



Republic of the Philippines
Department of Education
 REGION I



REGIONAL MEMORANDUM

No. 394, s. 2025

ONLINE MEETING REGARDING THE PRE-IMPLEMENTATION FOR THE SUPPLY AND DOOR-TO-DOOR DELIVERY AND MAINTENANCE OF DCP 2025 PACKAGES – SMART TV PACKAGES

To: All Schools Division Superintendents
 Head, Regional Asset Management Section
 Head, Regional Information & Communications Technology Unit
 All Other Concerned

1. This Office, through the Office of the Regional Director- Information and Communications Technology Unit and together with the Supplier (TechGuru Inc.) of DCP 2025 Packages – Lot 1: Smart TV Package, will be conducting an online meeting for the pre-implementation of the above-mentioned project. The meeting will be held via MS Teams on March 21, 2025 at 10:00am, using the link below:

<https://teams.live.com/meet/9312611706401?p=3OjrEPNq0LG9N98100>

2. The agenda for the meeting is as follows:

- a. Delivery Schedule
- b. Documents for Delivery, Inspection and Billing
- c. Other matters

3. Participants to the online meeting are the Regional and Schools Division Office Information Technology Officers (ITOs) and Supply Officers (SOs).

4. For queries and/or concerns regarding this matter, please contact Sammy C. Legaspi, ITO I, ORD-ICT Unit, DepEd RO1 through telephone number (072) 682-2324 local 105.



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5. For information, guidance and compliance.

TOLENTINO G. AQUINO

Director IV

Reference: None

Encl.: None

To be indicated in the Perpetual Index
under the following subjects:

DCP MEETING

ORD/ICTU/SCL/RM_DITO Meeting
March 12, 2025



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