



Republic of the Philippines  
**Department of Education**  
 REGION I



REGIONAL MEMORANDUM  
 No. 171 s. 2025

**RECONSTITUTION OF THE LEARNER RIGHTS AND PROTECTION DESK IN  
 PREPARATION FOR THE 2025 ATHLETICS MEET  
 AND OTHER RELATED EVENTS**

To: Schools Division Superintendents  
 Schools District Supervisors  
 School Heads  
 All Others Concerned

1. This pertains to the request of the Learner Rights and Protection Division (LRPD) for the reconstitution of the Learner Rights and Protection (LRP) Desks at the regional and division levels in preparation for the 2025 Athletics Meet.
2. In line with this, the LRP Desk will be reconstituted to ensure the safety and protection of all participating learners in the upcoming Regional, Division, and Athletic Meets, as well as related off-campus activities such as the National Festival of Talents (NFOT) and National Schools Press Conference (NSPC).
3. The LRP Desk will be responsible for conducting psychological first-aid, responding to reported learner protection incidents, implementing child protection mechanisms (recognize, record, report, and refer), and providing necessary coordination with relevant stakeholders, including local government units.
4. The composition of the LRP Desk at the regional and division levels shall consist of the Regional or Division Permanent Focal Person as Chairperson, with members including DepEd personnel who have undergone the LRP Specialization Course. At the school level, the Chairperson will be the School Head, supported by a Guidance Counselor as Vice-Chairperson and members from the Child Protection Committee (CPC).
5. It is important to note that the LRP Desk shall be constituted and operational for any activities involving learners, ensuring their protection across all events and venues.
6. Participants in these meetings and activities are advised to adhere to the guidelines issued in the Learner Safeguarding Guidelines, which will be enforced during the said events.
7. For further details or inquiries, please contact the Learner Rights and Protection Division at [lrpo@deped.gov.ph](mailto:lrpo@deped.gov.ph) or call 8638-1782.
8. For further details, refer to the attached Memorandum OM-OUPS-2025-11-00521.



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9. Be guided accordingly.

  
**TOLENTINO G. AQUINO**  
Regional Director  
Nf

Incls: As stated

To be indicated in the PERPETUAL INDEX  
under the following subjects:

- COMMITTEES
- LEARNERS
- MEETINGS
- ORGANIZATION
- ORIENTATION
- SAFETY EDUCATION

ESSD/dcn/RM-Reconstitution-of-LRP-Desk  
February 3, 2024





Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

**MEMORANDUM**

**OM-OUOPS-2025-11 - 00521**

**FOR** : **REGIONAL DIRECTORS**  
**MINISTER, BASIC, HIGHER, AND TECHNICAL EDUCATION,**  
**BARMM**  
**SCHOOLS DIVISION SUPERINTENDENTS**  
**SCHOOLS DISTRICT SUPERVISORS**  
**SCHOOL HEADS**  
**ALL OTHERS CONCERNED**

**FROM** : **MALCOLM S. GARMA**  
*Assistant Secretary, Officer-in-Charge*  
Office of the Undersecretary for Operations

**SUBJECT** : **RECONSTITUTION OF THE LEARNER RIGHTS AND PROTECTION DESK IN PREPARATION FOR THE 2025 ATHLETICS MEET**

**DATE** : January 22, 2025

In preparation for the upcoming Regional, Division, and Athletic Meet for 2025, the Learner Rights and Protection Division (LRPD) requests the reconstitution of the Learner Rights and Protection (LRP) Desks in the regions and divisions, as well as the strengthening of the Child Protection Committee (CPC) in schools who shall automatically convene as the LRP Desk officers in the schools.

To recall, the LRP Desk was first established during the 2023 *Palarong Pambansa* in Marikina City. The pioneer program proved to be a success as all participants from the regions – learner-athlete, trainers, coaches, chaperones, and parents; including the different sectors of the community were mobilized to ensure the protection of our learner-athletes from all forms of abuse, violence, discrimination, bullying, and other forms of exploitation

In the following year, the LRPD strengthened the operationalization of the LRP Desk through its integration into the different sporting activities i.e. regional, division, and school meet including other off-campus activities such as the National Festival of Talents (NFOT) and National Schools Press Conference (NSPC).

Accordingly, our LRP Desk officers were able to provide immediate intervention to our learner-participants including psychological first-aid (PFA) and referral as needed. Additionally, our LRP Desk officers conduct regular “*Kamustahan Sessions*” and other recreational activities for the health and wellness of our learner-participants.

For this year, the LRPD requests the reconstitution of the LRP Desks in the different governance levels, specifically to:

- a. conduct consultation and coordination with the LRPD, appropriate school governance level, and concerned stakeholders to ensure the safety and protection of participating learners;
- b. conduct psychological first-aid;
- c. provide immediate response to reported LRP incidents;
- d. provide the 4Rs of child protection (recognize, record, report, and refer);
- e. conduct pre-orientation on the code of conduct for coaches, trainers, chaperones/guardians, including their roles and responsibilities in ensuring the protection of our learner-athletes; and
- f. provide report to the Regional Office, Division Office, and LRPD on the LRP incidents handled.

As a reminder, the LRP Desk shall cover all grade levels, and shall be composed of:

- A. For the Region/Division level:
  - a. Chairperson – Regional or Division Permanent focal person
  - b. Vice-Chairperson - Regional or Division Alternate focal person or Registered Guidance Counselor as may be designated by the Chairperson
  - c. Members – composed of DepEd personnel who has undergone LRP Specialization Course
- B. School level:
  - a. Chairperson – School Head
  - b. Vice-Chairperson - Guidance Counselor/Guidance Designate
  - c. Members – composed of teachers and members of the CPC

Moreover, the CPCs in schools are requested to convene as LRP Desk for their respective schools ensuring the safety of our learners in their billeting quarters and playing venues.

The LRP Desk is expected to have close coordination with the local government unit in their locality, including other relevant agencies for referral purposes. Additionally, the LRP Desk should have a dedicated helpline number, indicating the LRP Desk Chairperson and/or Vice-Chairperson's contact number and the Learners Telesafe Contact Center Helpline Number (LTCCH) in all activity venues and billeting quarters.

For reference, this Office issued Learner-Athlete Safeguarding Guidelines for the 2024 *Palarong Pambansa*, which includes the enforcement of prevention and intervention mechanisms, duties and responsibilities of the coaches, trainers, chaperones/guardians, and the learner-athletes. The same Safeguarding Guidelines may be used for this year's Athletic meet.

To ensure compliance thereof, the Division and Regional LRP focal personnel shall monitor the strict implementation and creation of the LRP Desks. All reported

learner-athlete concerns and the intervention and/or actions taken shall be reported immediately to the Learners Telesafe Contact Center Helpline.

For details, inquiries, and clarification, you may reach the Learner Rights and Protection Division (LRPD) at [lrpo@deped.gov.ph](mailto:lrpo@deped.gov.ph) or contact 8638-1782.

For immediate dissemination.

Thank you very much.