



Republic of the Philippines
Department of Education
 REGION I



REGIONAL MEMORANDUM

No. 1038, s. 2024

ASSIGNMENT OF PROTOCOL OFFICERS FOR KEY DEPED OFFICIALS DURING NATIONAL TEACHERS' MONTH KICK-OFF IN CANDON CITY

To: Schools Division Superintendents
 Chief Education Supervisor, ESSD

- This pertains to the assignment of protocol officers to support and ensure the smooth coordination and facilitation of activities involving key DepEd officials during the National Teachers' Month (NTM) Kick-off event, scheduled to be held at the Candon City Arena in Candon City, on September 5, 2024.
- The National Teachers' Month Kick-off is a significant event organized to celebrate and honor the contributions of teachers nationwide. It is crucial to have dedicated protocol officers to manage and support the participation of key DepEd officials.
- The following Schools Division Superintendents, Assistant Schools Division Superintendents, and Regional Office Officials are assigned as protocol officers to oversee the needs and logistics for the key DepEd officials during the NTM Kick-off event. Note that this is a partial list, as the participation of some VVIPs has yet to be confirmed:

NAME	ASSIGNED TO
1. JOEL B. LOPEZ	SECRETARY SONNY M. ANGARA
2. FATIMA R. BOADO	USEC FATIMA LIPP D. PANONTONGAN
3. CELSO C. MANANGAN	USEC EPIMACO V. DENSING III
4. VIVIAN LUZ S. PAGATPATAN	USEC GINA O. GONONG
5. NESTOR C. HERAÑA	USEC GERARD L. CHAN
6. ARNEL S. BANDIOLA	USEC REVSEE A. ESCOBEDO
7. DOMINGO B. LAUD	USEC OMAR ALEXANDER V. ROMERO
8. ANSELMO R. ALUDINO	USEC PETER IRVING CIRIACO CORVERA
9. JOANN A. CORPUZ	USEC ANNALYN M. SEVILLA
10. DONATO D. BALDERAS, JR.	USEC TRYGVE LIM OLAIVAR
11. DIOSDADO I. CAYABYAB	USEC MEL JOHN INGOY VERZOSA
12. AGUEDO C. FERNANDEZ	USEC WILFREDO E. CABRAL
13. MARCIANO U. SORIANO JR.	USEC RONALD U. MENDOZA
14. MARIECON G. RAMIREZ	ASEC CILETTE LIBORO CO
15. ELY S. UBALDO	ASEC MALCOLM S. GARMA
16. MA. CRISELDA G. OCANG	ASEC ALMA RUBY C. TORIO
17. JO EULIE MEI T. DOMINGO	ASEC JANIR TY DATUKAN
18. ANNA LIZA CHAN	ASEC DEXTER A. GALBAN
19. MARJORIE G. PUDIN	DIR. MARGARITA CONSOLACION C. BALLESTEROS



Flores St., Catbangan, City of San Fernando, La Union
 Telephone Nos.: (072) 607-8137/682-2324

DepEd Region I region1@deped.gov.ph www.depdro1.com



DepEd Region I
 2024

4. Each assigned protocol officer is expected to:

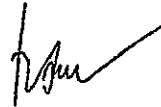
- Coordinate with the event organizers to ensure all requirements and protocols are met;
- Provide logistical support and manage the itinerary of the assigned key officials;
- Serve as the primary contact for any concerns or needs related to their assigned official; and
- Ensure timely and effective communication with the Regional Office and other relevant stakeholders.

5. Since the DepEd vans of the Schools Divisions were previously requested, via an earlier memorandum, to support the host Schools Division by transporting delegation officials between their billeting hotels and the event venue, the assigned protocol officers may arrange for the rental of a van if necessary. All related expenses shall be charged to any available local funds subject to the usual accounting and auditing rules and regulations.

6. For any queries or additional information, contact Sarah Q. Casuga at 0999-884-7098 or 0916-649-6777.

7. Be guided accordingly.

Digitally signed
by Aquino
Tolentino
Geronimo
Date: 2024.09.03
12:08:00


TOLENTINO G. AQUINO
Regional Director

To be indicated in the PERPETUAL INDEX
under the following subjects:

CELEBRATIONS and FESTIVALS
COMMITTEES
EXPENSES
OFFICIALS

ESSD/dcn/RM-Protocol-Officers-NTM-Kick-Off
September 3, 2024

