



Republic of the Philippines
Department of Education
 REGION I



REGIONAL MEMORANDUM

No. 702, s. 2024

**MID-YEAR REVIEW ON PENDING CASES AND ACCOMPLISHMENT REPORTING
 ON RESOLVED AND DECIDED CASES**

To: All Schools Division Superintendents
 Division Legal Officers, Legal Designate

1. This Office, through the Legal Unit will conduct the Mid-Year Review on Pending Cases and Accomplishment Reporting on Resolved and Decided Cases on **June 26, 2024, 8:00-12:00** via **Zoom**.

2. The link for the meeting is provided below.

Meeting ID: 953 3112 9698
 Passcode: 245184
 Registration Link: <https://tinyurl.com/yc8nnxns>

3. The activity aims to continuously update the status of administrative matters and cases in Region 1. Further, issues and concerns encountered in the conduct of investigation will be discussed and be addressed accordingly. The discussion will be focused on the following agenda:

- a. Proper of titling of administrative cases;
- b. Deciding cases after the filing of answer by the respondent to the formal charge;
- c. Designation of lawyers from the Office of the Solicitor General as Special Prosecutor;
- d. Other matters as may be agreed upon;

4. Legal Officers and Legal Designates are advised to submit the following reports:

- a. Status of cases referred for Formal Investigation;
- b. Status of cases referred Fact-Finding Investigation;
- c. Status of cases referred Mediation;
- d. Status of cases referred for appropriate action from the PAAC, 8888, CSC Contact Center ng Bayan; and
- e. Issues and concerns encountered in the process of investigation.

5. The accomplished reports shall be submitted through the Legal Unit's official email address at lu.region1@deped.gov.ph not later than June 24, 2024.

6. For information and compliance.

TOLENTINO G. AQUINO
 Director IV

Reference: None
 To be indicated in the Perpetual Index
 under the following subject:

Administrative Cases Investigation

ORD-LU/RMW/gsl/RM_MidYear2024
 June 19, 2024



DepEd RO1 LEGAL 240565



Jestalinda

Flores St., Catbangan, City of San Fernando, La Union

Telephone Nos.: (072) 607-8137/682-2324

DepEd Region I | region1@deped.gov.ph | www.depedro1.com