



Republic of the Philippines  
**Department of Education**  
 REGION I



By: *[Signature]* Date: **AUG 30 2024**

**REGIONAL MEMORANDUM**

No. 1019, s. 2024

**REQUEST FOR DATA ON ATTENDANCE TO CAPACITY BUILDING ACTIVITIES  
 ON SPECIAL NEEDS EDUCATION**

To: Schools Division Superintendents

1. The Department of Education through the Curriculum and Teaching Strand requests the submission of data on attendance to capacity building activities of field implementers of Special Needs Education (SNED) for the past five (5) years.
2. The information on the number of trained or oriented field implementers will be used to assess readiness for implementing the SNED's Program, guide resource allocation, and use as basis for policy development.
3. Provided as Attachment A is the template to guide the collection of data. The completed data shall be submitted on or before August 30, 2024 through the link <https://bit.ly/SNEDTrainingData> cc: maryanngrace.dulay@deped.gov.ph.
4. For queries or clarifications, please contact Mr. Vic Emerson C. Danao, Supervising Education Program Specialist, Bureau of Learning Delivery – Student Inclusion Division (BLD-SID), 4<sup>th</sup> Floor, Bonifacio Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at [blid.sid@deped.gov.ph](mailto:blid.sid@deped.gov.ph) or at telephone number (02) 8637-4347.
5. For information, guidance, and compliance.

*[Handwritten Signature]*

**TOLENTINO G. AQUINO**  
 Director IV *[Signature]*

Encl.: As stated  
 Reference: OM from office of the Undersecretary for Curriculum and Teaching  
 To be included in the Perpetual Index  
 Under the subject:

SNED DATA

CLMD/magd/RM\_SNEDDATA  
 August 29, 2024



Flores St., Catbangan, City of San Fernando, La Union  
 Telephone Nos.: (072) 607-8137/682-2324

DepEd Region I [region1@deped.gov.ph](mailto:region1@deped.gov.ph) [www.depedro1.com](http://www.depedro1.com)



Certified by TUV NEDS

Enclosure 1

**DATA ON THE CAPACITY BUILDING ACTIVITIES COMPLETED BY SNED FIELD IMPLEMENTERS**

Division	Total # of School Heads/Supervisors	# of School Heads/Supervisors Trained/Oriented on SNED	Total # of Teachers	Number of Teachers Trained on SNED				
				MFAT	SNED Content and Pedagogy	FSL	Institution-Based Training on SNED	Others



Republic of the Philippines


**Department of Education**

**OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING**

**MEMORANDUM**

**OM-CT-2024-**

**TO :** REGIONAL DIRECTORS  
MINISTER OF BASIC, HIGHER AND TECHNICAL  
EDUCATION, BARMM

**FROM :**   
GINA O. GONONG  
Undersecretary for Curriculum and Teaching

**SUBJECT :** REQUEST FOR DATA ON ATTENDANCE TO CAPACITY  
BUILDING ACTIVITIES ON SPECIAL NEEDS EDUCATION

**DATE :** 08 August 2024

This Office requests the submission of data on attendance to capacity building activities of field implementers in Special Needs Education (SNED). The information on the number of trained or oriented field implementers will be used to assess readiness for implementing the Special Needs Education Program, guide resource allocation, and inform policy development. Additionally, the data will support funding requests and aid in strategic planning by forecasting future training needs and aligning efforts with educational demands.

Provided as Attachment A is the template to guide the collection of data. Please ensure that the completed data is submitted by August 30, 2024 through the link <https://bit.ly/SNEDTrainingData>.

For any inquiries, please contact Mr. Vic Emerson C. Danao, Supervising Education Program Specialist, Bureau of Learning Delivery - Student Inclusion Division (BLD-SID), 4th Floor, Bonifacio Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at [bld.sid@deped.gov.ph](mailto:bld.sid@deped.gov.ph) or at telephone number (02) 8637-4347.

For compliance.

cc: **REVSEE A. ESCOBEDO**  
Undersecretary for Operations



1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City  
Direct Line: (632) 8633-7202/8687-4146 E-mail: [ouct@deped.gov.ph](mailto:ouct@deped.gov.ph)



DepEd Philippines



@depedphilippines



@DepEd\_PH



[www.deped.gov.ph](http://www.deped.gov.ph)

**Attachment A. Data on the Capacity Building Activities completed by SNED Field Implementers**

Region: \_\_\_\_\_

Division	Total Number of School Heads/ Supervisors	Number of School Heads/ Supervisors Trained /Oriented on SNED	Total Number of Teachers	Number of Teachers Trained on SNED			
				MFAT	SNED Content and Pedagogy	Filipino Sign Language	Institution-Based Training on SNED Others
<b>TOTAL</b>							

Prepared by:

Regional SNED Focal Person

Submitted by:

Regional Director