



Republic of the Philippines
Department of Education
 REGION I



REGIONAL MEMORANDUM

No. 1589 s. 2024

UPDATING OF THE FILLING-UP DATA IN ALL MONITORING SYSTEMS AND SUBMISSION OF DEPLOYMENT REPORTS FOR NEWLY CREATED TEACHING AND NON-TEACHING POSITIONS

To: All Schools Division Superintendents
 All Schools Division Office (SDO) Administrative Officers – Administrative Services
 All SDO Human Resource Management Officers
 All Others Concerned

1. This is in reference to the attached MEMORANDUM DM-OUHROD-2024-2289 dated November 14, 2024 from Dir. Wilfredo E. Cabral, Undersecretary for Human Resource and Organizational Development, re: Updating of the Filling-Up Data in All Monitoring Systems and Submission of Deployment Reports for Newly Created Teaching and Non-Teaching Positions.

2. It is informed that the Department of Education, through the Bureau of Human Resource and Organizational Development has initiated monitoring systems to expedite the filling, deployment, and monitoring of newly created teaching and non-teaching positions. It urges field offices for the timely provision and updating of these systems for progress reporting.

3. In line with this, this Office respectfully requests all Schools Division Offices to ensure consistency of reported figures across these monitoring platforms for the report status following the given instructions and reminders by DepEd Central Office for the said systems to ensure timely accomplishment of reports, most especially, taking into consideration the submission deadlines of reports.

4. For information, guidance and strict compliance.

For the Regional Director:


ATTY. RHEA JOY L. CARBONELL
 Chief Administrative Officer
 Administrative Division

Encl.: As Stated

References: As Stated
 To be indicated in the Perpetual Index
 Under the following subjects:

| | | | |
|---------|------------|-----------|-----------|
| ITEMS | MONITORING | POSITIONS | PERSONNEL |
| REPORTS | SYSTEMS | | |

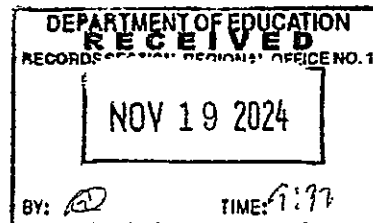
AD/PS/hfa/RM_UpdatingoftheFilling-upDatainallMonitoringSystems

November 25, 2024



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| Doc. Ref. Code | RM-ORD | Rev | 00 |
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Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDER SECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2024-2289

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
HUMAN RESOURCE MANAGEMENT OFFICERS
ADMINISTRATIVE OFFICERS
ALL OTHERS CONCERNED

FROM : WILFREDO E. CABRAL
Undersecretary
Human Resource and Organizational Development



SUBJECT : UPDATING OF THE FILLING-UP DATA IN ALL MONITORING
SYSTEMS AND SUBMISSION OF DEPLOYMENT REPORTS FOR
NEWLY CREATED TEACHING AND NON-TEACHING POSITIONS

DATE : 14 November 2024

The Department of Education, through the Bureau of Human Resource and Organizational Development (BHROD), urges field offices to expedite the filling, deployment, and monitoring of newly created teaching and non-teaching positions. To support this effort, BHROD has introduced monitoring tools such as the Quick Count, the School Deployment Monitoring, and the Program Information System (PMIS) to provide timely and updated progress reports.

As of November 13, 2024, the table below shows the number of **FILLED** positions generated from the monitoring platforms:

Table 1:

| Fiscal Year | Teaching Items | | | Non-teaching Items (AO II) | | |
|-------------|------------------|--------|------------|--|-------|------------|
| | Quick Count tool | PMIS | Difference | Quick Count tool/ Deployment Monitoring Tool | PMIS | Difference |
| 2024 | 20,259 | 18,948 | 1,311 | 4,401 | 4,386 | 15 |
| 2023 | | | | 3,452 | 3,203 | 249 |



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600
Telephone Nos.: (+632) 86337206, (+632) 86318494, (+632) 86366549
Email Address: usec.hrod@deped.gov.ph | Website: www.deped.gov.ph

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In this regard, BHROD requests our field counterparts to **ensure consistency of reported figures across the monitoring platforms**. For a complete status of reports by Region and Schools Division, please access this link: bit.ly/NSPPMonitoring24.

To ensure timely accomplishment, it is further requested that the field offices observe the following:

A. Program Management Information System (PMIS)

1. Update the filling-up status based on the report reflected in the FY 2024 Quick Count Status Monitoring tool as of date.
2. Update status of previous Fiscal Years 2023, 2022, and 2021 for teaching and non-teaching positions as applicable.
3. For technical support and assistance on the use of PMIS (i.e., correction of entries) please send an email to: support.pmis@deped.gov.ph

B. Quick Count Monitoring Tool

1. Ensure that number tally across filled and unfilled items: <https://bit.ly/FY2024NSPPQuickStatus>
2. Update the hiring status for the remaining unfilled items.

C. Deployment Monitoring Tool

1. All ROs are instructed to submit the consolidated deployment report by SDO for FY 2024 created teaching and non-teaching positions. This report is crucial in the allocation of teaching and non-teaching positions for FY 2025.
2. For non-teaching positions, the deployment report should be updated in the Online Deployment Monitoring Tool, including the updated clustering report of all items: bit.ly/NTPDeploymentMonitoring
3. The status of deployment report submission for teaching and non-teaching has been communicated to Regional HRMOs separately.

D. Submission Deadlines

The field offices are instructed to observe the following deadlines:

| Reports | Date of Submission/Updating |
|---|--|
| FY 2024 Deployment Reports (Teaching and Non-teaching) | November 29, 2024 |
| PMIS Report Deployment Monitoring Tool | Continuous; filling-up reports are generated by BHROD-SED and reported to ExeCom every 15 th and last day of the month. |

For submissions, queries, and clarifications regarding this Memorandum, please coordinate with **Ms. Ina Marie Claire Mallari** or **Mr. Christopher L. Devera** of the BHROD-SED through this landline number: (02) 8633-5397 or email at bhrod.sed@deped.gov.ph.

For your reference and appropriate action.

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OFFICE OF THE SECRETARY
Department of Education



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600
Telephone Nos.: (+632) 86337206, (+632) 86318494, (+632) 86366549
Email Address: usec.hrod@deped.gov.ph | Website: www.deped.gov.ph

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