



Republic of the Philippines  
**Department of Education**  
REGION I



**REGIONAL MEMORANDUM**

No. 955 s. 2024

**CLARIFICATORY GUIDELINES ON DAILY LESSON PREPARATION  
FOR SCHOOL YEAR 2024-2025**

To: Schools Division Superintendents  
All Others Concerned

1. The Department of Education Regional Office 1 through the Curriculum and Learning Management Division provides these clarificatory guidelines on the preparation of lesson plans for School Year 2024-2025, to wit:

- a. MATATAG Curriculum Phase 1 Implementing Grade Levels and Pilot Implementing Grade Levels

Page 13 of DepEd Order No. 42, s. 2016, titled *Policy Guidelines on Daily Lesson Preparation for the K to 12 Basic Education Program*, under Provision H, No. 46, Paragraph 3, states that "...when new content is integrated into the curriculum, all teachers are required to write a detailed lesson plan for the content or subject matter." In line with this, teachers, regardless of their years of service, are required to prepare a Detailed Lesson Plan (DLP) for the learning areas covered by the MATATAG Curriculum, as new content has been integrated into the Basic Education Curriculum.

The use of DLPs is further reinforced by DepEd Order No. 10, s. 2024, or the Policy Guidelines on the Implementation of the MATATAG Curriculum. Additionally, the Frequently Asked Questions (FAQs) released in relation to DO 10-2024 clarify that the provisions of DO 42-2016 remain applicable, with School Year 2024-2025 marking the first year of the MATATAG Curriculum's implementation.

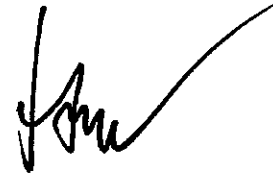
**For teachers with three (3) years and more of teaching experience, this Office shall allow them to use the CO-issued lesson exemplars plus daily teaching reflections. If teachers shall modify the activities or create new lesson designs, they shall be required to use the DLP.**

- b. 2020 MELCs-Based Curriculum/Non-MATATAG Curriculum Grade Levels

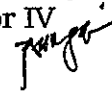
For grade levels not yet covered by the MATATAG Curriculum, teachers shall be guided by the following:

- i. Teachers with less than three(3) years of experience shall use semi-detailed lesson plan with daily teaching reflections; and
- ii. Teachers with three(3) years and more of teaching experience shall use Lesson Exemplar only plus daily teaching reflections.

2. These guidelines shall be in effect until a clarificatory guidelines is released by the Central Office.
3. For queries, please contact the Curriculum and Learning Management Division through email at [clmd.region1@deped.gov.ph](mailto:clmd.region1@deped.gov.ph).
4. For information, guidance, and dissemination.



**TOLENTINO G. AQUINO**  
Director IV



Encl: None

References: DepEd Order No. 10, s. 2024, and DepEd Order 42, s.2016

To be indicated in the Perpetual Index  
Under the following subjects:

CURRICULUM      TEACHERS LESSON PLANNING

CLMD/jps/jdcjr/RM\_ImplementationOnTheUseOfLessonExemplarsAndSemiDetailedLessonPlan  
August 15, 2024

