>• Grand Opening Program</li> <li>• Governor's Night</li> </ul>	Regional Office: Chair: Arlene A. Niro Vice-Chair: Jackelyn R. Aguinaldo Maricris Rimas	The team shall: <ul style="list-style-type: none"> <li>• plan and coordinate</li> </ul>

<ul style="list-style-type: none"> <li>NSPC and NFOT Proper</li> </ul>	<p>SDO:</p> <p>Wilma Fagel Veronica Vilog Elsie Rigunay Marites Padiwan</p>	<p>catering and food services</p> <ul style="list-style-type: none"> <li>handles restriction and allergies</li> <li>devise a mechanism for the distribution of snacks to VIPs during the opening program,</li> </ul>
<p><b>Accommodation and billeting Team</b></p> <ul style="list-style-type: none"> <li>NFOT</li> <li>NSPC</li> </ul>	<p>Regional Office:</p> <p>Chair: Arlene A. Niro Co-Chair: Dinah C. Bona Ma. Teresa M. Bautista Juner Windel Valdez Ritchie G. Macalanda</p> <p>SDO:</p> <p>Jowell Pilotin Nestor Villaflor Marlon Taloza Jovita de Castro Elsie Rigunay Maria Teresita Gapate Marvin Tacal</p>	<p>The team shall:</p> <ul style="list-style-type: none"> <li>identify suitable billeting schools of the 17 regions</li> <li>allocate billeting schools to the 17 regions</li> <li>arrange transportation for the participants to and from the billeting school</li> <li>coordinate with caterers or on-site dining facilities to ensure meals are provided for participants</li> <li>coordinate with security personnel to ensure the safety of the participants at their billeting quarters</li> <li>ensure billeting schools are clean, comfortable, and equipped with necessary amenities</li> <li>address any issues or complaints from participants</li> </ul>



<p><b>Signage and visual merchandising Team</b></p> <ul style="list-style-type: none"> <li>● <b>NFOT</b></li> <li>● <b>NSPC</b></li> </ul>	<p>Regional Office:</p> <p>Chair: Cesar Bucsit Vice Chair: Joanna Sabado</p> <p>SDO: Teddy Quiba Julimar Buquing Jojo Giron</p>	<p>regarding their accommodation</p> <p>The team shall:</p> <ul style="list-style-type: none"> <li>● create clear and intuitive signage to guide participants around the event venue</li> <li>● develop eye-catching signage that reinforces the event's branding and theme</li> <li>● provide essential information to attendees such as event schedules, emergency procedures, and important announcement</li> <li>● ensure that signages are properly installed in strategic locations</li> <li>● remove the signages at the end of the event</li> </ul>
<p><b>Traffic Flow and Transportation Team</b></p> <ul style="list-style-type: none"> <li>● Cultural Parade</li> <li>● Grand Opening Program</li> <li>● Contests Venues</li> <li>● Governor's Night</li> <li>● Paper-based Competition</li> <li>● Awarding and Closing Program</li> </ul>	<p>Regional Office:</p> <p>Chair: Atty. Rhea Joy Carbonnel Vice Chair: Ferdinand Chan Antonio Laceste Jr.</p> <p>SDO: Jowell Pilotin Nestor Villaflor Marlon Taloza</p>	<p>The team shall:</p> <ul style="list-style-type: none"> <li>● allocate funds for logistical expenses</li> <li>● ensure that there is enough budget to be utilized</li> <li>● monitor expenses</li> <li>● determine the most efficient routes for transportation considering factors like distance and traffic</li> </ul>



		<ul style="list-style-type: none"> <li>● arrange the necessary vehicles, drivers, and escorts to VIPs</li> </ul>
<p><b>Awards, Tokens, and Certificates Committee</b></p> <ul style="list-style-type: none"> <li>● keynote speaker</li> <li>● speakers</li> <li>● MOSPA and MOCJ</li> <li>● Paper-based Competition</li> <li>● Individual and Group Contests</li> <li>● NFOT winners</li> </ul>	<p>Regional Office:</p> <p>Chair: Cecilia R. Rosido Vice Chair: Joselito D. Daguison</p> <p>Evangeline Cabacungan Gina Amoyen Editha Giron Lea Olua</p> <p>SDO:</p> <p>Jaime Campos, Jr. Honeylet Jamora Buenafe Medrano</p>	<p>The team shall:</p> <ul style="list-style-type: none"> <li>● pack awards in attractive and protective packaging</li> <li>● prepare award presentations such placing medals and certificates in envelopes</li> <li>● organize the storage and distribution of awards</li> <li>● coordinate with the ceremony organizers to ensure timely delivery of awards to the presentation stage</li> <li>● keep track of the number of awards prepared and distributed</li> <li>● maintain a record to any leftover or unused awards</li> </ul>
<p><b>Committee on Contest Venues</b></p> <ul style="list-style-type: none"> <li>● NFOT</li> <li>● NSPC</li> </ul>	<p>NSPC Chair: Johnson P. Sunga NFOT Chair: Jackelyn R. Aguinaldo</p> <p>SDO:</p> <p>Jovita de Castro Jowell Pilotin</p>	<p>The team shall:</p> <ul style="list-style-type: none"> <li>● research and identify contest venues that meet the specific requirement of the contest</li> <li>● visit and assess potential venues to evaluate their suitability</li> <li>● negotiate and secure the chosen venue</li> <li>● coordinate with the venue owners or</li> </ul>

