



Republic of the Philippines  
**Department of Education**  
 REGION I



**REGIONAL MEMORANDUM**  
 No. 177 s. 2025

**CONDUCT OF THE SCHOOL-BASED FEEDING PROGRAM (SBFP) NUTRITIOUS FOOD PRODUCTS AND MILK SUPPLIERS' EXPO AND MAPPING FY 2025**

To: Schools Division Superintendents

1. In accordance with the Memorandum No. OM-OUOPS-2025 from the Officer-In-Charge Office of the Undersecretary for Operations, Malcolm S. Garma, Department of Education, Central Office, Meralco Avenue, Pasig City, dated January 23, 2025 regarding the abovementioned subject to be held at the **DepED Ecotech, Cebu City on February 10-14, 2025.**

2. Participants to the said activity are Regional and Division School-Based Feeding Program (SBFP) Focal persons two (2) per SDO.

3. Registration of participants will start at 11:00 AM on February 10, 2025. Lunch will be served. **Bring laptops** for the supply mapping activities, **Draft Cycle Menu for FY 2025, Milk Recommendations for FY 2025 and Regular and Milk Component Requirements for FY 2025.** Templates can be accessed through the link at <https://tinyurl.com/FY2025PresentationTemplate>

Pre-registration is required through the link at <https://forms.office.com/r/qNYSRykeBt>.

4. Travel and other allowable expenses shall be charged to SBFP-PSF or local funds subject to the standard accounting and auditing regulations. SDOs are requested to augment any fund shortages as necessary.

5. Attached is the Memorandum for your reference. For information and guidance.

**TOLENTINO G. AQUINO**  
 Director IV

Incls.: As Stated.

To be included in the Perpetual Index under the following subjects:

CONFERENCES                      HEALTH EDUCATION                      PROGRAMS

ESSD-SQC/mar/RM-General  
 February 30, 2025



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Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

**MEMORANDUM**

**OM-OUOPS-2025-~~05~~-00570**

**TO :** REGIONAL DIRECTORS  
Region I – XII, Caraga, NCR, and CAR

**FROM :** MALCOLM S. GARMA  
Assistant Secretary, Officer-In-Charge  
Office of the Undersecretary for Operations

**SUBJECT :** CONDUCT OF THE SCHOOL-BASED FEEDING PROGRAM  
NUTRITIOUS FOOD PRODUCTS AND MILK SUPPLIERS' EXPO  
AND MAPPING FY 2025

**DATE :** January 23, 2025

The Office of the Undersecretary and Assistant Secretary for Operations through the Bureau of Learner Support Services-School Health Division (BLSS-SHD) will conduct the School-Based Feeding Program (SBFP) Nutritious Food Products (NFP) and Milk Suppliers' Expo and Mapping for Fiscal Year (FY) 2025 on the following date and venue:

Date	Venue
February 10-14, 2025	DepEd Ecotech, Cebu City

The SBFP Nutritious Food Products and Milk Suppliers' Expo and Mapping for FY 2025 is a strategy by BLSS-SHD to determine the available NFP and Milk Supply per School Division Office (SDO) and is designed to link suppliers of the SBFP with the Regional and Schools Division Focal Persons to discuss DepEd requirements, product specifications, and implementation issues and concerns. The activity also aims to harness the suppliers' commitment and support to SBFP by providing an avenue to engage with other local suppliers, strengthen existing partnerships, and forge new ones for the successful implementation of the SBFP. Specifically, the activity aims to:

1. present the Schools Division Cycle Menu, Technical Specifications, Milk Recommendations, Delivery Schedule, Drop-off points, Contract Amounts, and other specific requirements by the ROs/SDOs;
2. present and showcase the NFP and Milk SBFP products from partners/cooperatives from all regions;
3. finalize the SBFP NFP and Milk Supply Map for SY 2025-2026;



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4. solicit and increase commitment from the partners of the Regular and Milk Component; and
5. discuss the follow through activities after the suppliers' expo and mapping.

We kindly request all participants to take note of the following important information:

1. Participants in this event includes **two (2)** representatives from the Regional Office (RO): (Regional SBFP Focal Person and Technical Assistant I); and **two (2)** representatives from the Schools Division Offices (SDOs): Focal Person for SBFP Regular Component and Milk. Travel expenses are requested to be charged against the SBFP-PSF or local funds.
2. For the Regional Office (RO), kindly submit a list of confirmed representatives from the RO and each SDO, by February 7, 2025, through email at [sbfp@deped.gov.ph](mailto:sbfp@deped.gov.ph)
3. For Schools Division Offices (SDO) SBFP focal persons, kindly inform your SBFP Milk and NFP Suppliers/Cooperatives who are interested in joining the Suppliers' Expo and Supply Mapping. Please inform the respective suppliers/cooperatives that the meals will only be provided on February 11-13, 2025.
4. RO and SDO SBFP focal persons are requested to bring the following reports/data during the activity. Each region and division office are also advised to bring a laptop for the supply mapping activities. The templates can be accessed through this link <https://tinyurl.com/FY2025PresentationTemplate>
  - Draft Cycle Menu for FY 2025
  - Milk Recommendations for FY 2025
  - Regular and Milk Component Requirements for FY 2025
5. All SBFP focal person participants and interested SBFP NFP and Milk Suppliers are requested to register online through their respective links:

