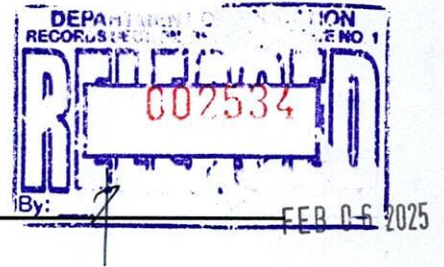




Republic of the Philippines  
**Department of Education**  
 REGION I



**REGIONAL MEMORANDUM**

No. 104 s. 2025

**SUBMISSION OF CONSOLIDATED COMMENTS ON THE DRAFT DEPED RECORDS DISPOSITION SCHEDULE (RDS)**

To: Schools Division Superintendents  
 Division Records Officers

- Relative to the issued Regional Memorandum No. 176, s. 2025 titled re: **“REQUEST FOR COMMENTS ON THE DRAFT DEPED RECORDS DISPOSITION SCHEDULE (RDS)”** dated February 4, 2025. It is requested that Division Records Officers shall consolidate the said report and submit to the Regional Records Section thru [rs.region1@deped.gov.ph](mailto:rs.region1@deped.gov.ph) on or before **February 12, 2025**.
- For any clarifications or inquiries, please contact the Office of the Records Division at telephone number 8687-1449 or email at [as.rd@deped.gov.ph](mailto:as.rd@deped.gov.ph).
- For information and strict compliance.

For the Regional Director:

**RHODA T. RAZON**  
 Director/RI

AD-RS/nbb/RM\_SubmissionofCommentsDraftRDS  
 February 6, 2025



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Doc. Ref. Code	RM-ORD	Rev	00
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