



Republic of the Philippines  
**Department of Education**  
 REGION I



**MEMORANDUM**  
 ESSD-2024-972

To: Schools Division Superintendents

**PARTICIPANTS TO ATTEND THE TRAINING ON LEARNER RIGHTS AND CHILD PROTECTION COMMITTEE FUNCTIONALITY-BATCH 2**

1. In accordance with the Memorandum from the office of Undersecretary for Operations dated August 5, 2024, the Learners Right Protection Office will conduct Child Protection Committee Functionality for Batch 2 on August 19-23, 2024, at Baguio Teachers Camp, Baguio City. Participants are expected to check in at the venue on August 19, 2024, Monday at 2PM and should check out on August 23, 2024, Friday at 12:00 NN. Further since August 23, 2024 is a non-working holiday, the LRPO will issue a Compensatory Time Off (CTO) for the participants.

2. The following are requested to attend the said activity:

NAME	DESIGNATION	STATION
<b>ROXANNE D. CASES</b>	Technical Assistant II- LRP	Regional Office
<b>AMANTE C. OFIANA JR.</b>	Technical Assistant II- MH	Regional Office
<b>RACQUEL M. BENJAMIN</b>	Technical Assistant I- MH	Regional Office
<b>EDELITO D. CHAN</b>	Project Development Officer I	SDO La Union
<b>MARY VANICE V. TOLENTINO</b>	Project Development Officer I	SDO La Union
<b>ANGELO BANCUD</b>	Project Development Officer I	SDO Batac City
<b>MADELINE S. SUAREZ</b>	Project Development Officer I	SDO San Carlos
<b>RICHARD C. NOCES</b>	Head Teacher III	Nagsabaran ES, Balaoan La Union
<b>RHEA E. FLORES</b>	Principal II	Maoasoas ES, SDO La Union
<b>ELMER S. BELMONTE</b>	Guidance Counselor III	Tagudin National High School
<b>JUN F. CARRERA</b>	PTA Officer	SEPNAS, San Carlos City
<b>FERDINAND DON B. BANIQUED</b>	PTA Officer	Central 1 ES, San Carlos City
<b>PAMELA C. HIPOL</b>	PTA Officer	Guerrero ES, SDO La Union
<b>JEANNIE LYN S. JIMENEZ</b>	PTA Officer	Baccuit NHS, SDO La Union

*2/8/2024*



Flores St., Catbangan, City of San Fernando, La Union  
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3. Travel Expenses shall be charged against Local Funds or the appropriate downloaded funds of the LRPO subject to the usual accounting and auditing rules and regulations.
4. Attached is the said Memorandum pertaining to the activity.
5. For Information and compliance.

For the Regional Director:

  
**ARNOLD I. VINO**  
Chief, Administrative Officer  
Finance Division

ESSD/rdc/CPCFunctionalityBatch2  
August 15, 2024





Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

**MEMORANDUM**  
**DM-OUOPS-2024-05-0123**

**TO : REGIONAL DIRECTORS**  
**ASSISTANT REGIONAL DIRECTORS**  
**CONCERNED SCHOOLS DIVISION SUPERINTENDENTS**  
**ALL OTHERS CONCERNED**

**FROM : ATTY. REVSEE A. ESCOBEDO**  
*Undersecretary for Operations*

**SUBJECT : REQUEST FOR PARTICIPANTS TO ATTEND THE TRAINING**  
**ON LEARNER RIGHTS AND PROTECTION COMMITTEE**  
**FUNCTIONALITY- BATCH 2**

**DATE : August 5, 2024**

This has reference to the requisite documents for the conduct of the Training on Learner Rights and Protection Committee Functionality-Batch 2.

The Learner Rights and Protection Office (LRPO) was mandated to ensure that all learners in the Philippines are protected from different forms of violence, exploitation, discrimination, bullying, and other conditions prejudicial to their development. Relatedly, the LRPO has been consistently given a budget for the functionality of the Child Protection Committees (CPCs) in schools.

Further, based on the findings of the Programme for International Student Assessment (PISA) in 2019 and 2022, 65% and one out of three Filipino students were bullied, respectively. Meanwhile, based on the data of the Learners TeleSafe Contact Center Helpline, bullying is the 2<sup>nd</sup> most reported learner protection incident.

The Training on Learner Rights and Protection Committee Functionality-Batch 2 shall have the following objectives:

- Identify and understand their roles in handling bullying incidents;
- Develop intervention programs for bullying incidents;
- Conduct mindfulness activities for learners involved in bullying;
- Proper handling of learners involved in bullying- the bully, the victim, and the bystanders;

- Refer severe incidences of bullying to the Local Social Welfare and Development Offices; and
- Enforce a rights-based approach to bullying.

The Training shall commence on August 19-23, 2024 at Baguio Teachers Camp, Baguio City. Participants are expected to check in at the venue on August 19, 2024, Monday, at 2:00 PM, and should check out on August 23, 2024, Friday, at 12:00 NN. Further, since August 21, 2024 is a special non-working holiday, the LRPO will issue a Compensatory Time Off (CTO) for the participants.

