



Republic of the Philippines  
**Department of Education**  
 REGION I



DEC 06 2024

**REGIONAL MEMORANDUM**

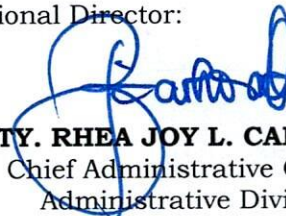
No. 1667 s. 2024

**NEW SCHEDULE OF RECALIBRATION WORKSHOP FOR THE THREE-YEAR LEARNING AND DEVELOPMENT PLAN FOR FIELD OFFICES NON-TEACHING PERSONNEL**

To: Schools Division Superintendents

1. This Office announces the new schedule of the Recalibration Workshop for the Three-Year Learning and Development Plan for Field Offices Non-Teaching Personnel. The new schedule is on January 20-24, 2025 in a venue within Metro Manila.
2. Accommodation check-in time shall be on Day 1 (January 20). The program will start at 3:00 in the afternoon.
3. All other details included in RM 1420 s.2024 remain in place.
4. For wide and immediate dissemination.

For Regional Director:



**ATTY. RHEA JOY L. CARBONELL**  
 Chief Administrative Officer  
 Administrative Division



Encl.: None  
 Reference: None  
 To be indicated in the Perpetual Index  
 Under the following subjects:

LEARNING PLAN                      NON-TEACHING PERSONNEL                      WORKSHOP

HRDD/jmv/RM\_NewScheduleWorkshop  
 December 5, 2024



Doc. Ref. Code	RM-ORD	Rev	00
Effectivity	11.18.2024	Page	1 of 1

