



Republic of the Philippines  
**Department of Education**  
 REGION I



**REGIONAL MEMORANDUM**

No. 016, s. 2025

**UPDATE ON THE CONDUCT OF THE YEAR-END CONFERENCE  
 ON THE IMPLEMENTATION REVIEW ON ALTERNATIVE  
 DELIVERY MODE (ADM) IN REGION I**

To: Schools Division Superintendents

- In view of the issuance of the RM No. 1680, s. 2024, the Year-end Conference on the Implementation Review on Alternative Delivery Mode (ADM) in Region I which will be hosted by SDO II Pangasinan shall be conducted on January 14-15, 2025 instead of January 9-10, 2025 in Cozy Place Resort Binalonan, Pangasinan.
- Participants in this activity are the ADM RTWG, EPSs in-charge of ADM or their Designate-Alternate, EPSs in-charge of Araling Panlipunan/Cultural Literacy and Local History/Comprehensive Sexuality Education as indicated in Annex 1: Participants to the Year-End Conference on Alternative Delivery Mode. Likewise, an accomplished Quarterly Report on the Utilization of the 2023 ADM Support Funds following the template in Annex 2 is requested to be submitted on January 14, 2025.
- All other provisions stipulated in the RM No. 1680, s. 2024 is still in effect.
- For any query or clarification regarding this matter, please contact Arlene A. Niro, Chief Education Supervisor, Curriculum and Learning Management Division at (072) 607-8137 loc. 120 or Editha T. Giron, Education Program Supervisor and focal person of the said program at (072) 607-8137 loc. 121.
- For guidance and immediate dissemination.

**TOLENTINO G. AQUINO**  
 Director IV

Encl.: none

Reference: DM-CT-2023-044 Guidelines on the Utilization and Report of the PSF on the implementation of ADM

To be indicated in the Perpetual Index  
 Under the following subjects:

FLO ADM K TO 12 BEP

CLMD /etg/RM\_Update-Year-endConferenceonADM  
 January 3, 2025



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## Annex 1:

**Participants to the Year-End Conference on Alternative Delivery Mode**

<b>Name</b>	<b>Schools Division Offices</b>
Benedicta Santos Josilin Pol	Alaminos City
John Rey Ortal	Batac City
Floresita Razo Michael Lomiteng	Candon City
Renata Rovillos Cristina Aquino	Dagupan City
Jim Dorupan Dennis Ramirez	Ilocos Norte
Lubeth Cabatu Maribeth Magpali	Ilocos Sur
Marilyn Ventura Liwliwa Yago	Laoag City
Lorna Gaspar Mario Paneda	La Union
Michael Rame (Resource Person) Jocelyn Untalan Rustico Abalos	Pangasinan I
Maybelyn Bautista Eugene Toralba	Pangasinan II
Minerva Aquino Allan Macaraeg	San Carlos City
Michael Ramirez Mary Ann Cabilan	San Fernando City
Sofia Rimando	Urdaneta City
Elsie Amarin Edgar Pescador	Vigan City
<b>Management Team</b>	
Host-SDO TWG	2 pax to be identified by the SDO
Regional Management Team	Arlene A. Niro Editha T. Giron Gina A. Amoyen Rodolfo B. Ligawad, Jr.



Annex 2:

## QUARTERLY REPORT ON THE UTILIZATION OF THE 2023 ADM SUPPORT FUNDS

**FISCAL YEAR** \_\_\_\_\_

REGION/SDO: \_\_\_\_\_

Quarter : \_\_\_\_\_

### I. ACCOMPLISHMENT

ACTIVITY	OBJECTIVE	OUTPUT	PHYSICAL ACCOMPLISHMENT		FINANCIAL ACCOMPLISHMENT	
			TARGET	ACTUAL	TARGET	ACTUAL

### II. REASONS FOR UNDER-/OVER-ACHIEVEMENT BASED ON THE TARGETS

### III. ISSUES AND CHALLENGES

- A. Operational Concerns
- B. Policy-related Concerns

### IV. GOOD PRACTICES

### V. CATCH-UP PLAN

### VI. RECOMMENDATION

PREPARED BY:

\_\_\_\_\_  
DIVISION PROGRAM FOCAL PERSON

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SCHOOL DIVISION SUPERINTENDENT