



Republic of the Philippines
Department of Education
 REGION I



REGIONAL MEMORANDUM

No. 1515 s. 2024

GUIDELINES ON THE UTILIZATION AND REPORT OF THE CURRENT APPROPRIATIONS FOR PROGRAM SUPPORT FUND (PSF) ON THE IMPLEMENTATION OF ALTERNATIVE DELIVERY MODE (ADM)

To: Schools Division Superintendents

1. In support of the Department of Education’s (DepEd) commitment under the MATATAG four-point agenda to accelerate the delivery of basic education services to all learners, the Regional Office through the Curriculum and Learning Management Division has downloaded to all Schools Division Offices the Program Support Fund (PSF) Current Appropriations with OSEC-1-24-0990 for the implementation of the Flexible Learning Option -Alternative Delivery Mode (FLO-ADM).

2. The PSF shall be used to cover programs, projects and activities connected to the implementation of the Flexible Learning Option -Alternative Delivery Mode
 Enclosed Annexes:

Annex 1: Breakdown of the Allocation per Schools Division Office for PSF amounting to One Million Six Hundred Forty-Eight Thousand (P 1,648,000);

Annex 2: Breakdown of the Allocation for hosting the cluster ADM convergences amounting to Two Million Two Hundred Thirty-One Thousand and Nine Hundred Twenty Pesos Only (P 2,231,920); and

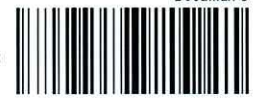
Annex 3: Quarterly Report on the Utilization of the Alternative Delivery Mode Program Support Fund

3. All Schools Division Offices shall monitor the program implementation and fund utilization through collaboration among the Education Program Supervisors in charge of Alternative Delivery Mode (ADM) in the divisions and in the region. All concerned SDO program focal persons shall prepare its Program Implementation Plan and M&E Plan. Likewise, a Utilization Report be submitted to the Curriculum and Learning Management Division thru this link : <https://tinyurl.com/PSFreport-ADM>. Have a separate folder for the 2024 SDO Report inside RO-ADM Report Folder in color green.

4. For any query or clarification regarding this matter, please contact Arlene A. Niro, Chief Education Supervisor, Curriculum and Learning Management Division at (072) 607-8137 loc. 120 or Editha T. Giron, Education Program Supervisor and focal person of the said program at (072) 607-8137 loc. 121.



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5. For immediate dissemination and compliance.

For the Regional Director:


RHODA T. RAZON
Director III

Encl.: Annex 1: Breakdown of the Allocation per Schools Division Office for PSF amounting to One Million Six Hundred Forty-Eight Thousand (P 1648,000);

Annex 2: Breakdown of the Allocation for hosting the cluster ADM convergences amounting to Two Million Two Hundred Thirty-One Thousand and Nine Hundred Twenty Pesos Only (P 2,231,920); and

Annex 3: Quarterly Report on the Utilization of the Alternative Delivery Mode Program Support Fund

Reference: DM-CT-2024-030

To be indicated in the Perpetual Index
Under the following subjects:

ALTERNATIVE DELIVERY MODE
FLEXIBLE LEARNING OPTIONS

CLMD/etg/RM_GuidelinesOnTheUtilizationAndReportOfTheCurrentAppropriationsForPSFOnTheImplementationOf
ADM
November 12, 2024

Annex 1: Breakdown of the Allocation per Schools Division Office for PSF Amounting to One Million Six Hundred Forty-Eight Thousand (P1648,000)