		<p>managers regarding setup, logistics, and other necessary modifications</p> <ul style="list-style-type: none"> <li>oversee the setup of the venue including stage, seating arrangement, sound systems, lighting, and other necessary equipment</li> <li>ensure the availability of essential amenities such as restrooms, parking, etc.</li> <li>maintain order and security within the venue during the contest</li> <li>oversee the cleanup and restoration of the venue to its original condition after the contest</li> </ul>
<p><b>Committee on Partnership and Linkages</b></p> <ul style="list-style-type: none"> <li>NFOT</li> <li>NSPC</li> </ul>	<p>Chair: Sarah R. Casuga Vice Chair: Darius Nieto</p> <p>SDO:</p> <p>Edlyn Arranz Teresita Aludino</p>	<p>The team shall:</p> <ul style="list-style-type: none"> <li>seek out potential partners</li> <li>negotiate and draft partnership agreement</li> <li>ensure that the terms and conditions of the partnership are mutually beneficial</li> <li>oversee the successful execution of collaborative projects and initiatives</li> </ul>
<p><b>Committee on Health and Safety, Sanitation of Venue and Billeting Quarters Upkeep</b></p>	<p>Regional Office:</p> <p>Chair: Ursulo John Ursua Mark Sordilla Ritchie G. Macalanda</p>	<p>The team shall:</p> <ul style="list-style-type: none"> <li>conduct thorough inspection of all</li> </ul>



<ul style="list-style-type: none"> <li>• 17 billeting quarters</li> <li>• NFOT and NSPC contest venues</li> </ul>	<p>SDO: Jonathan Amilao Asuncion Piano</p>	<p>venues and billeting to identify and address potential hazard</p> <ul style="list-style-type: none"> <li>• develop and implement emergency response plans for various scenarios</li> <li>• ensure safe and orderly movement of spectators and participants within the venue</li> <li>• provide and maintain adequate safety equipment</li> <li>• monitor and enforce high standards of cleanliness and hygiene in billeting schools and contest venues</li> <li>• oversee the preparation and serving of safe and nutritious meals to participants</li> <li>• implement measure to prevent and control pests in billeting schools</li> <li>• provide access to qualified medical personnel</li> <li>• conduct health screenings for participants to identify and address any potential health concerns</li> <li>• promote and enforce proper hygiene practices among</li> </ul>
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		<p>participants and staff</p> <ul style="list-style-type: none"> <li>implement effective sanitation measures to prevent the spread of infectious diseases</li> </ul>
<p><b>VIP Protocol Officers</b></p> <ul style="list-style-type: none"> <li>Cultural Parade</li> <li>Grand Opening Program</li> <li>Governor's Night and Awarding of MOSPA and MOCJ</li> <li>Awarding of Best School Papers</li> <li>Closing Ceremony and Awarding of Individual and Group Writing Contests</li> <li>Closing and Awarding of NFOT winners</li> </ul>	<p>Chair: Dinah C. Bonao Vice Chair: Mary Ann Grace Dulay Vivien De Guzman</p> <p>SDO:</p> <p>Alma Tabilang Honeylet Jamora</p>	<p>The team shall:</p> <ul style="list-style-type: none"> <li>develop detailed itineraries and schedules for VIP visits</li> <li>coordinate with various departments and agencies involved in the visit (security, transportation, accommodation)</li> <li>liaise with the VIP's office to understand their preferences and requirements</li> <li>greet and welcome VIPs upon arrival</li> <li>accompany VIPs</li> <li>manage seating arrangements, introductions, and other aspects of event protocol</li> <li>handle unforeseen situations and resolve any issues that may arise during the visit</li> <li>adhere to established diplomatic and social protocols</li> <li>understand and apply the rules of precedence and protocol for</li> </ul>



		<p>different levels of dignitaries</p> <ul style="list-style-type: none"> <li>• serve as the primary point of contact between the VIPs and their entourage</li> <li>• work closely with security personnel</li> </ul>
<b>Souvenir Program Committee</b>	<p>Regional Office: Chair: Cecilia P. Rosido Co- Chair: Dinah C. Bonao Gina Amoyen</p> <p>SDO: Maria Teresita Gapate Saniata Piano Marvin Tacal Teresita Aludino</p>	<p>The team shall:</p> <ul style="list-style-type: none"> <li>• determine the format and content</li> <li>• decide on the size, style, and overall look of the souvenir program</li> <li>• choose relevant and engaging content to include (event schedules and information, participants' profile, sponsors and advertisers, event history and highlights, special messages for dignitaries and relevant articles or features)</li> <li>• approach potential advertisers</li> <li>• determine appropriate advertising rates</li> <li>• manage the printing process</li> <li>• determine how the souvenir program will be distributed</li> <li>• monitor advertising revenue and production costs</li> <li>• provide regular reports on the</li> </ul>

		financial performance of the program
<b>Liquidation Committee</b>	Regional Office: Chair: Arnold I. Vino Vice Chair: Maureen Macailing  SDO:  Marilac Quisaat Emil R. Riodil	The team shall: <ul style="list-style-type: none"> <li>● help prepare all the documents needed for liquidation</li> <li>● scrutinize reports on the progress of liquidation</li> <li>● help maintain transparency in the liquidation process for all creditors</li> <li>● approve certain significant decisions made by the liquidator</li> <li>● provide valuable input and guidance to the liquidator</li> </ul>





