



Republic of the Philippines
Department of Education
 REGION I



REGIONAL MEMORANDUM
 No. 1070, s. 2024

DEPED-DPWH REGION 1 COORDINATION MEETING

To: **Schools Division Superintendents**

1. The Education Facilities Division (EFD) in coordination with the School Infrastructure and Management Office (SIMO), DepED Central Office, Pasig City, through the Education Support and Services Division (ESSD), DepEd Regional Office I will conduct the DepEd-DPWH Region 1 Coordination Meeting on September 18-21, 2024 (*venue to be announced later*).
2. Attached are the list of participants and the indicative schedule of activities for your reference.
3. Schools Division Office (SDO) Engineer participants are requested to submit accomplishment reports to be consolidated by the DepED - EFD and SIMO personnel.
4. The first meal will be dinner of September 18, 2024, and the last meal will be PM snacks of September 21, 2024.
5. Travel and other expenses incurred related to the activity shall be charged against local funds subject to the existing accounting and auditing rules and regulations. Travel time of participants that falls on Saturday shall be entitled of one (1) day Compensatory Time-Off (CTO). This serves as an authority to travel of the participants.
6. Immediate dissemination of this Memorandum is desired.

For the Regional Director:

RHODA T. RAZON
 Assistant Regional Director

Encl.: as stated
 Reference: None
 To be indicated in the Perpetual Index
 Under the following subjects:

INFRASTRUCTURE SCHOOL FACILITIES MEETINGS

ESSD/ccm/eps/RM_RCM_September2024
 September 10, 2024



Flores St., Catbangan, City of San Fernando, La Union
 Telephone Nos.: (072) 607-8137/682-2324
 DepEd Region I | www.depedro1.com
 region1@deped.gov.ph



	Closing of Day 2/distribution of certificates	c/o DepEd Host RO/SDO
	...*end of Day 2*...	
Day 3 September 21, 2024		
9:00 - 12:00	Submission of Updated Accomplishment Reports	c/o DepEd Host RO/SDO
12:00 - 1:00	LUNCH	
	...*end of the activity*...	

Prepared by:

NIXON ANGELO C. GATCHALIAN
 Technical Assistant - III

Checked by:

ENGR. CELSO C. MANANGAN
 Engineer III

Approved by:

TOLENTINO G. AQUINO
 Director IV

DEPED-DPWH REGION 1 COORDINATION MEETING

September 18-21, 2024

DEPED CENTRAL OFFICE		NO. OF PARTICIPANTS	
DepED CO - SIMO		2	
DepED CO - EFD		4	
DepED CO Structural Engr.		1	
CO Drivers		2	
Total		9	
DPWH REGIONAL OFFICE			
REGIONAL DIRECTOR		1	
ASST. REGIONAL DIRECTOR		1	
RO ENGINEER FOCAL PERSON		1	
RO ACCOUNTANT		1	
DPWH DISTRICT ENGINEERING OFFICES			
ILOCOS NORTE	1ST DIST. ENG'G OFFICE	3	1 DEO District Engineer, 1 Focal Person, 1 Accountant
	2ND DIST. ENG'G OFFICE	3	1 DEO District Engineer, 1 Focal Person, 1 Accountant
ILOCOS SUR	1ST DIST. ENG'G OFFICE	3	1 DEO District Engineer, 1 Focal Person, 1 Accountant
	2ND DIST. ENG'G OFFICE	3	1 DEO District Engineer, 1 Focal Person, 1 Accountant
LA UNION	1ST DIST. ENG'G OFFICE	3	1 DEO District Engineer, 1 Focal Person, 1 Accountant
	2ND DIST. ENG'G OFFICE	3	1 DEO District Engineer, 1 Focal Person, 1 Accountant
PANGASINAN	1ST DIST. ENG'G OFFICE	3	1 DEO District Engineer, 1 Focal Person, 1 Accountant
	2ND DIST. ENG'G OFFICE	3	1 DEO District Engineer, 1 Focal Person, 1 Accountant
	3RD DIST. ENG'G OFFICE	3	1 DEO District Engineer, 1 Focal Person, 1 Accountant
	4TH DIST. ENG'G OFFICE	3	1 DEO District Engineer, 1 Focal Person, 1 Accountant
Total		34	
DEPED REGIONAL OFFICE			
Regional Director		1	RD TOLENTINO G. AQUINO
Asst. Regional Director		1	ARD RHODA T. RAZON
ESSD Chief		1	DR. SARAH Q. CASUGA
ESSD Regional Engineer		1	ENGR. CELSO C. MANANGAN
ESSD Electrical Engineer		2	ENGR. PHILIP NARDO
ESSD Electrical Engineer			ENGR. NIXON GATCHALIAN
ESSD PDO IV		1	DARIUS C. NIETO
ESSD Architect		1	AR. GARY AGCAOILI
ESSD Engineer (TA III)		1	ENGR. PATRICK ESPINUEVA
ESSD Draftsman II		1	ELMER P. SABADO
RO Driver		2	JERRY AROMIN AND MAX SISON
RO Accountant		1	
Total....		13	
DEPED SDOs			
(1 SGOD Chief, 1 Accountant, SDO Engineers and Tehcnical Assistants)			
ILOCOS NORTE		4	
LAOAG CITY		3	
BATAC CITY		3	
ILOCOS SUR		4	
VIGAN CITY		3	
CANDON CITY		3	
LA UNION		4	
SAN FERNANDO CITY		3	
PANGASINAN I		4	
URDANETA CITY		3	
SAN CARLOS CITY		3	
PANGASINAN II		4	
DAGUPAN CITY		3	
ALAMINOS CITY		3	
Total		47	
GRAND TOTAL.....		103	

