



Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM
No. 1142, s. 2024

INFORMATION ON THE RECONCILIATION OF G SIS PREMIUMS

To: All Schools Division Superintendents

1. As a result of the recently conducted workshop on the reconciliation of Reported G SIS Premium Deficiencies of DepEd Personnel, the following is the percentage of reconciled premiums listed as follows:

Office	Number of Affected Personnel	% of Reconciled Premiums as of August 29, 2024
ROP	193	91.50%
Alaminos City	565	18.76%
Batac City	450	46.37%
Candon City	405	57.47%
Dagupan City	931	17.63%
Ilocos Sur	7,611	0.60%
Ilocos Norte	3,675	14.36%
Laoag City	892	26.68%
La Union	56,334	56.04%
Pangasinan I	9,172	53.22%
Pangasinan II	17,357	64.30%
Urdaneta City	1,343	28.71%
San Carlos City	3,192	67.27%
San Fernando City	810	55.07%
Vigan City	463	38.24%
TOTAL	103,393	46.44%

2. One of the issues presented for low turnout of reconciled premiums is that records such as payroll, voucher or receipts of payment used for reconciliation could no longer be found and proved to be beyond recovery despite diligent efforts.

3. For purposes of reconciliation, all focal persons are mandated to determine those with complete records and proceed with the reconciliation.

4. While the conduct of reconciliation is a taxing activity and an add-on task to focal persons, the SDOs are required to provide flexibility on work schedule and allow them to work overtime or during weekends with entitlement of compensatory overtime credit subject to the guidelines of CSC and DBM.

5. Further, to fastrack reconciliation and in the absence of permanent personnel to process reconciliation, the SDOs may obtain services of a Job Order, subject to availability of fund.

6. It is informed that the result of the reconciliation shall be monthly monitored by this Office and target date for complete reconciliation of records is until December 9, 2024.

7. For strict compliance and guidance.



TOLENTINO G. AQUINO
Director IV

Encl.: as stated
Reference: As Stated
To be indicated in the Perpetual Index
Under the following subjects:

INFORMATION

REPORT

PERSONNEL

AD/ann/rjlc/RM_ InformationontheReconciliationofGSISPremiums

September 19, 2024