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**Roles and Responsibilities of Schools Division Offices (SDOs) in the Hosting of the National Schools Press Conference (NSPC) and National Festival of Talents**

1. **Coordinate with Billeting School Heads for Delegation Reception and Accommodation.** Work closely with the designated school heads of billeting schools to ensure the proper reception, orientation, and accommodation of regional delegation. This includes the preparation of rooms, signage, welcome kits, and briefing materials.
2. **Liase with Regional Delegation Heads and RO Officials.** Establish direct and constant communication with regional delegation heads to gather arrival details and facilitate the reception of third-level officials and other Regional Office (RO) personnel. Ensure their specific requirements are documented and addressed.
3. **Coordinate with Host SDO (Ilocos Sur) for Hotel Arrangements of Third-Level Officials.** In coordination with the host SDO – Ilocos Sur, secure and monitor hotel bookings for third-level officials. Ensure that room assignments, amenities, and requested preferences are appropriately arranged and communicated to concerned personnel.
4. **Facilitate Arrival and Departure of Officials and Delegates.** Assign SDO personnel to ferry or escort third-level officials and regional delegation heads to and from airports or other transport terminals based on their mode of travel. Ensure that transport arrangements are timely, safe, and accompanied by appropriate welcome protocols.
5. **Ensure Officials and Participants Are Well-Attended Throughout the Event.** Designate focal persons or liaison officers to attend to the day-to-day needs of officials and participants in their assigned billeting schools or hotels. Ensure these focal persons coordinate closely with the school head and hotel management to immediately address concerns on meals, accommodation, transport, and health.
6. **Deploy Medical Personnel to Regional Billeting Schools.** Assign nurses and medical teams to stay in the billeting schools of the assigned regions for the entire duration of the NSPC. They must be equipped with first-aid kits and establish a referral mechanism with the nearest hospitals or clinics.
7. **Establish Security and Emergency Protocols.** Develop and enforce security plans in coordination with LGUs, PNP, and barangay units covering billeting schools, contest venues, and other areas. Include emergency evacuation plans, entry protocols, and crowd control measures.

8. **Provide Logistical and Technical Support to Delegates.** In coordination with the billeting school, ensure that logistical support is provided to each region, including water supply, sanitation, transportation for mobility-impaired participants, as needed.
9. **Allocate and Disburse Support Funds for SDO Personnel.** Fund the travel, accommodation, and daily subsistence of SDO staff involved in the Technical Working Group (TWG), billeting, health, security, transportation, and other committees, to ensure efficient implementation of assigned tasks.
10. **Monitor and Evaluate the Meals and Accommodation of Delegates.** Regularly inspect the food service and lodging facilities of all assigned billeting schools to ensure adherence to standards in sanitation, nutrition, and safety. Coordinate with caterers and school heads to respond immediately to feedback or complaints.
11. **Co-Host the Welcome Program on Day 0.** Co-organize the Welcome Program for all regional delegations on Day 0 in coordination with the host SDO. This includes the preparation of the venue, program flow, entertainment, and logistics.
12. **Provide Food for All Delegates of the Assigned Region During the Welcome Program.** Ensure the provision of welcome dinner for all officials and participants of the assigned regional delegation during the Welcome Program on Day 0, with proper coordination with caterers and food providers.
13. **Give Tokens of Appreciation to Delegation Officials and Participants** Prepare and distribute tokens of appreciation to third-level officials, delegation heads, and participants. The tokens may be local crafts, cultural items, or functional memorabilia representing the host community and NSPC and NFOT values.





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**Department of Education**  
REGION I

**SCHOOLS DIVISION OFFICES IN-CHARGE OF EVERY REGION/PROTOCOL OFFICER/HOST FOR THE WELCOME PROGRAM OF ASSIGNED REGION IN THE BILLETING SCHOOLS/MEDICS (bring Medical Officer/s, nurses and medicine kit/s)**

<b>Schools Division Office</b>	<b>Region</b>
Alaminos City	Region 7
Batac City	Region IV-A
Candon City	Region 10
Dagupan City	CAR
Ilocos Norte	Region 3 and BARMM
Ilocos Sur	(overall)
Laoag City	Region 12
La Union	Region 2 and CARAGA
Pangasinan I	Region 1 and Region 9
Pangasinan II	Region 5 and Region 8
San Carlos City	Region 6
San Fernando City	NCR
Urduaneta City	Region IV-B
Vigan City	Region 11