



Republic of the Philippines  
**Department of Education**  
 REGION I



REGIONAL MEMORANDUM  
 No. 1522 s. 2024

**4<sup>th</sup> QUARTER REGIONAL AND DIVISION DISASTER RISK REDUCTION AND  
 MANAGEMENT (DRRM) COORDINATORS MEETING**

To: Schools Division Superintendents

1. This Office shall conduct the 4<sup>th</sup> Quarter Meeting of Regional and Division DRRM Coordinators at MC Hotel, Solis Street, Poblacion, Lingayen, Pangasinan on November 20-22, 2024. Participants are encouraged to check-in in the afternoon of November 20 (Day 0) and check-out in the afternoon of November 22. First meal to be served is PM snack of November 20, last meal is afternoon snacks of November 22.
2. Agenda:
  - Finalization of the Region and Division's DRRM Physical and Financial accomplishments for the National DRRM Year-End Evaluation and Planning Conference;
  - Updating on the status of the 2023 Continuing Funds; and
  - Updating on the status of the 2024 Current Funds.
3. Participation of the Division DRRM coordinators or their representatives is mandatory.
4. Travel and other incidental expenses of participants related to this activity shall be charged to 2024 DPRP Fund subject to usual accounting and auditing rules and regulations.
5. For compliance.

For the Regional Director:

**RHODA T. RAZON**  
 Director III

Reference

To be indicated in the Perpetual Index  
 under the following subjects:

MEETINGS SAFETY EDUCATION

ESSD/jrbp/4thQuarterDRRMMeeting2024  
 November 12, 2024



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