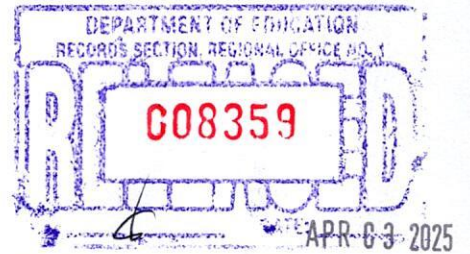




Republic of the Philippines  
**Department of Education**  
 REGION I



**REGIONAL MEMORANDUM**

No. 476, s. 2025

**PLANNING CONFERENCE CUM BENCHMARKING**

To: Schools Division Superintendents  
 All Others Concerned

1. The Department of Education - National Employees Union-Regional Executive and Board of Trustees (DepEd NEU) will conduct the Planning Conference cum Benchmarking at Siargao CARAGA Region on May 8-11, 2025.
2. Hereto attached is a copy of the letter from the President of DepEd-NEU Region 1 Chapter for guidance and reference.
3. Participation to this activity is encouraged.
4. Immediate dissemination of this Memorandum is desired.

**TOLENTINO G. AQUINO**  
 Director IV *gd*

Reference: None  
 To be indicated in the Perpetual Index  
 under the following subject:

Sites

ORD-LU/RMW/sam/PlanningConferencecumBenchmarking  
 March 31, 2025



Flores St., Catbangen, City of San Fernando, La Union  
 Telephone Nos.: (072) 607-8137/682-2324  
 DepEd Region I region1@deped.gov.ph  
 www.depedro1.com

Doc. Ref. Code	RO-ORD-F003	Rev	00
Effectivity	03.01.23	Page	1 of 1





Republic of the Philippines  
**Department of Education**

**NATIONAL EMPLOYEES' UNION-REGIONAL EXECUTIVE AND BOARD OF TRUSTEES**

**REGIONAL EXECUTIVE**

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Pangasinan I

MA. FILOMENA T. CALDITO

Ilocos Norte

ATTY. ROSEMARIE M. WAILAN

Regional Office Proper

March 24, 2025

**DIR. TOLENTINO G. AQUINO**

Regional Director

DepEd Regional Office No. 1

San Fernando City, La Union

Sir:

Greetings!

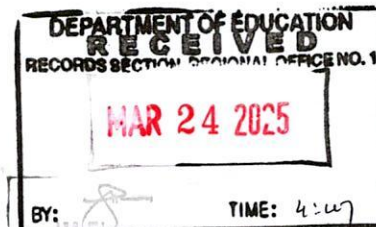
The DepEd NEU Regional Executive Officers and Board of Trustees, DepEd-NEU Region I, is planning to conduct a Planning Conference Cum Benchmarking at SIARGAO CARAGA Region Chapter on May 8-11, 2025.

The Primary objectives of this activity are as follows;

- To identify and evaluate the key best practices in various programs and services of the CARAGA Region Chapter;
- To develop and finalize our strategic plans aligned with the goals and priorities of the organization;
- To establish a collaborative platform of knowledge sharing to enhance operational efficiency and organizational effectiveness;
- Conduct of the 2025 DepEd NEU Regional/Division Assemblies;
- Detailed planning of DepEd NEU for FY 2025-2026;
- Status of payment/liquidation report of the 2024 CNA Incentive;
- Membership and Election of Officers of DepEd NEU-SDO Chapters;
- Resolutions of issues and other concerns affecting the operations of the Union;
- Testimonial program; and
- Other Matters.

In this regard, we humbly request your good office approval for the conduct of this activity and your support in facilitating the necessary coordination with the CARAGA Region Chapter.

The attendance and active participation of the DepEd NEU Regional Executive Officers and Board of Trustees and Secretariat on official business. Travelling expenses to cover meals/snacks, room accommodation of participants and other miscellaneous expenses related to the activity of the Regional Executive Officers, Board of Trustees and secretariat shall be charged to DepEd NEU Regional Downloaded Fund.



DepEd R01 R E C 2 5 0 3 7 6 2



Address: DepEd SDO La Union, San Fernando City, Flores St., Catbangan, City of San Fernando, La Union

Telephone No: (072) 6078124/09177299863

Email Address: [dominganlim63@gmail.com](mailto:dominganlim63@gmail.com)



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**Department of Education**

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ATTY. ROSEMARIE M. WAILAN  
Regional Office Proper

Travelling allowance and miscellaneous expenses of the Board of Trustees from their stations to Clark International Airport, Mabalacat, Pampanga and vice versa shall be charged against their respective SDO Chapters downloaded funds/local funds subject to usual auditing rules and regulations. The list of participants is hereto attached.