DIVISION	Amount in pesos	Purpose of Utilization
Alaminos City	P 98,000.00	To cover expenses relative on the following: 1. mapping activities of ADM learners; 2. development, quality, assurance and printing of ADM modules and other learning resources of the ADM implementing schools; and 3. travel expenses incurred therein during the conduct of item 1& 2
Batac City	P 150,000.00	
Candon City	P 100,000.00	
Dagupan City	P 250,000.00	
Ilocos Norte	P 50,000.00	
Ilocos Sur	P 150,000.00	To cover expenses relative to the mapping activities of ADM learners and hosting expenses for the Regional workshop on the quality assurance and reproduction of video lessons/MMLRs of ADM EIEs.
Laoag City	P 50,000.00	To cover expenses relative on the following: 1. mapping activities of ADM learners; 2. development, quality, assurance and printing of ADM modules and other learning resources of the ADM implementing schools; and travel expenses incurred therein during the conduct of item 1& 2
La Union	P 200,000.00	
Pangasinan I	P 150,000.00	
Pangasinan 2	P 150,000.00	
San Carlos City	P 50,000.00	
San Fernando City	P 150,000.00	
Urdaneta City	P 50,000.00	
Vigan City	P 50,000.00	
TOTAL	P 1,648,000.00	

Annex 2: Breakdown of the Allocation for hosting the cluster ADM convergences amounting to Two Million Two Hundred Thirty one Thousand and Nine Hundred Twenty Pesos Only (P 2,231,920)

Division	Amount	Purpose of Utilization
Alaminos City Cluster A	P 647,000	<p>To cover expenses relative to the hosting of the Cluster ADM Convergence Among the Southwestern City SDOs of Region I (SDO Urdaneta City, SDO Dagupan City& SDO Alaminos City as host)</p> <p>P 450,000 : Meals, snacks, and hotel accommodation and hall rental for 75 pax for 3 days</p> <p>P 197,000 : Supplies, materials and token plus meals of learners and teachers involved in bench-marking of the host SDOs model ADM-implementing school or one from the participating SDOs.</p>
San Carlos City Cluster B	P 580,000	<p>To cover expenses relative to the hosting of the Cluster ADM Convergence Among the Southwestern SDOs of Region I (SDO I Pangasinan, SDO Pangasinan II & SDO San Carlos City as host)</p> <p>P 390,000 : Meals, snacks, and hotel accommodation and hall rental for 65 pax for 3 days</p> <p>P 190,000 : Supplies, materials and token plus meals of learners and teachers involved on bench-marking of the host SDOs model ADM-implementing school or one from the attending SDOs.</p>
San Fernando City Cluster C	P 500,000	<p>To cover expenses relative to the hosting of the Cluster ADM Convergence Among the Northwestern SDOs of Region I (SDO Candon City, SDO La Union & SDO City of San Fernando as host)</p> <p>P 360,000: Meals, snacks, and hotel accommodation and hall rental for 60 pax for 3 days</p> <p>P 140,000: Supplies, materials and token plus meals of learners and teachers involved on bench-marking of the host SDO's model ADM- Implementing school or one from the participating SDOs</p>
Laoag City	P 504,920	<p>To cover expenses relative to the hosting of the Cluster ADM Convergence Among the Northwestern SDOs of Region</p>

		<p>I (SDO Vigan City, SDO Batac City, SDO Ilocos Sur, SDO IN & Laoag City City)</p> <p>P 360,000: Meals, snacks, and hotel accommodation and hall rental for 60 pax for 3 days</p> <p>P 144,920: Supplies, materials and token plus meals of learners and teachers involved on bench-marking of the host SDO's model ADM -Implementing School</p>
TOTAL (4 SDOs)	P 2,231,920.00	

Annex 3: QUARTERLY REPORT ON THE UTILIZATION OF THE 2024 CONTINUING ALTERNATIVE DELIVERY MODE PROGRAM SUPPORT FUND

FISCAL YEAR: _____

SDO : _____

Quarter _____

I. ACCOMPLISHMENT

ACTIVITY	OBJECTIVE	OUTPUT	PHYSICAL ACCOMPLISHMENT		FINANCIAL ACCOMPLISHMENT	
			TARGET	ACTUAL	TARGET	ACTUAL

II. REASONS FOR UNDER-/OVER-ACHIEVEMENT BASED ON THE TARGETS

III. ISSUES AND CHALLENGES

- A. Operational Concerns
- B. Policy-related Concerns

IV. GOOD PRACTICES

V. CATCH-UP PLAN

VI. RECOMMENDATION

PREPARED

DIVISION ADM/ SCHOOLS FOCAL PERSON

DIVISION SUPERINTENDENT