



Republic of the Philippines  
**Department of Education**  
 REGION I




REGIONAL MEMORANDUM  
 No. 397, s. 2023

**2024 R1AA ATHLETES, COACHES, CHAPERONS  
 SUBMISSION OF MASTERLIST AND GALLERY**

To: All Schools Division Superintendents  
 RSAC Members  
 All Others Concerned

1. With the conduct of evaluation of documents and screening of Athletes, Coaches and Chaperons (ACCs). The RSAC members are hereby mandated to submit the soft copies of ACCs Masterlist on or before April 11, 2024 to [tinyurl.com/masterlistofathletesR1AA2024](http://tinyurl.com/masterlistofathletesR1AA2024).
2. Further, All RSAC members are required to be in the designated billeting area on April 20, 2024 to finalize the gallery for submission during Solidarity Meeting.
3. Travel expenses incurred in fulfillment of duties and responsibilities of RSAC shall be charged to the local funds from which the RSAC member is from. All RSAC members are also entitled with 2-day Compensatory Time Off, in lieu of Overtime Pay covering April 20 - 21, 2024.
4. For information and guidance.

For the Regional Director:

  
**ATTY. RHEA JOY L. CARBONELL**  
 Chief Administrative Officer  
 Administrative Division

Encl.: None  
 Reference: As Stated  
 To be indicated in the Perpetual Index  
 Under the following subjects:

ATHLETES                                  SUBMISSION                                  MASTERLIST

AD/ann/RM\_ 2024RIAAthletes,Coaches,Chaperons  
 April 8, 2024



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