Participants to this activity are:

**REGIONAL EXECUTIVE BOARD OFFICERS (REO)**

- |                                      |                               |
|--------------------------------------|-------------------------------|
| a. DR. DOMINGA N. LIM                | President, DepEd NEU Region I |
| b. EDERLYNDA O. LEDDA                | Secretary                     |
| c. MA. FILOMENA T. CALDITO           | Treasurer                     |
| d. WEVELYN H. RIMANDO                | Auditor                       |
| e. JUN HOWARD T. RIOVEROS            | P.R.O.                        |
| f. ATTY. MA. JESSICA LOUISE D. TIBAY | Project Officer               |

**BOARD OF TRUSTEES:**

- |                                  |                        |
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| a. ROSALIE R. SARMIENTO          | Alaminos City          |
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| c. ALEXANDER M. RAZO (VP)        | Candon City            |
| d. ATTY. JOSE O. OVIEDO          | Dagupan City           |
| e. APRILLYN B. CARBONELL         | San Fernando City      |
| f. DR. SHEILA ANN PEREZ          | Urdaneta City          |
| g. BENEDICT P. PANINGBATAN       | San Carlos City        |
| h. MARY JOY P. SUERO             | Vigan City             |
| i. DR. PHILIP JOHN GREGORY ALDOS | Ilocos Sur             |
| j. ARVIN PURISIMA (VP)           | Pangasinan II          |
| k. GEORGE EMMAN D. MANUEL, J.D.  | Laoag City             |
| l. RAFAEL IRWIN G. NICOLAS       | Pangasinan I           |
| m. ATTY. ROSEMARIE M. WAILAN     | Regional Office Proper |

**REGIONAL EXECUTIVE**  
**OFFICERS RO I**

DR. DOMINGA N. LIM  
President

La Union, San Fernando City, Flores St., Catbangan, City of San Fernando, La Union  
) 6078124/09177299863

[inganlim63@gmail.com](mailto:inganlim63@gmail.com)



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**Department of Education**

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ATTY. ROSEMARIE M. WAILAN

Regional Office Proper

**SECRETARIAT:**

- a. ATTY. PAMELA JANE P. DE GUZMAN
- b. DR. HENRY M. LEDDA
- c. LORIE G. ESTOQUE
- d. VENUS D. SUBIDO
- e. WINFORD P. FERNANDEZ

Hoping for your favorable action on this matter.

Very truly yours,

**DR. DOMINGA N. LIM**

President, DepEd NEU

Region 1 Chapter



Address: DepEd SDO La Union, San Fernando City, Flores St., Catbangan, City of San Fernando, La Union

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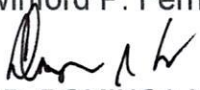


Department of Education  
**NATIONAL EMPLOYEES' UNION**  
3/F Dormitory E Bldg., DepED Complex, Meralco Ave., Pasig City  
Website: [depedneu.wordpress.com](http://depedneu.wordpress.com) / eMail: [depedneu@gmail.com](mailto:depedneu@gmail.com)  
Telefax: (02) 637-1241 / Direct Line: (02) 633-7247  
DOLE-CSC REGISTRATION NO. 1737 / ACCREDITATION NO. 862  
CNA ACCREDITATION NO. 761



## MEMORANDUM

TO: Dr. Henry M. Ledda - Chairman  
Lorie D. Estoque - Member  
Venus D. Subido - Member  
Winford P. Fernandez - Member

FROM:   
DR. DOMINGA N. LIM  
President, DepEd NEU  
Region 1 Chapter

SUBJECT: DESIGNATION AS SECRETARIAT  
Planning Conference Cum Benchmarking of DepEd NEU, Region I at  
SIARGAO, CARAGA Region

DATE: 24 MARCH 2025



### PARTICULARS

To ensure successful conduct of the Planning Conference cum benchmarking at SIARGAO, CARAGA Region Chapter on May 8-11, 2025, you are hereby designated as Chairman/Member-Secretariat of DepEd NEU Region I Chapter during the Planning Conference Cum Benchmarking of DepEd NEU, Region I at SIARGAO, CARAGA Region. This activity aimed to establish a collaborative platform of knowledge sharing in the enhancement of operational efficiency and organizational effectiveness.

Anent this, you are requested to perform the duties and responsibilities attached to this designation to document/facilitate substantial compliance of much needed report and other documents for submission to DEPED NEU relative to the conduct of the activity, develop and finalize our strategic plans and evaluate the best key practices in various programs and services of the CARAGA Region Chapter.

Please be guided.