



Republic of the Philippines  
**Department of Education**  
 REGION I

**Office of the Bids and Awards Committee**

**SUPPLEMENTAL BID BULLETIN NO. 2024-10-09**  
**October 14, 2024**

**PROCUREMENT OF MEALS, VENUE & ACCOMMODATION OF PARTICIPANTS  
 ON THE TRAINING FOR SENIOR HIGH SCHOOL TECHNICAL VOCATIONAL  
 LIVELIHOOD (SHS-TVL) ON TRAINERS METHODOLOGY LEVEL I  
 (Any hotel in Ilocos Norte/ Ilocos Sur)**

**Bid Ref. No. 2024-10-28**

NOTICE TO INTERESTED AND/OR PROSPECTIVE BIDDERS

Change/s are as follows:

1. **Number of Participants**

FROM	TO
55 pax	58pax

2. **Additional Documents to be attached in the technical specifications and to be submitted during the submission and opening of bids**

PROCUREMENT OF MEALS, VENUE & ACCOMMODATION OF PARTICIPANTS ON THE TRAINING FOR SENIOR HIGH SCHOOL TECHNICAL VOCATIONAL LIVELIHOOD (SHS-TVL) ON TRAINERS METHODOLOGY LEVEL I (Any hotel in Ilocos Norte/ Ilocos Sur)	COMPLIANCE (Pls. put check mark (/) if the bidder commits to comply)
<b>TRAINING VENUE</b>	
1. One (1) Plenary Hall that can accommodate at least 58 persons with ample space for movement.	
2. Well-lit and well ventilated.	
3. Availability of complete and clear audio-visual equipment with standby technicians/assistants (e.g., LCD, projection screen, whiteboard, whiteboard eraser, clear sound system, microphones, extension cords, microphone stands, lectern, etc.).	
4. Unlimited access to stable and strong internet/wi-fi in all areas of the venue for online monitoring and evaluation purposes.	
5. Provision for a backdrop for the activity.	
6. Must have provisions for power strips and extension cords, with a standby generator in case of brownout.	
7. Separate tables for organizers and registration areas.	
8. Must be accessible to nearby restrooms (male and female).	
9. Must adhere to IATF Guidelines on COVID-19 Protocols.	



Flores St., Catbangan, City of San Fernando, La Union  
 Telephone Nos.: (072) 607-8137/682-2324

DepEd Region I region1@deped.gov.ph www.depedro1.com




<b>ROOM ACCOMMODATION</b>	
1. Room occupancy: Four occupants in a room, preferably one occupant per bed. Dorm-type accommodation may be allowed, provided the maximum occupancy is six (6), and no extra beds on the floor.	
2. Air-conditioned rooms with basic facilities including beddings, closets, bath, comfort room, with daily replenishment of bath towels, toiletries, bottled water, coffee, sugar, creamer, and ample water supply.	
3. Regular housekeeping for function hall, restroom, sleeping quarters, hallway, coffee/tea area, and dining area.	
4. 24-hour hot and cold shower.	
5. Check-in time:	
• 2:00 PM (Day 0) – November 17, 2024	
• 2:00 PM (Day 0) December 16, 2024	
6. Check Out Time	
• 2:00 PM (Day 10 – November 27, 2024	
• 2:00Pm (Day 5- December 21, 2024)	

This Bid Bulletin is issued for the information and guidance of all prospective bidders. It shall form an integral part of the bidding documents issued earlier to the above project.

All other provisions not herein modified shall remain in full force and effect.

For information and guidance.

  
**RHODA T. RAZON**  
 BAC, Chairman