



Republic of the Philippines
Department of Education
 REGION I



REGIONAL MEMORANDUM

No. 305 s. 2024

To: All Schools Division Superintendents
 All Others Concerned

ADVISORY ON DEPED ORDER NO. 002, S. 2024 (IMMEDIATE REMOVAL OF ADMINISTRATIVE TASKS OF PUBLIC SCHOOL TEACHERS) ON THE DISSEMINATION OF THE ADVOCACY MATERIALS

1. This is in reference to the attached Advisory from Atty. Resty C. Osias, Director IV, Bureau of Human Resource and Organizational Development, Department of Education, re: DepEd Order No. 002, S. 2024 (Immediate Removal of Administrative Tasks of Public School Teachers) on the Dissemination of Advocacy Materials.
2. In line with this, it is reiterated to access the said advocacy materials in ensuring the smooth and effective implementation of the policy for proper dissemination to all schools within your respective jurisdiction.
3. For information, guidance and strict compliance.

TOLENTINO G. AQUINO
 Director IV

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Encl.: As Stated

References: As Stated

To be indicated in the Perpetual Index
 Under the following subjects:

ADVOCACY

MATERIALS

TEACHERS

AD/PS/hfa/RM_AdvisoryMaterialsontheDO002s.2024

March 11, 2024



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Republic of the Philippines
Department of Education

BUREAU OF HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT



OFFICE OF THE DIRECTOR

ADVISORY

The Department of Education (DepEd) issued **DepEd Order No. 002, s. 2024**, or the **Immediate Removal of Administrative Tasks of Public School Teachers**, which aims to allow teachers to focus on their core mandate of teaching.

As per the DepEd Order, the Bureau of Human Resource and Organizational Development – School Effectiveness Division (BHROD-SED) shall provide guidance for a smooth and effective implementation of the said policy. Consequently, the BHROD-SED commits to furnish DepEd field offices and schools with regularly updated advocacy materials. To access these materials, please visit the following link:

- **Tools and Procedure** on the implementation strategies for DepEd Order 002, s. 2024. https://bit.ly/TeacherWorkload_ToolsandProcedure
- **General Quick Guide** provides a clear overview of key points about the policy. <https://bit.ly/QuickGuide-General>
- **Hiring Process Quick Guide** provides a detailed process for the hiring of school-based Administrative Support Staff under Contract of Service. <https://bit.ly/QuickGuide-HIRINGPROCESS>
- **Frequently Asked Questions (FAQs)** to address the common concerns, issues, and inquiries regarding the policy. <https://bit.ly/-FAQs->

In connection with this, we kindly request your cooperation in ensuring that these materials are properly disseminated to **all schools** within your jurisdiction.

Should you have any questions or concerns, please contact BHROD-SED through this landline number (02) 8633-5397 or email at bhrod.sed@deped.gov.ph.

Thank you.

For your information and guidance.

ATTY. RESTY C. OSIAS, LLM., CESO IV
Director IV
Bureau of Human Resource and Organizational Development



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Effectivity	0

