



Republic of the Philippines  
**Department of Education**  
 REGION I



**REGIONAL MEMORANDUM**

No. 1397 s. 2024

**REGIONAL TRAINING ON HIGHER ORDER THINKING SKILLS –  
 PROFESSIONAL LEARNING PACKAGES (HOTS-PLPs) FOR  
 GRADE 9 TO 10 ENGLISH TEACHERS**

To: Schools Division Superintendents  
 All Concerned Personnel

1. The Department of Education Regional Office I, through the National Educators Academy of the Philippines-Region I (NEAP-R I) will conduct a **Regional Training on Higher Order Thinking Skills – Professional Learning Packages (HOTS-PLPs) for Grade 9 to 10 English Teachers** on November 11-15, 2024 at the National Educators Academy of the Philippines – Region I (NEAP-R I), San Vicente, City of San Fernando, La Union.

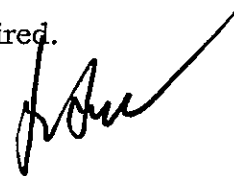
2. The training program aims to enhance Master Teachers and Department Heads in English on understanding and application of SOLO-based pedagogy and assessment strategies to refine pedagogical practices to better cultivate higher-order thinking skills among students. Moreover, it aims to elevate classroom practices by fostering the development of higher-order thinking skills through the development of HOTS items/questions and teaching demonstration in English subject.

3. Participants in this training program are **English Department Heads and Master Teachers teaching Grade 9 or 10 English** who have **NOT** yet participated in any National, Regional, or Division HOTS-PLPs. Below is the required number of participants per Schools Division Offices (SDOs).

Schools Division Office	Number of Participants		
	Department Heads	Master Teachers	TOTAL
Alaminos City	1	2	3
Batac City	1	2	3
Candon City	1	2	3
Dagupan City	2	2	4
Ilocos Norte	2	4	6
Ilocos Sur	2	4	6
La Union	3	5	8
Laoag City	1	2	3
Pangasinan I	2	6	8
Pangasinan II	4	6	10
San Carlos City	1	3	4
San Fernando City	2	3	5
Urdaneta City	1	3	4
Vigan City	1	2	3



4. The SDOs, through the Human Resource Development Section, shall submit the list of participants duly endorsed by the Schools Division Superintendents on or before **October 31, 2024** via email at [neap.region1@deped.gov.ph](mailto:neap.region1@deped.gov.ph), with the subject line "*SDO xx HOTS-PLPS-ENGLISH.*" (e.g., *SDO Alaminos HOTS-PLPS-ENGLISH*). Template is enclosed. (See Enclosure 1).
5. Endorsed participants are requested to accomplish the Actual Participants Profile Sheet through this link: <https://tinyurl.com/EnglishHOTSNEAP> on or before **November 4, 2024**.
6. All participants are requested to arrive at the venue before 4:00PM of November 10, 2024 (Day 0) for the registration. The first meal to be served is dinner of Day 0 while the last meal is PM snacks of Day 5. They are requested to bring laptop and extension cord for the training activities.
7. Expenses related to this activity such as board and lodging, meals, supplies and materials shall be charged to 2024 HRD Fund. Transportation, per diem, and other incidental expenses of participants shall be charged against local funds subject to usual accounting and auditing rules and regulations.
8. Service Credits or Compensatory Time-Off (CTO) shall be granted to the participants if the activity falls on holiday, weekend, cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in DepEd Order No. 53, s. 2003 on the Updated Guidelines on Grant of Vacation Service Credits to Teachers and CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered, whichever is appropriate and applicable.
9. Immediate dissemination of this Memorandum is desired.



**TOLENTINO G. AQUINO**  
Director IV



DepEd RO1



HRDD 2 4 1 4 2 3

Encl.: Endorsement of the Participants  
Reference: None  
To be indicated in the Perpetual Index  
Under the following subjects:

ENGLISH

TEACHERS

TRAINING PROGRAMS

HRDD/jwmv/RM\_RegionalHOTSPLPsEnglish  
October 21, 2024

Enclosure No. 1 to Regional Memorandum No. 1397, s. 2024

**Endorsement of the Participants  
(Regional Training on Higher Order Thinking Skills - Professional Learning Packages  
(HOTS-PLPs) for Grade 9 to 10 English Teachers)**

<Date>

**TOLENTINO G. AQUINO**  
Director IV  
Department of Education Regional Office I  
Flores St., Catbangan, City of San Fernando, La Union

Sir:

This is to respectfully submit the names of the participants to the **Regional Training on Higher Order Thinking Skills - Professional Learning Packages (HOTS-PLPs) for Grade 9 to 10 English Teachers** from this Schools Division.

Name	School	Position	Email Address	Contact No.
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Thank you very much.

Respectfully yours,

<Schools Division Superintendent>  
Schools Division Superintendent  
Schools Division Office of xxx