The desired participants shall charge their travel expenses to the local funds or the appropriate downloaded funds of the LRPO to the Regional Offices, subject to government accounting and auditing rules and regulations.

The indicative program, as well as the list and allotment of participants, are attached herein. Accordingly, the desired participants shall register through this link: <https://forms.office.com/r/Hk1Ke7OKg4> on or before August 14, 2024.

For queries or any related concern, you may contact the LRPO through Atty. Suzette T. Gannaban-Medina, Officer-In-Charge, Director IV, Bureau of Learner Support Services and Learner Rights and Protection Office through e-mail at [lrpo@deped.gov.ph](mailto:lrpo@deped.gov.ph).

For reference and appropriate action.

Thank you very much.

LRPO-CTC





Republic of the Philippines  
**Department of Education**  
**LEARNER RIGHTS AND PROTECTION OFFICE**

**INDICATIVE PROGRAM**

**Title:** Training on Learner Rights and Protection Committee Functionality- Batch 2  
**Date:** August 19-23, 2024  
**Venue:** Baguio Teachers Camp, Baguio City

<b>DAY 1</b> August 19, 2024 (MONDAY)	
07:00 AM – 03:00 PM	Arrival, Registration, and Check-in of Participants
03:00 PM – 03:45 PM	<b>Opening Program</b> <ul style="list-style-type: none"> <li>• National Anthem</li> <li>• Prayer</li> <li>• Quality Policy</li> <li>• Panatang Makabata</li> <li>• House Rules</li> </ul>
03:45 PM – 03:55 PM	<b>Welcome Remarks</b> <i>Atty. Suzette T. Gannaban-Medina</i> Officer-In-Charge, Director IV Bureau of Learner Support Services and Learner Rights and Protection Office
03:55 PM – 04:45 PM	<b>Background, Overview, and Objectives of the Training, and Levelling of Expectations</b> <i>Camille Grace T. Cariaga</i> Technical Assistant III, Learner Rights and Protection Office- Learners TeleSafe Contact Center Helpline
04:45 PM – 06:00 PM	Continuation of Registration and Time for Rest
06:00 PM – 07:30 PM	Delicious Dinner
<b>DAY 2</b> August 20, 2024 (TUESDAY)	
08:00 AM – 08:45 AM	<b>Opening Ceremonies</b> Management of Learning with Energizer
08:45 AM – 09:50 AM	<b>Mindfulness Session for the Participants</b> <i>Ms. Sheena Carmel Opulencia</i>
09:50 AM – 10:20 AM	AM Snack
10:20 AM – 11:59 AM	<b>Review of DepEd Order No. 55, s. 2013 or the Implementing Rules and Regulations of Republic Act No. 10627</b> <i>Camille Grace T. Cariaga</i> Technical Assistant III, Learner Rights and Protection Office- Learners TeleSafe Contact Center Helpline
11:59 AM – 01:00 PM	Healthy Lunch
01:00 PM – 01:30 PM	Ingress of Participants and Energizer



01:30 PM – 02:10 PM	<b>Duties and Responsibilities of the Schools Division Offices and the Child Protection Committees in Handling Bullying Incidents</b> <i>Edel Rose L. Jaraba, LPT</i> <i>Technical Assistant I, Learner Rights and Protection Office</i>
02:10 PM – 03:30 PM	<b>Mental Health Activities for Learners Involved in Bullying</b> <i>Ms. Sheena Carmel Opulencia</i>
03:00 PM – 03:30 PM	Mental Health Break and PM Snacks
03:30 PM – 05:00 PM	<b>Activity on How to Facilitate Mindfulness Activities</b> <i>Main Facilitator: Ms. Sheena Carmel Opulencia</i>
05:00 PM – 06:00 PM	Attendance check and Time for Rest
06:00 PM – 07:30 PM	Healthy Dinner
<b>DAY 3</b> <b>August 21, 2024 (WEDNESDAY)</b>	
08:00 AM – 08:45 AM	<b>Opening Ceremonies</b> Management of Learning and Recap
08:45 AM – 10:00 AM	<b>Development of School Intervention Programs for Learners Involved in Bullying Incidents</b> <i>Leonila C. Mustapha, PhD</i> <i>Head of Learner Rights and Protection Section, DepEd National Capital Region</i>
10:00 AM – 10:20 AM	AM Snacks
10:20 AM – 11:59 AM	<b>Activity on How to Develop School Intervention Programs for Learners Involved in Bullying Incidents</b> <i>Main Facilitator: Dr. Leonila Mustapha</i>
11:59 AM – 01:00 PM	Healthy Lunch
01:00 PM – 01:30 PM	Ingress of Participants and Energizer
01:30 PM – 02:45 PM	<b>Proper Handling of Learners Involved in a Bullying Incident</b> <i>Marsha F. Mojica, RGC</i> <i>Division Guidance Coordinator and Learner Rights and Protection Focal Person of SDO Olongapo City</i>
02:45 PM – 03:05 PM	Mental Health Break and PM Snacks
03:05 PM – 04:45 PM	<b>Activity on How to Handle Learners Involved in a Bullying Incident</b> <i>Main Facilitator: Ms. Marsha Mojica, RGC</i>
04:45 PM – 06:00 PM	Attendance check and Time for Rest
06:00 PM – 07:30 PM	Delicious Dinner
<b>DAY 4</b> <b>August 22, 2024 (THURSDAY)</b>	
08:00 AM – 08:45 AM	<b>Opening Ceremonies</b> Management of Learning and Recap
08:45 AM – 10:00 AM	<b>Referral to the Local Social Welfare and Development Office in relation to Bullying Incidents</b> <i>City Social Welfare and Development Office of Baguio City</i>

