



Republic of the Philippines  
**Department of Education**  
 REGION I



**REGIONAL MEMORANDUM**

No. 134, s. 2025

**YEAR-END PERFORMANCE REVIEW AND 2025 PLANNING ON INCLUSIVE EDUCATION PROGRAMS AND OTHER PPAs**

To: Schools Division Superintendents

1. The Department of Education Regional Office I through the Curriculum and Learning Management Division (CLMD) will conduct the Year-End Performance Review and 2025 Planning on Inclusive Education Programs and other PPAs on January 28-31, 2025 at National Educators Academy of the Philippines at San Vicente, City of San Fernando, La Union.

2. Specifically, the activity aims to:

- a. assess the implementation of the major Programs, Projects, and Activities (PPAs) vis-a-vis the committed outputs and targets for FY 2024;
- b. identify, issues, bottlenecks, and concerns that need to be addressed by the management or the program implementers to ensure the achievement of targets and deliverables;
- c. identify courses of action to be undertaken and provide technical assistance to address concerns and bottlenecks in the implementation of PPAs;
- d. share best practices and valuable lessons;
- e. formulate Catch-Up Plan for the delays of program, project, and implementation of major activities; and
- f. harmonize all the PPAs in CESPES with the OPCR/IPCRR for FY 2025.

3. The participants in this activity are the Regional Education Program Supervisors and Division Supervisors of TLE/TVL. The representatives/proxies will not be allowed in the activity.

4. Check-in time will be on January 28, 2025 (2:00 PM) with PM Snacks as the first provision of the meal and the last meal will be lunch on January 31, 2025. The travel and other incidental expenses shall be charged to local funds or other sources of funds subject to usual accounting and auditing rules and regulations.

5. In accordance with Civil Service Commission and Department of Budget and Management Joint Circular No. 2, s 2004, "Non-Monetary Remuneration for Overtime Services Rendered" employees of the Regional Office and Office Personnel of the Schools Division who will attend in the activity are eligible to receive Compensatory Overtime Credit (COC) in lieu of overtime pay on January 29, 2025 (Lunar New Year's Day).



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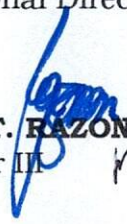
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6. The participants are requested to bring their laptop and extension cord during the entire duration of the activity.

7. For information and guidance.

For the Regional Director:

  
**RHODA T. BAZON**  
Director III

Encl.: None

Reference: None

To be included in the Perpetual Index  
Under the following subject

PERFORMANCE REVIEW

CLMD/magd/RM\_PERFORMANCE REVIEW  
January 24, 2025

