



Republic of the Philippines  
**Department of Education**  
 REGION I



**REGIONAL MEMORANDUM**

No. 2B s. 2025

**SUBMISSION OF THE 2024 AND 2025 OFFICE PERFORMANCE COMMITMENT AND REVIEW FORMS OF SCHOOLS DIVISION SUPERINTENDENTS, ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS, AND REGIONAL CHIEFS OF FUNCTIONAL DIVISIONS**

To: Schools Division Superintendents  
 Assistant Schools Division Superintendents  
 Regional Chiefs of Functional Divisions  
 All Concerned Personnel

1. This Office, through the Regional Performance Management Team, reiterates the submission of the self-rated 2024 OPCRf with Means of Verifications (MOVs) and 2025 OPCRf of Schools Division Superintendents, Assistant Schools Division Superintendents, and Regional Chiefs of Functional Divisions.
2. Concerned officials are reminded to ensure the accuracy and completeness of entries in the 2024 and 2025 OPCRfs, which shall be submitted to the RPMT Secretariat on the following links with deadlines:

Document	Submission Link	Deadline
Self-rated 2024 OPCRf and MOVs for Regional Chiefs	<a href="https://tinyurl.com/SDOROOPCRFMOVS2024">https://tinyurl.com/SDOROOPCRFMOVS2024</a>	February 17, 2025
2025 OPCRf for Regional Chiefs	<a href="https://tinyurl.com/2025OPCRFSDORO">https://tinyurl.com/2025OPCRFSDORO</a>	
Self-rated 2024 OPCRf with MOVs for SDSs and Validated 2024 OPCRf for ASDSs	<a href="https://tinyurl.com/SDOROOPCRFMOVS2024">https://tinyurl.com/SDOROOPCRFMOVS2024</a>	February 27, 2025
2025 OPCRf for SDSs and ASDSs	<a href="https://tinyurl.com/2025OPCRFSDORO">https://tinyurl.com/2025OPCRFSDORO</a>	

3. For 2025 OPCRf, all Office Key Result Areas and Objectives listed in the Compendium of Office Functions version 3 shall be strictly followed without modifications, deviations, or omissions.



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4. To ensure effective and efficient implementation of the performance management system for 3<sup>rd</sup> level officials, Schools Division Superintendents are requested to submit the name of their RPMS focal person on or before **February 17, 2025**, through this link: <https://tinyurl.com/RPMSFocalPersonsSDOs>.

5. For clarifications, contact the RPMT Secretariat at [hrdd.region1@deped.gov.ph](mailto:hrdd.region1@deped.gov.ph) or call 072-682-2324 local 122.

6. Immediate dissemination of this Memorandum is desired.



**TOLENTINO G. AQUINO**  
Director IV 

Encl.: None  
Reference: None  
To be indicated in the Perpetual Index  
Under the following subjects:

OFFICIALS                      PERFORMANCE

HRDD/rrm/RM\_20242025OPCRFSubmission  
February 10, 2025




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Flores St., Catbangen, City of San Fernando, La Union  
Telephone Nos.: (072) 607-8137/682-2324  
DepEd Region I  [region1@deped.gov.ph](mailto:region1@deped.gov.ph)  
[www.depedregion1.com](http://www.depedregion1.com)

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