



Republic of the Philippines  
**Department of Education**  
REGION I



**REGIONAL MEMORANDUM**

No. 1236 s. 2024

**FINAL CALL FOR SUBMISSION OF TRAINING PROPOSALS FOR THE UTILIZATION OF FY 2024 HRD PSF AND OPDNTP FUND**

To: Schools Division Superintendents

1. In line with the operationalization and implementation of the Basic Education Development Plan (BEDP) 2030 and MATATAG Agenda, DepEd Learning and Development (L&D) Interventions shall be guided by and support the Department's strategies to continuously improve itself to better serve its stakeholders ensuring an enabling and supportive environment by strengthening its capabilities of its people to contribute to the achievement of a modern, efficient, nimble, and resilient governance and management processes.

2. Anent this, to facilitate the downloading of fund allotment to Schools Division Offices, this Office, through the Human Resource Development Division (HRDD) and the National Educators Academy of the Philippines-Region I (NEAP-R1), announces the final call for submission of Training Proposals

3. As a mechanism to facilitate the downloading the said funds, all SDOs are requested to submit the following for review and approval:

3.1. HRD PSF

a. Proposed Training Resource Package for Quality Assurance

3.2. OPDNTP Fund

a. Training Design (*highlighting the approved Profile of Pax (Column C) and the Competency Addressed (Column J); Target Number of Pax may be adjusted accordingly*)

b. Program Matrix

c. Monitoring and Evaluation Plan/Impact Evaluation of Training

d. Approved WFP (*using the approved allotment*)

4. To comply with the monitoring requirements specified in DO 40 s. 2020, the Activity Completion Report and accomplishments on the utilization of the FY 2024 HRD PSF and OPDNTP PSF must be submitted every quarter to the Human Resource Development Division.



DepEd RO1



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5. All requests shall be submitted to [hrdd.region1@deped.gov.ph](mailto:hrdd.region1@deped.gov.ph) on/before **October 31, 2024**.

6. Please refer to Attachment A for the funds available for downloading to the SDOs.

7. For concerns, please contact HRDD through [hrdd.region1@deped.gov.ph](mailto:hrdd.region1@deped.gov.ph) or through telephone number (072) – 682-23-24 local 122.

8. For immediate dissemination.



**TOLENTINO G. AQUINO**

Director IV 

Encl.: None

Reference: DM-OUHROD-2024-1500

To be indicated in the Perpetual Index

Under the following subjects:

FUND ALLOCATION  
OPDNTP

HRD PSF  
TRAINING

HRDD/jmv/RM\_FinalCallforSubmission  
October 2, 2024

**A. HRD PSF**

Division	2024 HRD PSF Allocation	Downloaded PSF as of October 1, 2024	Remaining PSF as of October 1, 2024
Alaminos City	P750,000.00	P0.00	P750,000.00
Batac City	P750,000.00	P0.00	P750,000.00
Candon City	P750,000.00	P702,391.00	P47,609.00
Dagupan City	P1,000,000.00	P0.00	P1,000,000.00
Ilocos Norte	P1,000,000.00	P0.00	P1,000,000.00
Ilocos Sur	P1,000,000.00	P0.00	P1,000,000.00
La Union	P1,000,000.00	P0.00	P1,000,000.00
Laoag City	P750,000.00	P0.00	P750,000.00
Pangasinan I	P1,250,000.00	P0.00	P1,250,000.00
Pangasinan II	P1,250,000.00	P0.00	P1,250,000.00
San Carlos City	P1,000,000.00	P0.00	P1,000,000.00
San Fernando City	P750,000.00	P538,250.00	P211,750.00
Urdaneta City	P1,000,000.00	P497,500.00	P502,500.00
Vigan City	P750,000.00	P0.00	P750,000.00
<b>Total</b>	<b>P13,000,000.00</b>	<b>P1,738,141.00</b>	<b>P11,261,859.00</b>

**B. OPDNTF Fund**

**Budget Allocation for OPDNTF Fund**

Division	Amount to be downloaded
Alaminos City	217276.00
Batac City	217276.00
Candon City	217276.00
Dagupan City	217276.00
Ilocos Norte	447334.00
Ilocos Sur	447334.00
Laoag City	217276.00
La Union	447334.00
Pangasinan I	447334.00
pangasinan II	447334.00
San Carlos City	447334.00
San Fernando City	217276.00
Urdaneta City	217276.00
Vigan City	217276.00
Regional Officer Proper	421788.00
<b>TOTAL PSF for NTP</b>	<b>4844000.00</b>