



Republic of the Philippines
Department of Education
REGION I



OFFICE MEMORANDUM

No. 125 s. 2025

**TAT MEETING ON THE DEVELOPMENT AND UPDATING OF IEC
MATERIALS FOR QMS IN DEPED REGION I**

To: Assistant Regional Director
Chiefs of Functional Divisions
Unit and Section Heads
All Concerned Personnel

1. This Office, through the Training and Advocacy Team, will conduct a **TAT Meeting on the Development and Updating of IEC Materials for QMS in DepEd Region I** on **April 25, 2025** from **8:30 AM onwards** at **DepEd Executive Conference Hall, City of San Fernando, La Union**.

2. The activity aims to enhance awareness, understanding, and compliance with quality management standards among stakeholders through IEC Materials.

3. The following are the identified participants for the said activity:

No.	Name	Functional Division
1	Nhyke Bryan R. Bactat	AD-Records Section
2	Johnson P. Sunga	CLMD
3	Joselito D. Daguison	CLMD
4	Alvin I. Orine	CLMD
5	Benjie F. Miranda	ESSD
6	Ritchie G. Macalanda	FTAD
7	Raymund R. Molano	HRDD
8	Vivien R. De Guzman	HRDD
9	Kathleen May M. Bautista	HRDD
10	Nedel Christine Joyce L. Catiter	HRDD
11	Karina G. Aragon	HRDD
12	Maggie I. Pineda	HRDD
13	Pedro Jose C. Cudal	PPRD
14	Melisa G. Del Prado	QAD
15	Oliver F. Gutierrez	QAD
16	Manuel M. Tanguilig, Jr.	QAD
17	Glaiza S. Leonen	Legal Unit
18	Iris Ione M. Ignacio	ICT Unit
19	Jovanie M. Mazon	PAU
20	John Fredmar C. Balanon	PAU

4. The participants are requested to bring a laptop and an extension cord for the said activity.
5. Expenses related to this activity, such as meals and snacks, shall be charged to 2025 Regional MOOE, subject to usual accounting and auditing rules and regulations.
6. Compensatory Time-Off (CTO) shall be granted to the participants if the activity falls on holiday, weekend, cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered.
7. For queries and other concerns, please email the **Training and Advocacy Team** at hrdd.region1@deped.gov.ph or call telephone number 072-682-2324 local 122.
8. Immediate dissemination of this Memorandum is desired.

For the Regional Director:

RHODA T. RAZON
Director III

HRDD/rrm/TATMeetingonIECMaterials
April 15, 2025

