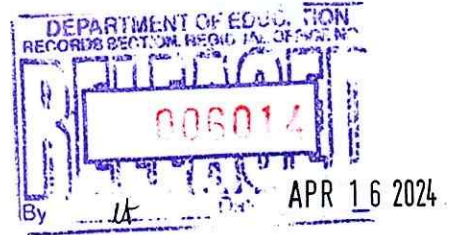




Republic of the Philippines
Department of Education
 REGION I



REGIONAL MEMORANDUM

No. 420 s. 2024

VIRTUAL ORIENTATION ON THE INTERIM GUIDELINES FOR THE OFFICE PERFORMANCE PLANNING AND ASSESSMENT FOR FY 2024 ONWARDS

To: Assistant Regional Director
 Schools Division Superintendents
 Assistant Schools Division Superintendents
 Chiefs of Functional Divisions
 Public Elementary and Secondary School Heads
 All Others Concerned

1. This Office, through the Human Resource Development Division, invites all concerned Officials and Heads of Offices/Functional Divisions/Schools to attend the **Virtual Orientation** on the following dates:

Participants per Batch	Schedule	Time
Regional Director Assistant Regional Director Schools Division Superintendents Assistant Schools Division Superintendents Regional Chiefs of Functional Divisions ORD Unit Heads (ICTU, PAU, Legal Unit) CID and SGOD Chiefs	May 2, 2024 (Thursday)	8:00 AM to 12:00 NN
Public Elementary and Secondary School Heads Assistant School Principals	May 3, 2024 (Friday)	

2. This activity aims to:

- a. discuss in detail the *Interim Guidelines on Office Performance Planning and Assessment for FY 2024 Onwards* and the salient features and parts of the new OPCR Form;
- b. discuss and emphasize the importance of the integration and translation of DepEd's Organizational Outcomes and priorities into tangible office performance targets; and
- c. provide further guidance and clarifications to possible issues and concerns on the implementation of the interim guidelines and the use of the new OPCR Form for FY 2024 onwards.

3. Pre-activity registration of online participants is requested through this link: <https://forms.office.com/r/D6Ewit4pJ0>. The online meeting link shall be provided only upon completion of pre-registration.



Flores St., Catbangan, City of San Fernando, La Union

Telephone Nos.: (072) 607-8137/682-2324



DepEd Region I




region1@deped.gov.ph



www.depedro1.com

4. For more information and other concerns, please contact the **Human Resource Development Division** through telephone number 072 – 682 – 2324 local 122 or through email at hrdd.region1@deped.gov.ph.
5. Immediate dissemination of this Memorandum is desired.

For the Regional Director:


RHODA T. RAZON
Director III

Encl.: None
Reference: DM-OUHROD-2024-0660
To be indicated in the Perpetual Index
Under the following subjects:

PERFORMANCE ORIENTATION

HRDD/ rrm/RM_VirtualOrientationOPCR2024
April 16, 2024