ESTIMATED BUDGETARY REQUIREMENT

FULL BOARD	=	PHP	2,000.00
(BREAKFAST, AM SNACK, LUNCH, PM SNACK, DINNER)			
Day 1	DepED and DPWH	103 x 2000	PHP 206,000.00
Day 2	DepED ONLY	69 x 2000	PHP 138,000.00
Day 3	DepED ONLY	69 x 2000	PHP 138,000.00
Total Amount.....			Php 482,000.00

Prepared by:

NIXON ANGELO C. GATCHALIAN
Technical Assistant - III

Checked by:

ENGR. CELSO C. MANANGAN
Engineer III

Approved by:


TOLENTINO G. AQUINO
Director IV

Indicative Schedule of Activities


Arrival of Participants	September 18, 2024
Meeting Coordination with DPWH	September 19, 2024
Meeting Coordination with DepED	September 20, 2024
Submission of Reports and Travel Time	September 21, 2024

Time	Activity	Resource Person
Day 0 - September 18, 2024	Arrival and Registration of Participants	Host RO / DO
Day 1 - September 19, 2024	<i>With DPWH</i>	
8:00 - 8:30	Preliminaries	Host RO / DO
	<i>Opening Program</i>	Host RO / DO
	National Anthem	Host RO / DO
	Introduction of Participants	Host RO / DO
	DPWH	DPWH Representative
	DepED	DepEd Representative
	Opening Remarks/Welcome Message	DepEd Host RD/SDS
	Message	DPWH RD
	Objectives of the Meeting	DepEd CO Rep
9:00 - 10:30	Presentation of Accomplishments (Status per project)	DPWH RO Representative
	Basic Education Facilities Funds (BEFF)	
	New Constructions of Classrooms	
	Repair of Classrooms (2023 if any)	
	Issues and Concerns on implementation	
10:30 - 12:00	Open Forum	<i>Facilitator</i>
12:00 - 1:30	L U N C H	
1:30 - 2:00	Presentation of agreements reached and minutes of the meeting	<i>Facilitator</i>
2:00 - 2:30	Closing of Day 1/distribution of certificates for DPWH representatives	<i>c/o DepEd Host RO/SDO</i>
3:00 - 5:00	Inspection on sites with issues	
	...*end of Day 1*...	
Day 2 September 20, 2024	<i>DepEd Only</i>	
8:30 - 9:00	Updates on Policies and Programs (if any)	<i>DepEd CO Rep</i>
9:00 - 10:30	Presentation of Accomplishments (Status per project)*	<i>DepEd Regional Office</i>
	Basic Educational Facilities Funds (BEFF)	
	Repair of Classrooms	
	Electrification	
	Health Facilities	
	Last Mile Schools...	
	Gabalton Restoration	
	* - should be able to present prevailing issues per project per SDO	
10:30 - 12:00	Open Forum	<i>Facilitator</i>
12:00 - 1:30	L U N C H	
1:30PM onwards	Additional Learning Topic (Structural Engineer)	<i>c/o DepEd CO</i>
	Closing of Day 2/distribution of certificates	<i>c/o DepEd Host RO/SDO</i>
	...*end of Day 2*...	
Day 3 September 21, 2024		
9:00 - 12:00	Submission of Updated Accomplishment Reports	<i>c/o DepEd Host RO/SDO</i>
12:00 - 1:00	L U N C H	
	...*end of the activity*...	

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