



Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

No. 1481, s. 2024

**VIRTUAL MEETING AND PRE-PROCUREMENT ACTIVITY FOR THE
CONDUCT OF EARLY PROCUREMENT ACTIVITY (EPA) FOR THE FY 2025
DEPED COMPUTERIZATION PROGRAM (DCP)**

To : Assistant Regional Director
Schools Division Superintendents
Chief, Curriculum and Instruction Division
Chief, Curriculum and Learning Management Division
Chief, Administrative Division
Head, Regional Asset Management Section
Head, Regional Procurement Unit
Head, Regional Information and Communications Technology Unit
All Others Concerned

1. Pursuant to the Joint Memorandum from the Office of the Undersecretaries for Administration, Finance, and Operations dated October 15, 2024, regarding the Updated Guidelines on the Conduct of Early Procurement Activities (EPA) for the FY 2025 DepEd Computerization Program (DCP), this office will be conducting a Virtual Meeting and Pre-Procurement Activity for the Early Procurement Activity (EPA) related to the FY 2025 DepEd Computerization Program (DCP). The meeting will be held via Zoom on November 12, 2024, at 1:00 PM, using the following details:

Meeting ID: 939 512 1683
Passscode: EPADCP2025

2. The agenda for the meeting is as follows:

- a. Presentation of the Joint Memorandum
- b. Approval/Adoption of the following:
 - Technical Specifications
 - Terms of References
 - Market Surveys
 - Other pertinent documents
- c. Other matters

3. The list of participants for this activity is attached. Kindly register via the following link: https://bit.ly/EPA_DCP2025_Registration.



Flores St., Catbangen, City of San Fernando, La Union
Telephone Nos.: (072) 607-8137/682-2324

DepEd Region I region1@deped.gov.ph www.depedro1.com



4. Relevant documents and additional references for this procurement activity can be accessed at: <https://bit.ly/EPADCP2025>.
5. For any clarifications or inquiries, please contact the Office of the Regional Director - Information and Communications Technology Unit (ORD-ICTU) at telephone number (072) 682-2324, local No. 105.
6. Be guided accordingly.



TOLENTINO G. AQUINO
Director IV



Encl.: As stated
References: As stated.
To be indicated in the Perpetual Index
under the following subjects:

CONFERENCES
MEETINGS
PROCUREMENT

ORD/ICTU/SCL/RM_EPA_DCP2025_VirtualMeeting
November 6, 2024



PARTICIPANTS

Regional Program Owner (RPO)

Chairperson	Tolentino G. Aquino Director IV
Vice-Chairperson	Rhoda T. Razon Director III
Members Regional Office	Atty. Rhea Joy L. Carbonell Chief Administrative Officer Administrative Division
	Arlene A. Niro Chief, Curriculum and Learning Management Division
	Elvira Q. Bueno Head, Procurement Unit
	Rowie Red N. Balanon Head, Asset Management Section
	Sammy C. Legaspi Head, Information and Communications Technology Unit
Members Schools Division Office	Jorge M. Reinante Schools Division Superintendent Division of La Union
	Diosdado I. Cayabyab OIC- Office of the Schools Division Superintendent Division of San Fernando City
	Gemma Q. Tacuycuy Schools Division Superintendent Division of Candon City
	Edgardo P. Cosares Chief, Curriculum Implementation Division Division of San Fernando City
	Renato Fontanilla Information Technology Officer I Division of Pangasinan I
	Brent Coronado Information Technology Officer I Division of Pangasinan II
	Julimar Buquing Information Technology Officer I Division of Ilocos Sur
	Jun Howard Rioveros Information Technology Officer I Division of San Fernando City
	Reynante Infante Information Technology Officer I Division of Dagupan City
	Mark Anthony R. Bengan Information Technology Officer I Division of Batac City

Bids and Awards Committee:

Chairperson	Rhoda T. Razon Director III
Vice-Chairperson	Atty. Rhea Joy L. Carbonell Chief Administrative Officer Administrative Division
Members	Arnold I. Vino Chief, Finance Division
	Oscar P. Flores Chief, Quality Assurance Division
	Cecilia P. Rosido Chief, Policy, Planning and Research Division
BAC TWG	Atty. Rosemarie Waylan Head, ORD-Legal Unit
	Atty. Kaye Chiday Martinez-Carama Attorney III
	May G. Cacanindin Account III
	Lieka Gay S. Olarte Accountant II
	German P. Junio Computer Programmer II
	Iris Ione M. Ignacio Computer Maintenance Technologist I
BAC Secretariate	Darius C. Nieto Project Development Officer IV
	Leah M. Paet Administrative Officer V
	Edwina M. Manalang Education Program Supervisor
	Ritchelle E. Legaspi Education Program Specialist II
	Mariane P. Lagera Administrative Assistant I