



Republic of the Philippines
Department of Education
 REGION I



REGIONAL MEMORANDUM

No. m10 s. 2025

**SUBMISSION OF SDO TECHNICAL ASSISTANCE NEEDS
 ASSESSMENT (TANA) for FY 2025**

To: Schools Division Superintendents

1. The Department of Education Regional Office I is committed in providing targeted and responsive technical assistance to school division offices and schools, through the Field Technical Assistance Division (FTAD) in collaboration with the Regional Field Technical Assistance Teams (RFTATs) and Division Field Technical Assistance Teams (DFTATs).
2. All Schools Division Offices are requested to submit the Technical Assistance Needs Assessment (TANA) for FY 2025.
3. The attached template shall be used in accomplishing the report. Submission is on or before March 15, 2025, through this link <https://tinyurl.com/SDO-TANA>.
4. Immediate dissemination of this memorandum is desired.

TOLENTINO G. AQUINO
 Director IV *aws*

Encl.: None
 Reference: None
 To be indicated in the Perpetual Index
 Under the following subjects:

TECHNICAL ASSISTANCE

FTAD/mvl/RM_TANA_Submission
 February 24, 2025



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TECHNICAL ASSISTANCE NEEDS ASSESSMENT (TANA)

PPAs	Bottlenecks, Lags, Issues, Concerns (BLICs) Operational/Policy Issues/KPIs	Concerned SDOs/ Schools	Concerned FDs / Office/s	SUPPORT NEEDED	
				SDO	RO

Prepared by: _____

Reviewed by: _____

SDO TA Coordinator _____

SGOD and CID Chief _____

Approved: _____

Schools Division Superintendent _____



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