10:00 AM – 10:20 AM	AM Snacks
10:20 AM – 11:59 AM	<b>Rights-Based Approach to Handling Bullying Incidents in Schools</b> <i>Child Rights Coalition Asia</i>
12:00 NN – 01:00 PM	Healthy Lunch
<b>DAY 5</b> <b>August 23, 2024 (FRIDAY)</b>	
08:30 AM – 08:45 AM	<b>Opening Ceremonies</b> Energizer
08:45 AM – 09:30 AM	<b>Sharing of Learning by the Participants</b>
09:30 AM – 09:50 AM	AM Snacks
09:50 AM – 10:00 AM	<b>Closing Remarks</b> <i>Estela L. Cariño, EdD, CESO III</i> <i>Regional Director, Cordillera Administrative Region</i>
10:00 AM – 10:45 AM	<b>Awarding of Certificates</b>
12:00 NN – 01:00 PM	Healthy Lunch

## PARTICIPANTS

### I. Participants from the Central Office (5)

1. Representative from the Bureau of Learner Support Services- Office of the Director
2. 2 Representatives from the School Health Division- Mental Health Crisis Response and Management
3. Representative from the Youth Formation Division
4. Representative from the School Sports Division

### II. Participants from the Regional Offices (28)

Region	Allotment	Names
I	2	1. Darius C. Nieto or Jose Ritchie Perez 2. Roxanne D. Cases
II	2	1. Dr. Ryan R. Pacquing 2. Jasmine S. Gammad
III	2	1. Ginno Jhep A. Pacquing 2. Rio Anne Leigh M. Velasco
CALABARZON	2	1. Michael Girard R. Alba 2. Rochelle May M. Nisola
MIMAROPA	2	1. Liza Marie Victoria M. Dillena 2. Hazel Quevedo
V	2	1. Maria Cristina G. Barroso 2. Dianne Rubios
VI	2	1. Dr. Frances Jade Caniban 2. Jennie Rose T. Jacela
VIII	2	1. Eden A. Dadap 2. Hannah Rose M. Cuaderno

IX	2	1. Sheila Rose B. Apiag or representative 2. Wincy Mae B. Alaba
X	1	1. Ricardo G. Dragon or Representative
XI	2	1. Stephen Mark T. Castres 2. Mary Beth Dejacto
XII	2	1. Ismael N. Ngitngit, Jr. 2. Joel T. Fernandez
CARAGA	1	1. Adrilene Mae Castanos or Representative
NCR	2	1. Representative from the Regional Office 2. Kyle B. Vilgera
CAR	2	1. Mayclaire Aquino-Jimenez 2. Marie Juvilyn M. Palkit


**III. Preferred Participants Representing the following Schools Division Offices and Child Protection Committees (105)**

Region	Allotment	Desired Participants
I	10	4 SDO Representatives 4 PTA Representatives 2 School Heads
II	10	4 SDO Representatives 4 School Heads 2 PTA Representative
III	10	4 SDO Representatives 4 School Heads 2 PTA Representative
CALABARZON	8	4 SDO Representatives 4 School Heads
MIMAROPA	5	3 SDO Representatives 2 School Heads
V	5	3 SDO Representatives 2 School Heads
VI	5	3 SDO Representatives 2 School Heads
VIII	5	3 SDO Representatives 2 School Heads
IX	5	4 SDO Representatives 1 School Head
X	5	4 SDO Representatives 1 School Head
XI	5	3 SDO Representatives 2 School Heads
XII	5	3 SDO Representatives 2 School Heads
CARAGA	5	3 SDO Representatives 2 School Heads




NCR	8	4 SDO Representatives 4 School Heads
CAR	14	4 SDO Representatives 4 Barangay Representatives 2 PTA Representatives 4 School Heads

Approved by:

  
**ATTY. SUZETTE T. CANNABAN-MEDINA**  
*Officer-in-Charge, Director IV*  
 Bureau of Learner Support Services and  
 Learner Rights and Protection Office

Noted by:

  
**ATTY. REVSEE A. ESCOBEDO**  
*Undersecretary for Operations*