<b>For SBFP RO and SDO Focal Persons:</b>	<a href="https://forms.office.com/r/qNYSRykEbt">https://forms.office.com/r/qNYSRykEbt</a>
<b>For LUZON SBFP NFP and Milk Suppliers:</b>	<a href="https://forms.office.com/r/wATV4nJ0fP">https://forms.office.com/r/wATV4nJ0fP</a>
<b>For VISAYAS SBFP NFP and Milk Suppliers:</b>	<a href="https://forms.office.com/r/eqFaPrjD65">https://forms.office.com/r/eqFaPrjD65</a>
<b>For MINDANAO SBFP NFP and Milk Suppliers:</b>	<a href="https://forms.office.com/r/bFktbMzNiw">https://forms.office.com/r/bFktbMzNiw</a>

6. Registration at the venue will commence at 11:00 AM on the day of arrival, with lunch being provided. We kindly urge all participants to arrive before the Opening Program begins at 3:30 PM.

For further details, please contact Mr. Ted C. Pinto and/or Ms. Jessa B. Magana, Technical Assistants II on 8632-9935 or email at [sbfp@deped.gov.ph](mailto:sbfp@deped.gov.ph) .

**School-Based Feeding Program  
NFP and Milk Suppliers' Expo and Mapping FY 2025**

*DepEd Ecotech, Cebu City | February 10-14, 2025*

**INDICATIVE PROGRAM OF ACTIVITIES**

<b>Time</b>	<b>Activity</b>	<b>Person-in-Charge</b>
<b>February 10, 2025 – Opening Program</b>		
11:00 AM – 1:30 PM	Lunch and Registration	
1:30 PM – 3:30 PM	Settling in	
3:30 PM – 4:00 PM	Opening Program and Activity Mechanics	Christine Isabel Buenvenida <i>Health Education and Promotion Officer II</i>
4:00 PM – 5:00 PM	SBFP Updates and SY 2025-2026 Implementation Updates	Dr. Maria Corazon Dumlao <i>Chief Health Program Officer, School Health Division</i>
<b>February 11, 2025 – NFP and Milk Suppliers' Expo</b>		
8:00 AM – 8:30 AM	Registration	
8:30 AM – 8:40 AM	Philippine National Anthem Invocation	
8:40 AM – 8:45 AM	Welcome Remarks	Salustiano T. Jimenez, JD, EdD, CESO III <i>Regional Director, Central Visayas Region</i>
8:45 AM – 8:50 AM	The School-Based Feeding Program	
8:50 AM – 8:55 AM	Message	Dr. Dexter A. Galban, <i>Assistant Secretary for Operations</i>
8:55 AM – 9:00 AM	Inspirational Message	Malcom S. Garma <i>Assistant Secretary, Officer-in-Charge, Office of the Undersecretary for Operations</i>
9:05 AM – 9:10 AM	Ribbon Cutting Ceremony	
9:10 AM – 5:00 PM	NFP and Milk Suppliers' Expo	
<b>February 12, 2025 – Technical Sessions on SBFP</b>		
8:00 AM – 8:15 AM	Preliminaries	
8:15 AM – 9:45 AM	SBFP Institutional Guidelines	Magdalene Portia T. Cariaga, <i>Senior Education Program Specialist</i>
9:45 AM – 11:15 AM	NFP and Milk Technical Specifications	Jessa B. Magana & Ted C. Pinto <i>Technical Assistants II</i>
11:15 AM – 12:00 NN	Achieving Food and Nutrition Security through Science and Technology Innovations	Dr. Imelda Angeles-Agdeppa <i>Board Member, Board of Nutrition and Dietitics, Professional Regulation Commission</i>
12:00 NN – 1:00 PM	Lunch	
1:00 PM – 5:00 PM	Presentation of the Regional Requirements for SBFP Regular and Milk Component for SY 2025-2026	SBFP Regional Focals
<b>February 13, 2025 – SBFP NFP and Milk Supply Mapping</b>		
8:00 AM – 8:15 AM	Preliminaries	
8:15 AM – 9:00 AM	Mechanics of SBFP NFP and Milk Supply Mapping	Jessa B. Magana & Ted C. Pinto <i>Technical Assistants II</i>
9:00 AM – 3:00 PM	SBFP NFP and Milk Supply Mapping for SY 2025-2026 (Luzon Cluster)	Regions CAR, I, II, III, IV-A, IV-B, V, and NCR
9:00 AM – 3:00 PM	SBFP NFP and Milk Supply Mapping for SY 2025-2026 (Visayas Cluster)	Regions VI, VII, and VIII
9:00 AM – 3:00 PM	SBFP NFP and Milk Supply Mapping for SY 2025-2026 (Mindanao Cluster)	Regions IX, X, XI, XII, and CARAGA
3:00 PM – 5:00 PM	Validation of Final Supply Map and Milk Recommendations	
<b>February 14, 2025 – Wrap Up and Agreements</b>		
8:00 AM – 8:15 AM	Preliminaries	
8:15 AM – 9:00 AM	Consolidation of agreements and reiteration of next steps for SBFP SY 2025-2026	